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NORTHWEST COLLEGE

1984-1987

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FORTY-FIRST CATALOG

Northwest University Library
Kirkland, Washington 98033

1984-87

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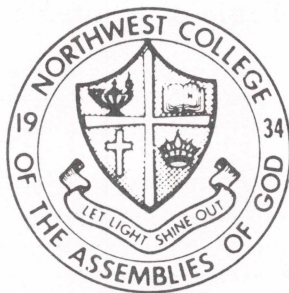
Date of Publication 3-84

Northwest College

of the

Assemblies of God

Kirkland, Washington 98033



THE COLLEGE SEAL

The institutional seal of Northwest College embodies in symbol the history, character and purpose of the college.

It contains nine elements: The legal name of the institution, its year of founding, the shield of faith (Ephesians 6:16); the centrality of the Cross denoting the College's message to the world; the Lamp of Learning denoting its commitment to learning; the Open Bible denoting the foundational premise on which its total learning program is based; the small cross and the crown denoting temporal and eternal aspects of the Christian life; and underlying the crest is a ribbon on which are inscribed the first words of the College Alma Mater, "Let Light Shine Out," denoting the historical purpose of the College realized in and through its student graduates who carry the Gospel of Christ to the ends of the earth as laymen and full-time Christian workers.

COLLEGE CALENDAR 1984-87*

AUTUMN QUARTER	1984-85	1985-86	1986-87
Registration			
Returning Students	Sept. 17	Sept. 23	Sept. 22
New Students	Sept. 18	Sept. 24	Sept. 23
Orientation for New Students	Sept. 17-19	Sept. 23-25	Sept. 22-24
Class instruction begins	Sept. 20	Sept. 26	Sept. 25
Convocation	Sept. 24	Sept. 30	Sept. 29
Last date to register with late fee	Sept. 26	Oct. 2	Oct. 1
Spiritual Emphasis Week	Oct. 1-5	Oct. 7-11	Oct. 6-10
Thanksgiving recess	Nov. 22-25	Nov. 28-Dec. 1	Nov. 27-30
Classes resume	Nov. 26	Dec. 2	Dec. 1
Final Exams	Dec. 3-5	Dec. 9-11	Dec. 8-10
Christmas interim	Dec. 6-Jan. 1	Dec. 12-Jan. 5	Dec. 11-Jan. 4
Veterans' Day	Nov. 12	Nov. 11	Nov. 11

WINTER QUARTER

Registration			
Students in residence	Nov. 5-9	Nov. 4-8	Nov. 3-7
New Students	Jan. 2	Jan. 6	Jan. 5
Class instruction begins	Jan. 3	Jan. 7	Jan. 6
Last date to register with late fee	Jan. 9	Jan. 13	Jan. 13
Spiritual Emphasis Week	Jan. 14-18	Jan. 20-24	Jan. 19-23
Washington's Birthday	Feb. 18	Feb. 17	Feb. 16
Final Exams	Mar. 11-13	Mar. 17-19	Mar. 16-18
Spring interim	Mar. 14-19	Mar. 20-25	Mar. 19-24

SPRING QUARTER

Registration			
Students in residence	Feb. 4-8	Feb. 10-14	Feb. 9-13
New Students	Mar. 20	Mar. 26	Mar. 25
Class Instruction begins	Mar. 21	Mar. 27	Mar. 26
Last date to register with late fee	Mar. 26	Apr. 2	Apr. 1
Campus Day	Mar. 29	Apr. 4	Apr. 3
Spiritual Emphasis Week	Apr. 1-5	Apr. 7-11	Apr. 6-10
Baccalaureate	May 25	May 31	May 30
Commencement	May 26	June 1	May 31
Memorial Day	May 27	May 26	May 25
Final Exams	May 28-30	June 2-4	June 1-3
Easter Sunday	Apr. 7	Mar. 30	Apr. 19

SUMMER SCHOOL

Registration			
Students in residence	Apr. 29-May 3	Apr. 28-May 2	May 4-8
New Students	June 3	June 9	June 8
Class instruction begins	June 3	June 9	June 8
Session ends	June 28	July 3	July 3

*Dates are inclusive

CORRESPONDENCE REGISTER

Mail contact may be addressed to Northwest College, P.O. Box 579, Kirkland, WA 98033.

Telephone contact: (206) 822-8266.

Questions or matters of business should be directed to the offices of the following persons:

- Admissions matters Dean of Admissions
 - Applications
 - Information about programs and degrees offered
 - Medical reports
 - Transfer of credit
- Alumni Information Public Relations Director
- Employment
 - On-campus employment Business Manager
 - Off-campus employment assistance Employment Director
- General Prospective Student Information
 - (including campus tours) Public Relations Director
- Student Housing
 - Non-commuting single students Dean of Students
 - On-campus married students Dean of Students
 - Off-campus married student's assistance Off-Campus Housing Director
- Financial Aids (excluding employment) Financial Aids Office
- Special Matters Relating to Faculty, Curriculum,
or Academic Policies Academic Dean
- Scholarships, Deferred Payments Business Manager
- Special Services
 - Athletic Director Dr. W. P. Rutledge
 - Director of Counseling Services Dr. Robert D. Parlotz
 - Director of Continuing Education Dr. J. Melvyn Ming
 - Coordinator, Music Department Dr. Robert Swaffield
 - Coordinator of Senior Placement Dean of Admissions
 - Coordinator of Christian Service Dean of Students
- Veterans matters Office of the Registrar

The Northwest Perspective

Northwest College is a co-educational Christian institution of higher learning operated under the control of the Alaska, the Montana, the Northwest, the Southern Idaho, and the Wyoming District Councils of the Assemblies of God. The Oregon District of the Assemblies of God also cooperates in its operation. All these districts are represented on the College's Board of Directors. Northwest College offers educational opportunities for students who desire a general college education, training for full-time Christian service, or basic preparations for other professional fields of activity. It offers two-year basic programs similar to those found in community colleges, and programs on the senior college level aimed at preparation for various forms of Christian ministry.

History and Location. Northwest College was founded under the auspices of the Northwest District Council of the Assemblies of God and opened to students on October 1, 1934. The District Presbytery appointed Dr. Henry H. Ness to be the first president. The College was housed in the facilities of Hollywood Temple, Seattle, Washington, for the first twenty-five years of its existence. Dr. C.E. Butterfield succeeded Dr. Ness in 1949, and the Rev. D. V. Hurst assumed the presidency in 1966.

Originally known as Northwest Bible Institute, its institutional name was changed to Northwest Bible College in 1949 and to Northwest College of the Assemblies of God in 1962—each change representing a stage in its curricular development.

Academically the College progressed from a three- to a four-year curriculum in 1948, and in 1955 a Liberal Arts division was organized. Milestones of academic development and progress were marked by the achievement of professional and regional accreditation. In 1953 the College was granted professional accreditation by the American Association of Bible Colleges, and in 1973 it was granted full regional accreditation by the Northwest Association of Schools and Colleges.

In 1950 the Northwest District took action for regionalization of the control of the College. Joining in the regional organization and sending representatives to the College's Board of Directors were the Montana District in 1951, the Southern Idaho District in 1957, the Alaska District in 1967, and the Wyoming District in 1970.

In 1958 the College secured a new thirty-five acre campus in Kirkland in the greater metropolitan area of Seattle. Located at 108th Avenue N.E. and N.E. 53rd, just ten miles from downtown Seattle by way of the Evergreen Point Bridge, the campus is an ideal setting for study, recreation, and inspiration. The campus is also near to industry and close-at-hand employment opportunities in Kirkland, Bellevue, Redmond, Seattle, and numerous other points in the metropolitan area. The College is also within driving range of a number of other institutions of higher learning, providing further educational opportunities for its students.

In 1972 the campus was expanded by the acquisition of a ten-acre tract adjacent to the main campus sometimes dubbed the "miracle ten-acres" due to the manner in which it came to the College. This provided the College with room for a much-

needed married student housing complex put into operation in the fall of 1973. Ten more acres have since been added, to make the College's present campus of fifty-five acres.

Hundreds of the College's graduates and former students have engaged in full-time Christian service or in professional, business, or vocational occupations in fulfillment of their training objectives at the college.

Philosophy. Northwest College's concept of education is distinctively Christian in the evangelical sense. It recognizes the authority of the Bible as a divine communication of truth. It views man as having been created by God with intellectual, physical, social, and spiritual potentialities which require development and needs which require fulfillment if he is to be a whole person whose life is useful, complete, and satisfying.

As a morally responsible being whose choices and actions determine his usefulness to his Creator and to his fellow men, as well as the ultimate ends of his existence, man has a need to recognize and appreciate righteousness, beauty, and truth wherever he finds them. Education should develop moral, spiritual, intellectual, and aesthetic awareness and values.

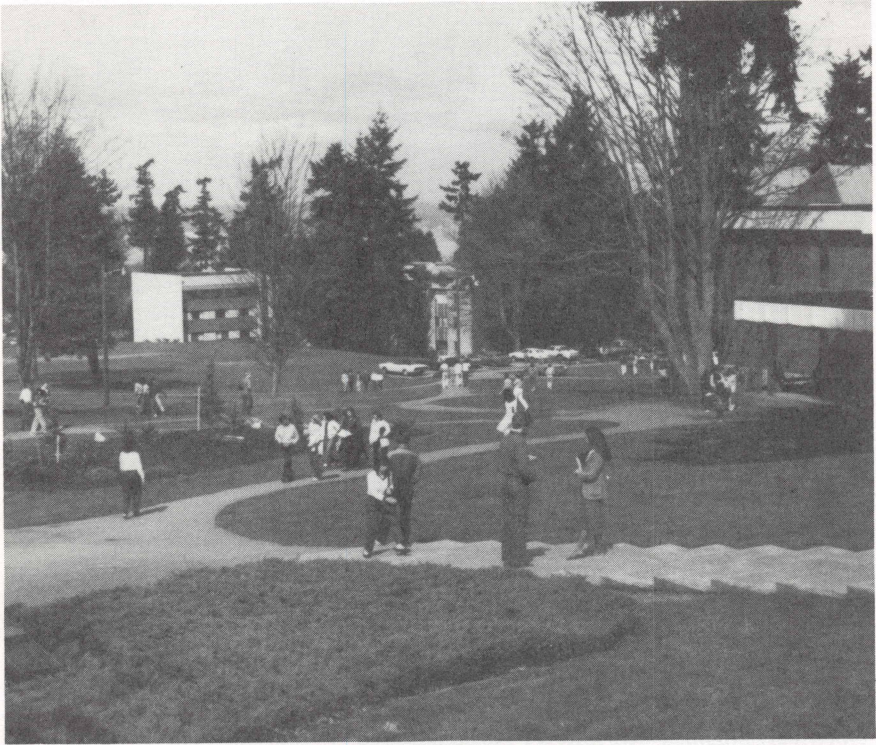
As the creature of God, each man is an individual of intrinsic worth and dignity. In a society of free men it is essential that every man learn to respect and understand the views of his fellows while maintaining his own integrity. Man must have knowledge of his culture and of himself, in order that he may help to solve the complex problems of modern life.

Northwest has a commitment to truth and believes that all areas of true knowledge are ultimately compatible. The accumulative experience of mankind has resulted in a residue of tested wisdom and knowledge which has continued relevance and deserves to be preserved and communicated. True knowledge may be discovered too through the careful and reverent scientific scrutiny of nature and of man himself. Neither the past nor the present has a monopoly on truth.

Educational Goals. In view of its distinctive philosophy, Northwest College seeks to provide education which will introduce the student to the organized fields of learning and will acquaint him with the Christian theistic view of the world and of man and his culture. Such an education is intended to develop the whole person in a balanced and useful manner.

Since Northwest believes that responsible actions in the present are dependent in part upon knowledge of man's past experience, it seeks to communicate to the student what may be known of man's cultural heritage. It seeks to impart knowledge, stimulate awareness, and develop appreciations.

Northwest seeks to cultivate Christian character in its students. It desires that each student shall maintain a right relationship to God and to his fellow men, and be prepared to act responsible and maturely in contemporary society.

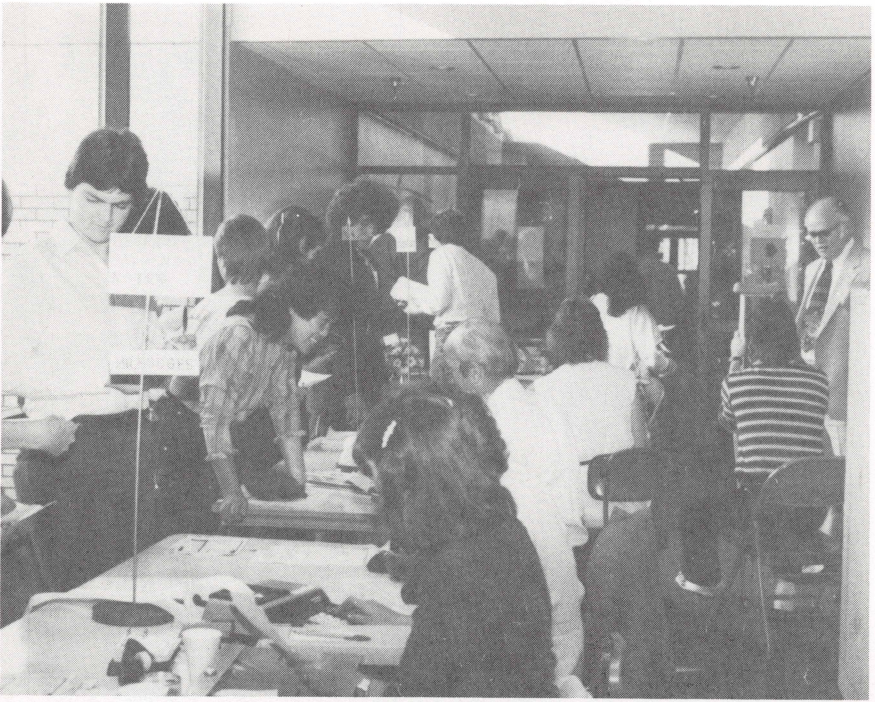


Northwest is concerned with the intellectual development of its students. It desires that its students will learn to evaluate and use knowledge, so that they can continue to make new discoveries throughout life.

Northwest recognizes that man is a social being and that every man is a debtor to his society; no man stands alone or exists without purpose. It seeks to awaken social understanding and concern and to motivate its students to commit their lives to worthy goals of service to God and men. At the same time it endeavors to stimulate in its students a social and moral perceptiveness that will make them worthy and constructive critics of contemporary society.

Northwest realizes the importance of physical and mental fitness, and encourages its students to participate in healthful activities and to develop habits which will contribute to their well being physically. It seeks to give them a better understanding of man's biological and psychological constitution.

In addition to the developing of the whole man through liberal studies, Northwest conceives of educational purpose as including vocational and professional preparations. It recognizes a distinctive obligation to propagate the historic faith of the sponsoring church. Since its founding it has had and continues to have a particular concern for those vocational areas relating closely to the church's Great Commission.



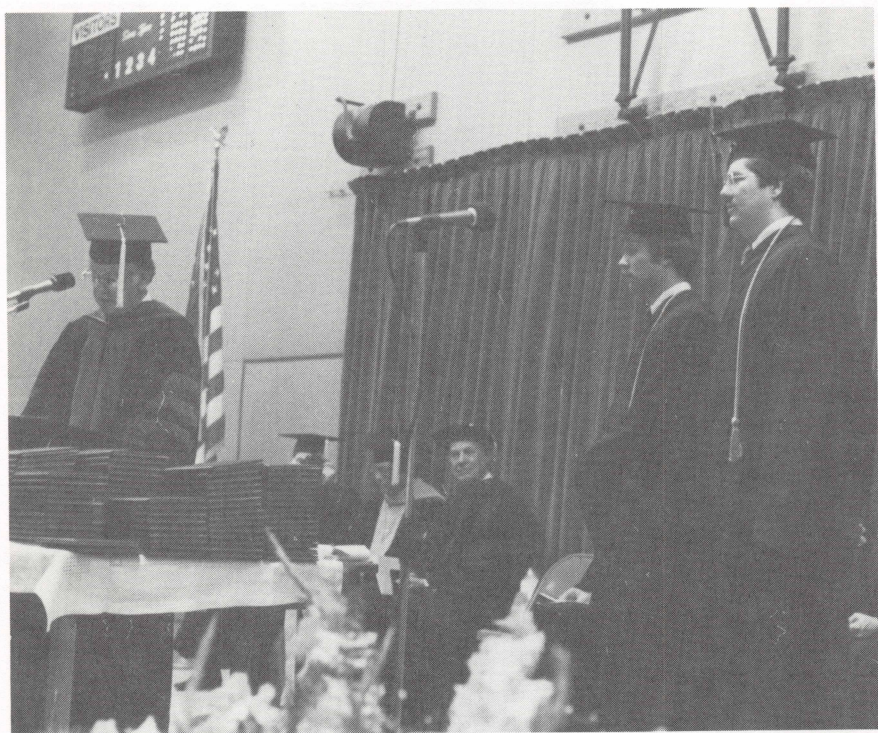
Doctrinal Statement. Northwest College subscribes to the Statement of Fundamental Truths of the Assemblies of God. It believes in the Inspiration of the Scriptures; Christ's death, resurrection, and ascension; justification by faith; the Baptism with the Holy Spirit; holiness of life; divine healing; the imminent return of Christ; the millennial reign of Christ on earth; and eternal rewards and punishment.

Educational Standing. Northwest College is an accredited member of the American Association of Bible Colleges and of the Northwest Association of Schools and Colleges. It is listed in the current bulletin, **Accredited Higher Institutions**, published by the U.S. Office of Education. It is endorsed by the Department of Education of the Assemblies of God, Springfield, Missouri. It is approved by the Federal and State government for the training of veterans, for student aid programs, and for the training of foreign students.

Campus and Buildings. The campus is a semi-wooded tract of fifty-five acres overlooking Lake Washington and the city of Seattle. A view of the snow-clad Olympics graces the skyline to the west.

Nineteen buildings, including service buildings, are located on the campus. The administrative offices are in the Henry H. Ness Administration Building, and most faculty offices are in adjoining Bronson Hall. Classrooms, laboratories, workshops, and library facilities cluster around the center of the campus.

The C.E. Butterfield Chapel provides a spacious and worship-centered setting for the college's daily chapel services. It also contains the classrooms, rehearsal rooms, studios, and practice rooms of the Dorothy Amundsen Music Center. Williams Hall

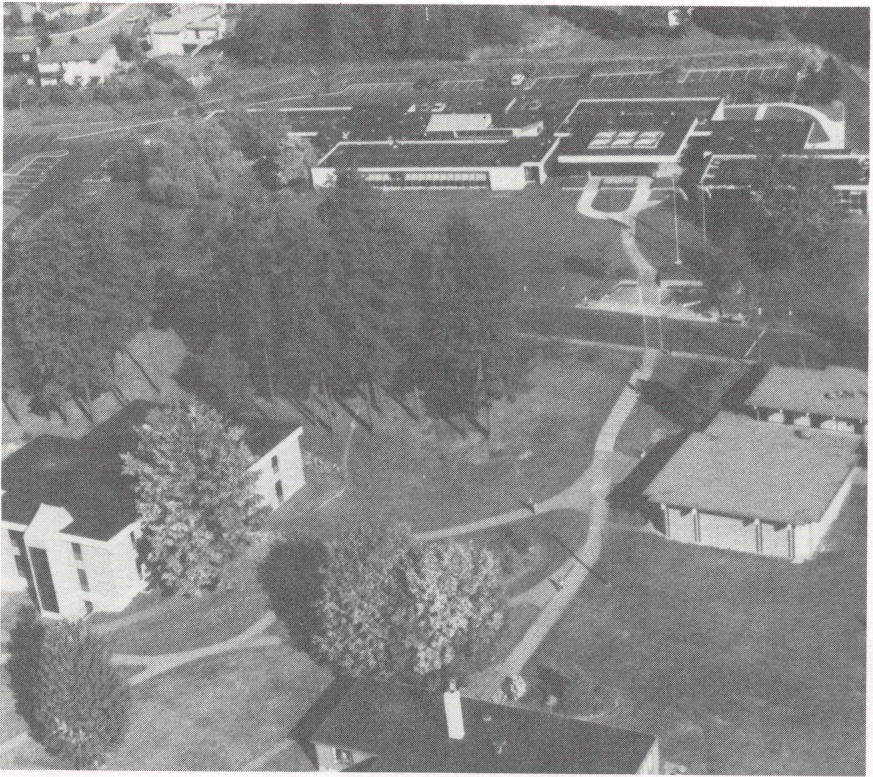


houses lecture rooms, laboratories and storage space to support courses offered in chemistry, physical science, mathematics, and the biological sciences. Near the middle of the campus is the Learning Center with classrooms, offices, and a medium sized auditorium to accommodate lectures and cultural events. The Student Union Building houses student body offices, a snack bar, the college bookstore, a recreation area, the College radio station, and the Dormalee Bunn Memorial Prayer Chapel.

Northwest Pavilion provides gymnasium facilities for physical education instruction, recreation, varsity and intramural sports, and special convocations requiring seating for up to 1,000 persons. Two large residence hall complexes provide housing for single students—the Guy-Perks Residence Halls for women, and the Gray-Beatty Residence Halls for men. A modern cafeteria is located in the midst of the residence hall complex.

In the wooded Southeast corner of the campus is located "The Firs," thirty-six apartments for married students. Each one-bedroom unit is fully carpeted and furnished.

The D. V. Hurst Library is located at campus center. The multi-level structure provides expansion space for books, study, and new learning facilities and equipment as may be acquired in the future.



Library. Library holdings exceed 60,000 cataloged volumes, and additions and withdrawals are made each year. Near 300 periodical titles are regularly received. In order to aid workers in the field of Christian Education, a curriculum library is maintained which includes Sunday School materials of various denominations as well as literature for children.

To augment its in-house materials, the Library has membership in the Northwest Association of Private Colleges and Universities Library Consortia, which provides a Union List of 7,600 periodicals, plus a microfilm and cassette consortia. Students have access to the King County Library branches in Kirkland and Bellevue in addition to the College library. Additional materials are available from other libraries through interlibrary loans.

Audio-visual equipment and software is kept by the Library for faculty use. An audio-visual laboratory to augment the learning process is housed in the library quarters.

The Hurst Library is a member of the American Library Association.

Bookstore. The college bookstore is located in the Student Union Building. It handles textbooks, Bibles, commentaries, concordances, dictionaries, and other books of value in building the student's personal library. The store also sells school supplies, stationery, gospel recordings, music, and college souvenirs.

Admissions Policy

Northwest College reserves the right to change the rules regulating admission to, instruction in, and graduation from the college, and to change any other regulations affecting the student body which shall apply not only to prospective students, but also to those presently matriculated in the school.

Requirements for Admission. Admission to Northwest College is granted to applicants meeting the college admissions requirements without regard to race, color, or national origin. However, admissions are made on a selective basis according to the criteria as follows:

All applicants must give evidence of sound moral character and are expected to have a vital experience of salvation through faith in Jesus Christ. Applicants are admitted only upon satisfactory recommendations from sources specified on the college admissions application form.

Applicants must be graduates of a recognized high school with sixteen Carnegie units. The following distribution of preparatory work is recommended: English, 3 units; History, 1 unit; Mathematics, 2 units; Science, 1 unit, and Foreign language, 1 unit. Applicants may be admitted on the basis of satisfactory scores on the General Educational Development Tests as established by State Competency standards.

Regular standing is granted approved applicants who have achieved a C average in college preparatory courses and attain a class rank in the upper three-fourths of their graduating classes or who achieve satisfactorily in a college ability test.

Provisional standing is granted to a limited number of selectively admitted students who do not qualify for regular standing but who, in the judgment of the Admissions Committee, show promise of benefit from the opportunity to pursue college work at Northwest College.

A limited number of mature persons who are not graduates of a high school may be admitted on a selective basis as special students. Degrees or certificates of graduation may be granted to high school graduates only.

Approved applicants are to complete and return certain health forms: (1) An Emergency Authorization form is to be completed and returned in all cases, and (2) The medical history and report may be submitted in one of two ways: (a) Via the services of a medical data service obtainable through the College or (b) the applicant may have a Medical Report form completed by his family physician and sent to the college.



Application Procedure. Application for admission is made on the form provided by the college. Forms may be secured by addressing the Admissions Office at the College. Applications should be received one month prior to the term for which the applicant desires to enroll. However, applications will be received and processed thereafter on a space-available basis. No assurance of acceptance should be assumed until the applicant receives a letter of approval from the Admissions Office. The application fee together with a photo or snapshot must accompany the application before it will be considered. The Admissions Office will write to applicant's references for recommendations.

It is the responsibility of the applicant to see that his high school transcript and a transcript for any college work attempted are sent to the Admissions Office of the college. This may be done by filing a letter of request with the schools concerned. After the recommendations and transcripts have been received, the Admissions Committee will evaluate the application. Applicants will be notified by mail whether or not they are accepted. The application fee is non-refundable.

An enrollment confirmation deposit must be submitted by all students. Residence hall students must additionally submit a dorm deposit to hold a room. Deposits and confirmations of enrollment plans should be submitted as early as possible. Deposits for fall quarter enrollment are refundable upon written notice of cancellation received by September 1st. Those cancelling for winter or spring quarters must give written notice of cancellation at least one week prior to the beginning of classes to receive a refund. Thereafter refunds are granted only for reasons of illness or emergency.

Entrance Tests. For purposes of admissions evaluation, guidance, and counseling, applicants will be required to take the ACT tests (American College Tests College Code: 4466). If the ACT is not available the SAT (Scholastic Ability Tests, College Code, 4541) may be submitted. If neither is available, the student may take the ACT on campus. There is a nominal testing fee. Washington state students may take the Washington Pre-College Test (WPCT) in lieu of the ACT or SAT tests.

Normally these tests are available at high schools on a set schedule. Arrangements should be made to take them as early as possible. Transfer students coming in with a minimum of 30 quarter credits from an accredited source may be exempted from the tests.

Admission to Advanced Standing. Students desiring to transfer to the College from another institution of recognized collegiate rank must follow the general instructions for admission and must see that transcripts of previous college work are sent to the college Admissions office. Course work in parallel courses or areas of instruction will be considered for transfer provided that they show a C average and that the transcript shows that the student is entitled to honorable dismissal.

A limitation of 30 credits from extension and correspondence sources may be applied to a four-year program at the College or a pro-rata thereof to programs less than four years.

Northwest College accepts the A.A. degree from those community colleges in the state of Washington whose degree requirements conform to the guidelines of the

Intercollege Relations Commission. The degree will automatically cover the college's general studies requirements with the exception of religion requirements, and will confer 90 units of work in transfer to Northwest College.

Northwest College considers work presented from unaccredited sources on an individual basis. When accepted, such work must be validated by completion of a minimum of three quarters' enrollment and 36 units in Northwest College with grades of 2.0 (C) or better and by examination (except when waived).

Credits accepted from unaccredited sources will not be posted on the record at Northwest College until the final quarter before graduation. Only evaluations and commitments made in writing will be considered as applying in each case.

Candidates for graduation must complete three quarters in Northwest College irrespective of the number of transfer credits. Normally work considered terminal or occupational or deficiency course work is not recognized for transfer.

Residency Requirements. At least one academic year (with a minimum of 36 quarter credits) must be completed at Northwest College, and except by special arrangement approved by the Academic Dean, the final quarter of work before graduation must be taken on campus irrespective of the amount of previous work completed at Northwest College. At least six quarter hours in Bible and theology, and at least six in the student's major area, must also be completed at NC.

A student registered at Northwest College may not receive credit for a concurrent enrollment at another institution without approval. Students interrupting their programs at the college may, upon returning, complete the requirements in force at the time of their matriculation (subject to approval of the college) or may complete under requirements in force at the point of their re-entrance, or those in force during year of graduation, but not in combination.





FEE SCHEDULE 1984-85

General Charges:

Application fee (1)	\$ 15.00
Re-enrollment fee (2)	5.00
Registration fee	15.00
Audit/Evening classes/Applied Music only	7.50
General fee, full-time students (3)	150.00
General fee, per credit hour over 16	8.75
Part-time (11 credits or less) per credit hour	13.50
Late Registration fee	10.00
Late test fee, orientation examinations	5.00
Change of course fee, per change: CASH	2.00
CHARGE TO ACCOUNT	5.00
Student fee, per quarter: Variable, see below (4)	*
Health Insurance: Variable, see below (5) per quarter	25.25
Graduation fee (except Th. B.)	25.00
Graduation fee (Th. B.)	30.00
Transcript fee (after two)	3.00
Evangelical Teacher Training Diploma	5.00
Vehicle basic parking permit, per quarter (plus zone variable)	3.50
Motorized bicycles	1.00
Trucks	5.00

1. Non-refundable. Does not apply to other charges.
2. Applies to previously enrolled students who have been out of enrollment for more than one calendar year and who must submit an up-dated application.
3. Covers Library, student personnel services, including postal service, communications, on-campus first aid and health services, and nominal amount for capitalization of college.
4. The Student Activity Fee covers Associated Student Body activities, the cost of the yearbook, class dues, recreational activities, all-school banquet, and other school social and cultural functions. For continuing students: Fall, \$32.50; Winter, \$8.50; Spring, \$20.50. For in-year entrants: Winter, \$31.50; Spring, \$20.50; or with yearbook, \$43.50.
5. Required of all full-time students and those participating in college-sponsored (athletics, music, etc.) involving travel, unless written evidence of coverage under another plan is submitted to the Business Office within two weeks after the beginning of classes. In such cases a waiver of liability must be signed.

Instructional Charges per quarter:

Tuition, 12-16 credits per quarter	\$950.00
Tuition, 11 credits or less, per credit hour	86.00
Tuition, over 16 credits, per credit hour	56.00
Auditing per credit (½ tuition - no other fee except registration)	43.00
Special course and lab fees	
Business Machines	10.00
Typewriting classes, per quarter	10.00
Office Practice	10.00
Science Lab Fee	10.00
Early Childhood Education Handcraft Fee	10.00
Towel Charge, P.E. Classes, per quarter	2.50
Private Music Lessons (ten 30-minute lessons) per quarter	75.00
Audio Visual Fee	15.00

Practice Room, per quarter	
Piano	\$ 5.00
Organ	10.00
Voice	5.00
Evening Classes (if evening only)	
Registration	\$ 7.50
Tuition fee, per credit	86.00
Audit only (½ tuition - no other fee except registration)	43.00

Deposits

Confirmation (see application procedure)	\$ 25.00
Residence Hall (\$15 Check-out, \$35 Damage Dep. — refundable)	50.00
Room Key Deposit, dormitory students	5.00
Mail Box Key Deposit (Crowder Hall Only)	5.00
Science Lab breakage deposit, per quarter (Physical Science Only)	5.00

Board and Room Charges:

	Fall	Winter Spring
Per quarter—Guy/Perks/Beatty	\$ 627.50	\$ 597.50
Perks 400E (Less \$10.00)	617.50	587.50
Gray Hall, Perks 400W	652.50	622.50
Crowder Hall, Perks 417	677.50	647.50
Private Occupancy, 25% additional per quarter if space available.		
Room per day—In advance of official opening of school and during vacation periods		4.00
Guests		6.00

Married Student Housing:

Carlson (1-12) and McLaughlin (13-24) per month	\$ 245.00
Firs #2 (25-36) per month	270.00
Monthly charge includes rental, utilities, full furnishings, drapes, and parking.	
Confirmation/Damage Deposit (\$50.00 refundable)	75.00
Units reserved on "space available" basis. Contact Dean of Students for forms.	

Estimated Costs per Quarter Not Including Summer School:

Summer School:	
Registration—Continuing Students (from Spring)	\$ 7.50
New Students	15.00
Tuition per credit hour	63.50
General Fee — per credit hour	10.00
Room—Regular	95.25
Gray/Perks 400W	118.25
Single occupancy, 25% additional	
Insurance (required if 5 credits or more unless proof of other coverage) pro rata of spring charges.	

The approximate cost of tuition, fees; board and room, for one quarter is \$1,800.00. This will vary according to academic load, subject matter, special fees, and Residence Hall selection. A minimum of \$75.00 per quarter should be allowed for books. The cost for a student commuting from home is approximately \$1,160.00 per quarter.

The College reserves the right to change tuition and fees during the period that this catalog is in force if it should become necessary.

Financial Information

Costs. Northwest College is a private, church-related college. Therefore no operating funds from taxes or public funds support its operation. Each student is charged tuition and certain fees which cover about eighty-five percent of the cost of his education. The remainder of the costs are provided by gifts from friends of the College, supporting districts, endowment income, and other earnings.

For a list of the tuition charges and fees, see the Fee Schedule insert for the current academic year.

Board and Room Information. The board/room charge is applicable to all students in the residence hall, and entitles students to meals beginning on the evening preceding registration each quarter and expiring with the noon meal the day after final examinations each quarter.

Students who commute to their homes on week-ends, or who have meals furnished as part of their employment, may apply for a special refund consideration through the office of the Dean of Students.

The College reserves the right to change the rates during the year if it is deemed necessary.

Educational Benefits. Northwest College is approved as an educational institution for the training of veterans or their children. Application should be made at their local Veterans' Administration Office for certificates of eligibility. Those qualifying under the extended Social Security Act should apply for benefits at their local offices of the Social Security Administration. The College will make the proper certifications as to enrollment and attendance after the student has enrolled in the College.

Financial Policy. Recognizing the necessity for the prompt payment of all school fees, not only as a good business principle but for the sake of character development, the Department of Education of the Assemblies of God has set forth the following financial policy:

In order to improve our present educational institutions and to guarantee their future, each student is expected to reimburse the school for the full amount of his obligation on or before the close of each quarter. No final examinations may be taken until a satisfactory arrangement has been made with the business office. No diplomas, degrees or transcripts shall be expected or received until satisfactory payment is made for all school obligations.

Payment of Accounts. The regular school year is divided into three quarters of approximately three months each, and tuition is based on the quarter. Students are expected to pay tuition and fees in full by the first day of classes each quarter.

For students who cannot pay their accounts in full by the first day of classes, a system of deferred payments can be used whereby the fees plus one-half of the tuition, board and room charges are paid at the beginning of the quarter, the balance falling due 30 days before final examinations.

An 8% carrying charge shall be added to unpaid balances after the first day of classes. Accounts paid (and received at the College) by the close of the 30th day after classes begin, will receive a 4% discount credit. No discount will be given after 30 days.

Bookstore purchases shall be on a cash basis.

Unpaid balance at the end of the quarter must be secured by a note, bearing 1% interest per month, co-signed by parents if a minor. A student must clear his previous account before starting classes in an ensuing quarter. A student whose account falls 10 days in arrears may be suspended from classes or school.

Tuition costs for summer sessions are an extension of the spring quarter charges on a pro rata basis. Students are required to pay cash in advance for the summer sessions.

The payments of accounts policy applies to those qualifying for V.A. benefits.

Refunds. Refunds will be made upon written application on the form provided by the Business Office and will be processed on the following basis: (1) Official withdrawal from college (2) Scholarship credit will not apply during quarter of withdrawal; (3) Exit clearance by Residence Hall Personnel required if dorm student; (4) Fees are non-refundable (5) Tuition will be refunded on the following scale: 80% during first week of classes; 60% during second week; 40% during third week; 20% during fourth week; no refund after fourth week; (6) Room deposit is non-refundable for an in-term withdrawal; (7) Board and room charges will be prorated according to time student resides in the dormitory. (8) When a student reduces his load, but does not withdraw from College, tuition will not be adjusted after the Friday of the first full week of classes.

Should a student withdraw from summer sessions, tuition charges will be refunded as follows:

- 80% first and second days
- 60% within 4 days
- 40% within 6 days
- 20% within 8 days

After 8 class days no adjustments will be made.

Financial Aid

Scholarships

Freshman Scholarships. In recognition of students who have excelled in scholastic attainment in high school, the Freshman Scholarship is offered to students' whose initial college matriculation is at Northwest College and who are not transferring credit hours from any other postsecondary institution.

Recipients of the scholarship are expected to give their loyalty and cooperation to the College and by their work and example, uphold and promote the Christian ideals of N.C.

Awards are determined by the cumulative G.P.A. from high school as follows:

Cumulative G.P.A.	Scholarship Award
G.P.A. of 3.80 or above	\$600.00
G.P.A. of 3.60 or above	\$400.00
G.P.A. of 3.50 or above	\$200.00

These scholarship awards are prorated over twelve quarters of enrollment at N.C. and are not transferrable to any other institution.

The recipients must maintain a cumulative grade point average of 2.0 each quarter to maintain eligibility to receive the scholarship. The student must be full time (12-16 credits) and must pursue one of the prescribed courses of study leading to graduation in the College.

The office of the Registrar will submit to the Business Office the names of students who are eligible to receive the Freshman Scholarship as well as the names of those who qualify for its renewal.

The accounting office will notify the student of the award and will credit the student's account.

Teen Talent/Bible Quiz/Mr. & Miss C.A. Scholarship Programs

Scholarship Awards. In recognition of outstanding achievement, Northwest College offers scholarships to winners of the Christ's Ambassadors Bible Quiz, Musical Teen Talent competition and Mr./Miss C.A. as follows:

Type of Scholarship	Total Scholarship
Talent/Quiz Winners	
District	\$ 600.00
Regional	2,000.00
National	4,000.00
Mr./Miss C.A. *	
District	\$ 600.00
National	4,000.00

The scholarship awards are prorated over twelve quarters of enrollment at Northwest College. This scholarship is available to transfer students who are below Junior status - (pro rata of total award). The scholarship is not transferable to any other postsecondary institution.

* In addition to any scholarship award given to the student by their district or by the national headquarters.

Institution Stipulations. There will be no duplication of awards (i.e. student wins several years at the district level, he would only receive **one** scholarship for \$600.00). Should students receive more than one type of award (i.e. district to regional to national award), they will receive the highest scholarship award.

Student Responsibilities. To maintain their eligibility each quarter, recipients must have a cumulative grade point average of 2.0 or above and have satisfactory citizenship.

All recipients must be full-time students at Northwest College. An exception would be made in the final quarter of attendance if a full credit load is not necessary to meet graduation requirements. The award would be a pro rata of tuition charged in relationship to full-time status.

The Public Relations office maintains a file of winners from the Northwest District and Region as well as winners on the national level. Winners of awards in other Districts, who plan to attend Northwest College, should contact the P.R. Department. This information will be submitted to the Business Office for processing and the student's account will be credited.

Missionary Internship Scholarships. A limited number of Internship Scholarships are available to those engaged in approved foreign or home missions work during the summer. The scholarships are in the amount of \$450.00 (\$375.00 WOM; \$75.00 NC) applied over the three quarters following summer activity. Apply to World Outreach Ministries Council.

Alumni Scholarship Fund. Through the generosity of certain alumni of the College, a scholarship fund has been established to assist students who are in programs of either education or missions. Grants are made on the basis of need, outstanding character, and promise of success in their chosen field. A minimum of 2.50 G.P.A. must be maintained. First-quarter freshmen should not apply. Apply to Financial Aids Officer.

Music Faculty Scholarship. Annual award in the spring to a music major who is a junior and has a G.P.A. of at least 3.20, and who will be graduating the following year.

Aggie Hurst Memorial Scholarship. Awardees are selected by the Scholarships and Students Aids Committee of this scholarship.

E.J. North Scholarship. Given annually to a student pursuing either preaching or missionary ministry.



General Council Scholarships

Home Missions Scholarship - Jewish. This scholarship is offered to a student interested in Jewish ministry. See Financial Aids Officer.

Home Missions Scholarship - Deaf. This is offered to a student interested in ministry to the deaf. See Financial Aids Officer.

Gospel Publishing House Journalism Scholarship. Offers modest grants to junior or senior students who are pursuing journalism.

Home Missions Scholarship - Black. A scholarship up to \$500.00 is available to a black student with financial need who is training for ministry among the black people in the Assemblies of God. See Financial Aids Officer.

One-Year Service Scholarships. Each year a limited number of Summer Ministry Scholarships are granted. Services are usually in the form of summer field work by musical groups which travel in the interest of student recruitment. These scholarships may not be applied for, since persons other than the candidates are expected to make the initial move.

Bachelor of Theology. A scholarship is available to students with a B.A. degree and pursuing the Th.B. program. Twenty-five percent of the tuition for each school year of attendance at Northwest College is applied toward this scholarship. The program must be completed in two years.

Endowment Scholarship Fund. The Brian Elmer Findell Memorial Scholarship Endowment Fund has been established. The interest earnings from the Fund have been designed as a scholarship to aid needy students.

Institutional Aids. Qualifications for loans are based on the student's actual need, determined from his Confidential Statement. (Forms are available upon request.)

Eligibility for any given quarter is based on the student's grade record up through the previous quarter in college, or upon his cumulative record in high school if no previous college record has been established. An applicant must have maintained a minimum grade point average of 2.00 (C) in both his cumulative and his previous term's academic work in college to qualify for a loan.

Short-term loans, nominal interest bearing, are available as a student aid and include:

- The Fred F. Dull Loan Fund—Small loans for financial emergencies
- The Lucille Garrison Memorial Loan Fund
- The Otto Jantz Memorial Loan Fund
- The Robinson Canadian Student Loan Fund—For Canadian Students
- The Carolyn Quimby Memorial Loan Fund—Missions

Application should be made with the Business Manager.

The General Council of the Assemblies of God Ministerial Student Revolving Loan Fund. The General Council, Assemblies of God Ministerial Student Revolving Loan Fund was established by the Assemblies of God to make loans available to ministerial students. Priority is given to upper division students in good academic and citizenship standing. When recipient ceases to be a student at Northwest College, nominal annual interest is charged and repayment period is a maximum of five years. Apply to the Business Manager.

Federal Funds

FEDERAL GRANTS— Not to be Repaid

These grants are for needy, undergraduate students. Amounts range from \$200 to \$2,000 depending upon students' eligibility and availability of funds. Northwest College participates in the following federal and state grant programs:

1. Pell Grant - Direct notification of eligibility will be sent to student applicants. This notification is the Student Aid Report, and must be submitted to the financial aid office before funds can be disbursed.
2. Supplemental Educational Opportunity Grant - Student eligibility is determined by the financial aid office. This grant is intended to help students with the greatest need.
3. Washington State Need Grant - Student eligibility is determined by the financial aid office as per Washington state regulations. Eligible students must be Washington state residents, and cannot be enrolled in the Bible College Division.

FEDERAL LOANS — To be Repaid

These loans are for needy students who will be responsible to repay them after they leave school. Northwest College participates in the following student loan programs:

1. National Direct Student Loan - Student eligibility is determined by the financial aid office. This loan is repayable to Northwest College at 5% interest. Repayment begins six months after student recipients leave school.
2. Guaranteed Student Loan - This is a federal funded student loan for which needy students apply directly to lending institutions, such as banks, credit unions, or savings and loan associations after obtaining the application form(s) at 9% interest which is subsidized by the federal government while student recipients are attending school at least half time. Repayment begins six months after student recipients leave school.
3. PLUS Loan - This loan is intended for parents of undergraduate students or for independent students. Repayment begins sixty days after checks are disbursed to borrowers. Lending institutions charge 12% interest.

APPLICATION FOR AID

To apply for the Pell Grant, Supplemental Educational Opportunity Grant, Washington State Need Grant, and National Direct Student Loan assistance, students must file the Financial Aid Form with College Scholarship Service or the Family Financial Statement with American College Testing program. To apply for the Guaranteed Student Loan, students must file an application with the lending institution. For applications and/or financial aid information, students should contact the Northwest College Financial Aid Office.

Equal consideration is given to all applicants regardless of race, color, nationality, or ethnic origin.

Grants in Aid

In the interests of educational assistance to the ministry and to the wives of students, certain discounts are granted by the College as follows. Those discounts are applied to tuition only, and the term "tuition" is defined as meaning amounts charged for instructional purposes except for private lessons. It excludes all fees.

Missionary Assistance. Missionaries on furlough who are attending the College will be granted 50% of their tuition charge.

Foreign Missionaries' Dependents: In recognition of the sacrificial ministry of our foreign missionaries who are serving under active appointment, Northwest College is pleased to extend to their dependent, minor,* unmarried children tuition grants in the amount of 50% of their tuition charge.

Home Missionaries' Dependents: The amount of 50% of instructional tuition is granted in the case of dependent, minor* unmarried children of active Assemblies of God home missionaries under appointment by the National Home Missions Department.

Ministerial Assistance: Ordained ministers or full-time pastors will receive grants for the amount of 50% of their tuition charge. A minister who has carried a license for one full year and been in active, full-time ministry also qualifies.

Children of Minister: A grant of 10% of regular tuition may, upon written application by the parent, be granted to unmarried, dependent, minor children of full-time ministers now in active service.*

Spouse of Minister: The spouse of a minister who is ordained or licensed and in full-time ministry will be granted a tuition discount at 50%. The minister must have carried a license for one full-year.

Student Spouse Assistance: The spouse of a student will be extended a 50% tuition grant provided that the student is a full-time student, or a percentage proportionately less if less than full-time. The discount will be applied to the account of the spouse carrying the lesser credit load.

Application forms for scholarships and grants may be secured through the Business Office.

All grants will be made with the proviso that recipient students' accounts are to be paid in full before the end of the quarter. Otherwise, the full amount of tuition will be charged.

***Minor:** If under 22 as of the first day of classes in the fall quarter. The discount extends for the entire academic year.

Employment Opportunities: An employment service is offered to the students through the office of the Coordinator of Off-Campus Housing and Employment. Considerable time and attention are given to the placement of, and counseling with, students who need employment. A limited number of part-time jobs are given on campus to students qualifying for them. These are in the cafeteria, library, offices, and occasionally in grounds maintenance. Applications for on-campus employment are handled through the Financial Aids Office. The metropolitan area offers appreciable opportunities for part-time employment while attending college.



Student Activities

“And Jesus increased in wisdom, and stature, and in favor with God and man.”
Luke 2:52

Northwest College, through its programs and activities, seeks to develop the whole man—mental, physical, spiritual, and social.

All School Banquet: An evening in springtime is set aside for a semi-formal gathering at which students, faculty, and staff enjoy social and spiritual fellowship.

International Students Banquet: An evening in the autumn quarter is set aside for an informal gathering of the college’s international students for a time of fellowship with faculty, administration, and students from missionary families.

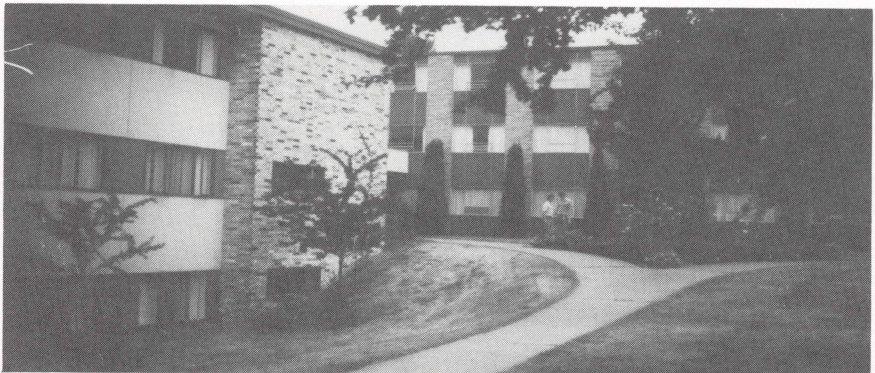
Associated Married Students: All married students are members of this organization which provides opportunities for social, intellectual, and spiritual growth for married students and their wives.

Associated Men Students and Associated Women Students: These include all N.C. men and women respectively. They seek to promote social, intellectual, and spiritual growth of the student through their activities.

Associated Student Body: Each student is a member of the Associated Student Body. Membership of the Student Council includes the officers of the Associated Student Body, the officers of each class, the Associated Men’s Students, the Associated Women’s Students, and Married Student Association. The Council guides and promotes student activities and projects.

Chapel: Chapel at Northwest College is held daily and attendance is required. A grade of “S” or “F” is given depending upon the attendance record. Students who plan to work during the school term should plan their schedule to include chapel.

Church Attendance: While at N.C., students are encouraged to make a choice of a church home where they will be available for participation.





Convocation: Traditionally, the new school year formally is opened at this time. Officials, ministers, alumni and friends join the faculty and students on this occasion.

Cultural Series: The Cultural Series is sponsored by the Administration and the Associated Student Body to enlighten the students' understanding of the world in which they live. Professionals are brought to campus to share their wisdom, knowledge, and skill learned through experience and travel.

Fall Time Social: In the fall of each year, the Associated Student Body sponsors an informal evening of fun, related to seasonal themes such as harvest time.

Intercollegiate Athletics: Northwest College is a member of the Pacific Northwest College Conference and the National Little College Athletic Association. Competitive team sports include men's basketball and soccer, and women's basketball and volleyball.

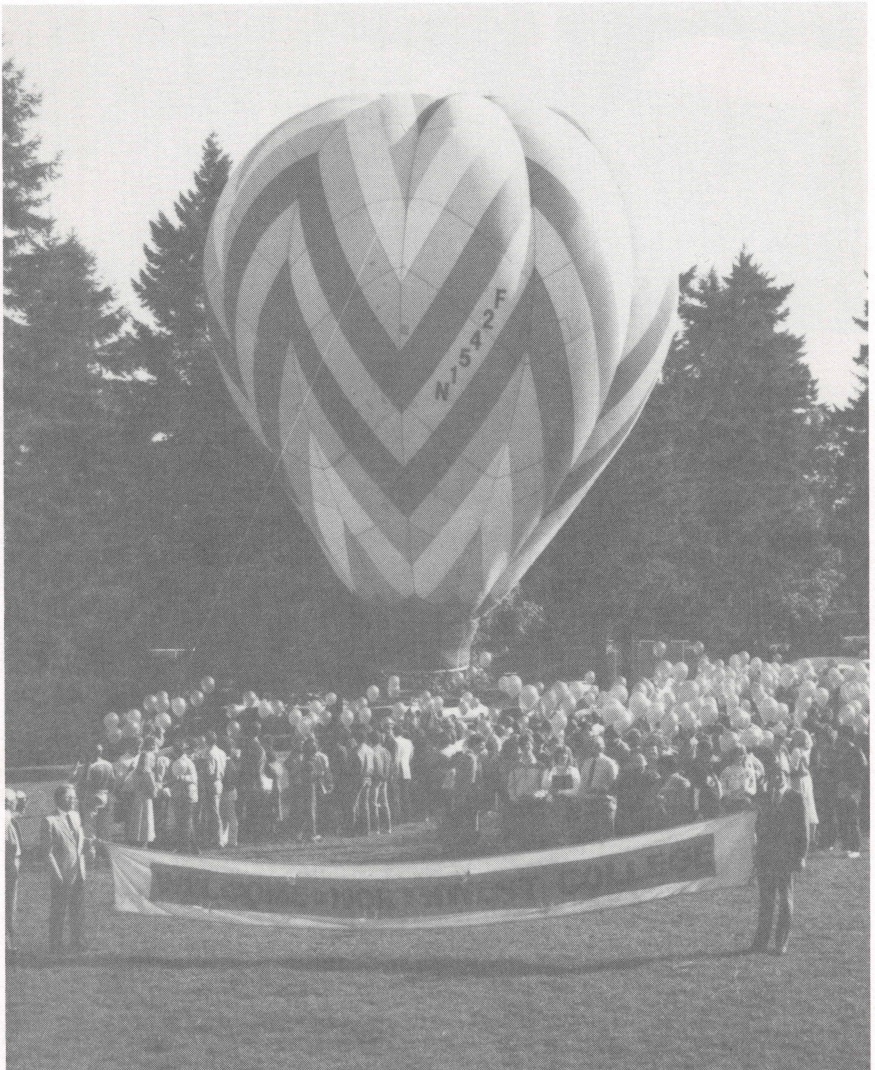
Missionary Fair: This is the opening event of the Winter Spiritual Emphasis Week. Its purpose is to emphasize missions through such features as foods from various parts of the world, missionary display booths, special music, missionary representatives, and films, etc.

The Karisma: The college annual is produced by a staff chosen by the Student Council.

Recreation: The Administration and the Associated Student Body jointly sponsor intramural programs in team, dual and individual sports for men and women. The campus facilities include a gymnasium, tennis courts, and athletic field.

Spiritual Emphasis Week: One week during each quarter features a series of religious services. Outstanding speakers are secured for these meetings. The topics include doctrine, evangelism, and missions.

World Outreach Ministries: This organization consists of eight Ministry Interest Groups—World Outreach, Gospel Teams, Campus, Children, Youth and Music, Evangelism, Community Service, and Servicemen's. Instructive and practical experience in Christian service are provided through these opportunities.



General Student Information

Student Handbook: The Student Handbook is issued yearly by the Dean of Students in cooperation with student leaders. This book serves as a guideline for the daily life of Northwest students.

Student Housing: The college maintains five residences on the campus, two for housing men and three for housing women. Furnished for two students each, all rooms have single beds, mattresses, desks, chest of drawers, book shelves, and chairs. Students provide their own bedding, pillows, rugs, and other items. Each residence has automatic coin-operated laundry facilities. (A room reservation deposit is required.) The College assists married students in locating suitable housing in the community. Married students' housing is also available.

The college provides a nurse and health center. The nurse is available at regular times and by special appointment. A group insurance program is required of all students unless they have an adequate private hospitalization plan.

Special Diet (Special consideration requested for medical reasons.): When, because of medical or health conditions, a student is required to have a special diet, he should submit a written notice from his doctor to the Dean of Student's Office. The doctor's statement should provide all information regarding restrictions/requirements. Every effort is made to meet the special requirements of diet when health is a factor. The college reserves the right to charge for special diet revision if necessary.

Automobiles: Permits are necessary for the operation and parking of student vehicles on campus. Vehicles must be registered with the Dean of Students Office. Violation of vehicle regulations may result in fines and/or cancellation of the permit. It is expected that students bringing cars on campus will have them properly insured and that drivers will be familiar with the Washington State driver's handbook.

Guidance and Counsel: The College maintains a counseling program to assist the student in his development academically, vocationally, socially, and spiritually. Each student is assigned to a faculty counselor and is also free to counsel with other members of the counseling staff at anytime by appointment.

Marriage: Inasmuch as marriage involves new adjustments to life and many added responsibilities, no student will be allowed to marry during academic year without special permission. To do so subjects the student to immediate suspension.

PRINCIPLES AND PRACTICES OF CHRISTIAN CITIZENSHIP

As an institution of the Assemblies of God, Northwest College has standards for student behavior based on Biblical precepts and principles, the doctrinal statements of the church, and on widely-held practices in the fellowship.

A handbook is published to acquaint the student with the way of life at NC. It will tell him what he can expect of the College and what the College expects of him as he seeks to prepare himself for Christian ministry.

Christian maturity involves more than adherence to explicit Scriptural statements of right and wrong. It involves a total commitment to the Lordship of Christ and a life of dynamic discipleship. The mature Christian recognizes Scriptural principles that govern conduct and he applies these principles to every area of attitude, conviction, and behavior.

The Scriptures establish basic principles which should guide the development of Christian character and govern all Christian behavior. These include:

1. The Lordship of Christ over all of life and thought. This involves wholehearted obedience to the moral law of God as taught in the bible and exemplified in the life of Christ; the careful stewardship of mind, time, abilities, funds; opportunities for intellectual and spiritual growth; and the care of the body as the temple of the Holy Spirit.
2. The responsibility to love God with all our being and to love our neighbor as ourselves. This means that unselfish love should be the motive in all life's decisions, actions and relationships.
3. The responsibility to seek after righteousness, to practice justice in dealings with one another, in social institutions, and to help those in need.
4. The need to exercise freedom responsibly, lovingly, and sensitively within the framework of God's moral law in relationship to the Assembly of God Fellowship at large and to other communities.
5. Access through Jesus Christ to the forgiveness of God and to the help of the Holy Spirit in doing heartily what God requires.

(Romans 14:4-10; 15:1-3; Phil. 1:20-27; 1 Cor. 8:7-10; Col. 3:23; II. Cor. 6:14-18; James 1:27, 4:4; 1 John 2:15-18)

The College affirms Paul's description of behavior unfitting for a Christian. "The acts of the sinful nature are obvious: sexual immorality, impurity and debauchery (indulgence in sensuality); idolatry and witchcraft, hatred, discord, jealousy, fits of rage, selfish ambition, dissensions, factions and envy, drunkenness, orgies and the like." Galations 5:19-21a (NIV).

When a student applies for admission, he must indicate that he has made a personal commitment to Jesus Christ as Lord and Savior and that he is willing to live by the community rules adopted by the College. This means abstaining from practices morally wrong such as stealing, use of profane, vulgar language, sexual sins, and dishonesty including cheating.

It means that the student will abstain from gambling, pornographic literature, the possession or use of tobacco or illegal drugs, social dancing, the possession or use of alcoholic beverage, and other behaviors detrimental to community life. It is recognized that in all things the principles of selectivity, Christian testimony, and avoidance of appearance of evil must be exercised.

While attitudes are difficult to detect, they are as important to God as are outward forms of conduct. The College community is responsible to repudiate these and help in seeking forgiveness so that each individual may grow in grace and righteousness.

In keeping with the College's goal of guidance toward holy living the following are attitudes and actions affirmed and encouraged. "But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control." Galatians 5:22-23b.

The College will promote Christian Citizenship by instruction, corrective confrontation, and discipline, when necessary for the purpose of development of Christian lifestyle in the students.

An acceptable citizenship record also includes financial responsibility to the College and must be maintained in order to qualify for graduation or participation in student offices or extra-curricular assignments.

The College reserves the right to modify and amplify the standards and dates set forth in the Student Handbook and to use its discretion in the interpretation and enforcement of all ideals and standards of conduct however communicated.

The College Administration also reserves the right to require any student to withdraw who is considered to be out of harmony with the goals and the spirit of the College.

Non-Discrimination

Northwest College is committed to a policy of non-discrimination based on race, color, national origin, sex, age, marital status, or physical handicap. Persons having questions regarding college policies relating to these matters should contact the office of the Academic Dean.

Right of Privacy

Students have the right to review their educational record, to seek corrections where needed, and to limit disclosure of information from said records. Therefore, transcripts of record or disclosure of any documents which are a part of the educational record cannot be granted without the written authorization of the student. Questions relating to these matters may be directed to the Office of the Registrar.



Alumni

Membership: All graduates of the College and all students who have completed at least one year (provided their class has been graduated) together with faculty and staff members who have served the school for two years or longer, constitute the regular membership of the Alumni Association. Wives and husbands of regular members, together with faculty and staff members with less than two years' service and students who were in attendance in school less than one year, shall constitute the associate membership of the Alumni Association.

The aims of the Association are: (1) to help back the College financially, (2) to promote interest in the College on the field among prospective students, and (3) to promote fraternal fellowship among the graduates and former students of the College.

Officers: Officers are a president, vice-president, secretary and treasurer. They are elected for three-year terms by a mail ballot, so that the entire Association may participate in the elections. The president of the Association is a member of the Board of Directors of the College.

Activities: The Association sponsors an annual homecoming as its major event of the year. The annual business meeting of the Association is held as one of the events of homecoming day. Alumni in the various districts throughout the Northwest region sponsor fellowship gatherings at their respective district councils. An Alumni representative is appointed to serve in most sponsoring districts.



Academic Policies

Academic Load

Credits: "Credit" is a unit of measure for class work. One credit may be earned by satisfactorily completing one quarter-hour of class work. In most instances fifty minutes of class instruction per week for one quarter term constitutes a quarter-hour credit.

Reduction of Load: College instructors usually assume two hours of outside study for each hour in class. Thus, a student carrying a fifteen-credit academic load has a forty-five hour work week. Students who must continue employment while attending college should, therefore, reduce their loads to maintain a manageable work week. A student working more than twenty-five hours per week should limit his academic load to 13 credits. If he is working more than 33 hours, he should limit his academic load to 10 credits.

Permission of the Academic Dean is required for a student to carry an academic load of more than eighteen credits or to carry an academic load in excess of the limits stated above.

Attendance Requirements: Classes are conducted with a view to helping students develop in knowledge and character, and the student's attendance is assumed. If absences do occur, the student is responsible for work missed. Because classes differ in purpose and character, individual teachers determine the effects of absences upon grades for their classes and publish their specific requirements in course syllabi. A student who, in the teacher's opinion, accrues too many absences to receive a passing grade will be awarded an F for the course. Appeals relating to attendance should therefore be addressed first to the teacher.

Class absences necessitated by required participation in some college-sponsored activity are excused through the Academic Dean's Office. The faculty or staff member submits a list of students participating, and the Dean informs teachers of times the students are to be excused.

Teachers are responsible to monitor and report attendance as required for administrative purposes. Special attendance requirements may exist where financial aids and government certification of all kinds are involved. Student cooperation is required in maintaining accurate attendance records.

A special student is permitted to pursue selected courses but is not a candidate for a degree. Special student status is granted by permission of the Academic Dean.

Student Classifications. A **regular** student is one who has met the entrance requirements and has been admitted to candidacy for a degree and is making satisfactory progress toward graduation.

A **provisional** student is an entering student granted admission with less than a C (2.0) average in college preparatory work or with less than 1.75 in previous college work. Continuance is dependent upon obtaining regular status during his initial year at Northwest College. See the section on Academic Standards below.

A **probationary** student is one who has been admitted to degree candidacy but is required to raise his grade average to meet the college's continuance standards. Continued probationary status will result in disqualification. Students achieving less than the level stated below are automatically placed on probation.

An **auditor** is a student who attends class as a listener only. An auditor does not participate actively in class work and is not subject to attendance requirements. No credit is given for courses audited.

A **full-time** student is one carrying 12 or more credits per quarter.

A **part-time** student is one carrying less than 12 credits per quarter.

Academic Standards: Since a cumulative grade point average of 2.0 or above is required for graduation from Northwest College, students who enter Northwest College with records reflecting grade averages below C level (2.0) are admitted on probation. Students otherwise are placed on probation if their cumulative grade point averages fall below the following levels:

Freshmen (1-35 credits)	1.7
Sophomores (36-83 credits)	1.8
Juniors (84-131 credits)	1.9
Seniors (132-or more credits)	2.0

Probation is not intended as a punitive measure but as a warning with opportunity for improvement. Probationary students are under the Academic Dean's supervision during the period of probation. In order to insure their concentration upon academic work during the probationary period, students on probation are restricted in their academic loads (no more than twelve hours plus P.E. activity), are restricted in their participation in certain college activities, and may be restricted in their work loads. To aid them in reaching their potential, they may be required to attend special classes or counseling sessions. (Any student averaging below 2.0 might be restricted.)

When their cumulative grade point averages rise above the stated levels, the students are removed from probation. After the spring quarter, all probationary students are evaluated to determine their eligibility for further enrollment at Northwest College. If their cumulative grade point averages have been below the stated levels for three or more quarters, they are disqualified. (Exceptions may be made if the last quarter's grades indicate a clear upswing and average above 2.0).

Appeals for reinstatement after disqualification may be directed to the Academic Dean and Dean of Students on forms provided at the receptionist's desk. Normally, at least one quarter must elapse after disqualification before students will be considered for reinstatement, during which time they should have reevaluated their educational plans or taken steps to improve their scholastic skills. Disqualified students may also petition for permission to enroll as Special Students to take selected courses for personal benefit under the Academic Dean's supervision. Special Students are not degree-seeking students and cannot be reinstated to regular student status except by permission of the Academic Dean—after demonstrating such academic improvement as to offer reasonable chance of meeting graduation requirements.

Students who have received classification as auditors or special students (not pursuing degree or transfer programs) are not subject to the prescribed grade levels,

but they may be disqualified at the discretion of the Academic Affairs Committee if their records indicate inability to profit from their college programs.

Class membership relating to academic and social activities is determined by the number of credits a student has earned by the beginning of each Autumn Quarter.

Classification is based on the following scale:

Freshman:	less than 36 quarter credits
Sophomore:	at least 36 quarter credits
Junior:	at least 84 quarter credits
Senior:	at least 132 quarter credits
Fifth year (Th.B. candidacy):	at least 180 quarter credits

Transfer students granted provisional transfer credit may consider such credit for social but not for academic classification.

Change in Registration. A student may drop or add courses by filing with the Registrar a properly completed Change of Course Form, in the Registrar's office. A change-of-course fee is charged for each change (defined as dropping, adding, or both). New courses may not be added after the first week of class instruction.

Course withdrawals following the above procedure receive a grade of "W" through the last class day of the quarter. Unless the prescribed procedures are followed, the student will receive a grade of "F" on his permanent record.

Withdrawals from college may be made by securing the proper form from the Registrar, completing it, securing appropriate signatures, and filing it with the Registrar. If the student finds it impossible to follow this procedure because of illness or emergency, he must notify the Registrar within one week after leaving college. The College reserves the right to require a letter of consent of parents or guardians for students under twenty-one years of age. A student who is absent for more than two weeks consecutively without contacting the College to explain the reason for his absences will be dropped from enrollment with unofficial withdrawal status.

Grading System

Grades	Significance	Grade Points
A	Superior	4
B	Above Average	3
C	Average	2
D	Passing	1
F	Failure or Unofficial Withdrawal	0
W	Withdrawal	-
I	Incomplete	-
S	Satisfactory	-

Honors. Those who have maintained a 3.3 to 3.5 grade point average will have their degrees conferred **cum laude**. Those who have an average of 3.6 to 3.8 will have their grades conferred **magna cum laude**. Those who have achieved an average of 3.9 to 4.0 will have their degrees conferred **summa cum laude**.

Graduates of the Biblical Studies Division are eligible for nomination for membership in Delta Epsilon Chi, the national honor society of the member schools of the American Association of Bible Colleges. Qualifications for membership in the society are a minimum of 3.3 grade point average, a citizenship record of high rating and the demonstration of Christian leadership. Nominations for membership are restricted in number to not more than seven percent of the graduating class and are selected by the faculty.

In addition to graduation honors, students who earn a current grade average of 3.3 or better, while carrying twelve credits or more, are placed on the Dean's Honor List, which is published at the conclusion of each quarter.

Registration Procedure. All students must register on the scheduled registration dates as listed in the college calendar in the catalog. A late fee is charged for late registration. Students are not permitted to register for credit after the first week of the quarter except by special permission of the Admissions Committee.

No one will be admitted to classes until his registration is completed and approved by the Registrar's office as evidenced by the Class Enrollment card. No registration is complete until tuition and fees have been paid or until satisfactory arrangements have been made with the Business Office.

Student Records. Student records are maintained in the Office of the Registrar. They are available for the inspection of the student concerned upon written request to the Registrar. Excepted from access are reference documents acquired by the College in the admissions process for which the student has waived access in consideration of the purposes and objectives of confidentiality in the character-reference process.

Transcripts of record will be released only upon the written consent of the student involved and may not be transferred to another party without the student's written consent.

Orientation. New students, including transfer students, are to meet at the time and place indicated in their enrollment instructions. New students will be given certain pre-registration examinations for purposes of appraising scholastic aptitudes, proficiency in certain basic skills and personality traits as an aid to guidance and counseling. A College Success seminar is part of fall quarter orientation.

Class Schedules. Classes are scheduled in fifty-minute periods beginning at 7:30 a.m. and running to mid-afternoon. A chapel hour, during which no classes meet, is scheduled at mid-morning each day. The student arranges his schedule according to the requirements of his own program.

College Credit Via CLEP Tests. College Credit by examination is possible through the CLEP test (College-Level Examination Program). Students who believe they have advanced levels of knowledge equivalent to course offerings may see the Registrar for details concerning these tests.

Scores equal to the 40th percentile in the national Sophomore level norms are required for granting of credit for the General CLEP tests. Acceptance of the tests by the College does not commit another college to confer credit for them in transfer.

Summer School. The Summer School session is designed to provide courses in areas of selected interest for enrichment and acceleration of students' progress towards graduation.

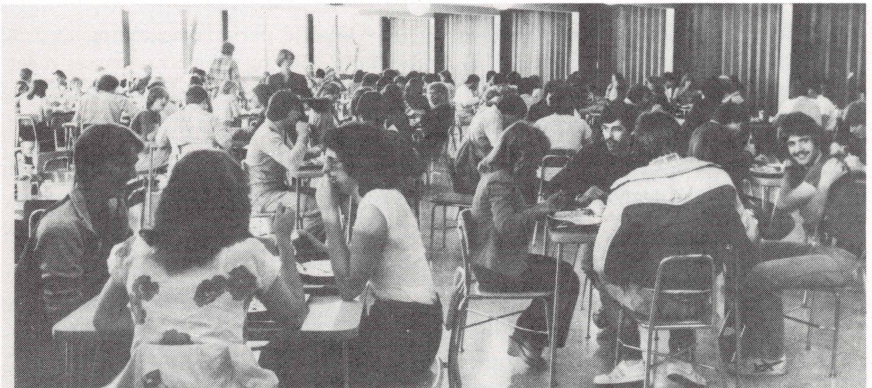
The schedule is designed in a concentrated manner so as to be contained within a four-weeks time frame. A student may earn up to ten quarter credits in a summer session. From time to time there are scheduled shorter seminars and workshops with guest lecturers with expertise in special topics of current significance or professional value. Summer internship programs are also registered as part of the summer session.

For specific information, a summer session schedule may be obtained from the Registrar's Office. The regular admissions process is not required except for students who wish to matriculate into the College to pursue a degree program or into regular day school studies.

Evening Classes. A limited number of classes are scheduled during certain evenings of the class week so as to be available to non-matriculated students and to regular students who cannot schedule them during the day schedule.

The evening school classes are not part of an extension program of sub-college level. They may be taken with or without credit and may be taken in combination with day classes or may be taken on an evening class schedule only. Courses offered are generally selected courses in areas of Christian Education, Literature, Bible, Communications, and special topics courses. Prospective students desiring further information about the evening classes should contact the Admissions Office at the College. Formal admissions to the college is not required to enroll in evening classes unless students wish to matriculate into regular student status at the College.

Continuing Education. The College awards the continuing education unit to adults who participate in non-credit continuing education activities administered by the College. CEUs are not to be equated with college credits applicable toward a degree. One CEU is equal to ten contact hours of participation in an organized continuing education experience. CEU credit is placed on the National Registry for Continuing Education and is useful where employment or professional training requirements may prescribe it.



Degrees and Requirements

Northwest College offers the Associate in Arts degree upon successful completion of the two-year curriculum, and the Bachelor of Arts upon successful completion of a four-year curriculum. It offers the Bachelor of Theology degree upon successful completion of the five-year curriculum. A diploma is awarded upon successful completion of the three-year curriculum in Bible.

Candidates for a degree must satisfactorily complete at least 93 credits for the A.A. degree, 183 credits for the B.A. degree, and 228 for the Th.B. degree, including General Course Requirements and the requirements of a specific program as outlined in the catalog. The three-year diploma program requires a successful completion of 138 credits as specified.

Candidates for graduation must achieve a 2.0 (C) average. A minimum of one year of work (36 hours taken in three quarters) within one division of the college must be completed at Northwest College, including the final quarter of required work prior to graduation. Candidates for graduation must make formal application for their degrees during the first quarter of their year of graduation.

At least one-third of the total credits in four- and five-year programs should be in courses numbered 300 or above and taken in the Junior and Senior years. Not more than one four-year bachelor's degree may be conferred at any one Commencement upon the same candidate for graduation.

Not more than one-sixth of a student's total program may be extension or correspondence credit. Not more than 18 credits in ensemble music may be credited to a four-year program and not more than 12 to a two-year program. Not more than six credits in physical education may apply towards graduation in either a two-year or a four-year program.

Applicants for graduation will be assessed a fixed graduation fee to cover costs of set-up, engraving, cap and gown rental, and other costs connected with commencement. In the event of cancellation a portion of the fee is retained to cover set-up costs.

Programs And Majors.

I. DIVISION OF GENERAL STUDIES. Most programs in this division are two-year liberal arts programs. (There is a one-year Pre-Nursing program.) They are based on the General Course Requirements for graduation with a suggested use of elective hours for selected emphases. Suggested outlines appear at appropriate points in the catalog.

- A. Humanities Group.
 - 1. Humanities emphasis
 - 2. Pre-Music education emphasis
 - 3. Communications emphasis
- B. Natural Science and Mathematics Group
 - 1. General Science emphasis
 - 2. Pre-Nursing emphasis (one year)
- C. Social Studies Group
 - 1. Social Science emphasis
 - 2. Early Childhood Education
 - 3. Pre-Education emphasis
 - 4. Business emphasis

II. DIVISION OF RELIGIOUS STUDIES. In the division of Religious Studies the student will select a major and a minor concentration or a major with a professional emphasis. A major consists of at least 36 course hours of work in a selected area of specialization. Exact requirements are stated hereafter. The student should be prepared to state his choice of a major field by the time he enters the sophomore year and not later than the end of the sophomore year.

Majors:

- Biblical Literature
- Christian Education
- Missions
- Pastoral Ministries
- Religion and Philosophy (Divisional major recommended for preseminary students)
- Sacred Music
- Youth Ministries

Minors:

- Biblical Languages
- Business (for church office-staff training)
- Christian Education
- Communications and Preaching
- Counseling Ministries
- Early Childhood Education
- History
- Missions
- New Testament Greek
- Pastoral Ministries
- Philosophy and Apologetics
- Sacred Music
- Youth Ministries

The Th.B. Program: a five-year program built on a major in Biblical Literature with special concentrations in Theology, Biblical Languages, interpretative skills, and in the History of the Christian Church.

The Diploma Program in Bible: A three-year non-degree program with concentration in Biblical subjects.

General Course Requirements for all Degrees. To receive a degree from Northwest College, a student must have taken the following General Course Requirements plus the requirements listed under the individual program or major which he has chosen. The General Course Requirements are intended to aid the student in understanding and appreciating the world in which he lives and in relating his own life to it. They are considered to be basic and foundational education, upon which upper division specializations may be built.

Humanities and Fine Arts.....	26
English 101, 102	6
Literature (elective)	5
Communications 121	3
Music 101 or 102 or Art 101	3
Language Arts (electives).....	9*
Natural Sciences and Mathematics (electives).....	13
Must include at least one laboratory science.	
Religion	12
Bible 105.....	3
Bible 110.....	3
Theology 121.....	3
Missions 141.....	3
Social Studies	20
History or Political Science (electives).....	5
Psychology 191	5
Sociology 111	5
Physical Education and Health (P.E. 250 plus electives)	5
TOTAL	71

*The Language Arts requirement may be fulfilled by taking at least 9 hours of one foreign language, or by taking at least 9 hours selected from language, English, Literature, or Communications in addition to those in General Course Requirements listed above.

The Language Arts electives are not required for the Associate Degree at Northwest College but should be considered by the student who plans to transfer into a baccalaureate program after leaving Northwest College.



Curriculum

Curriculum Organization

I. DIVISION OF GENERAL STUDIES

HUMANITIES

- Art
- Communications
- English and Literature
- Modern Languages
- Music

SOCIAL STUDIES

- Business
- Early Childhood Education
- Education and Psychology
- History and Political Science
- Health and Physical Education
- Sociology

NATURAL SCIENCES AND MATHEMATICS

- Biological Science
- Mathematics
- Physical Sciences

II. DIVISION OF RELIGIOUS STUDIES

RELIGION

- Biblical Literature
- Biblical Languages
- Christian Education
- Counseling Ministries
- History of Christian Life and Thought
- Missions
- Pastoral Ministries
- Sacred Music
- Theology
- Youth Ministries

PHILOSOPHY AND APOLOGETICS

- Apologetics
- Philosophy

Courses of Instruction. All courses listed are offered every year unless otherwise indicated. If courses are to be offered only in alternate years, the designations (A) or (B) will so indicate. Alternating courses to be offered during the academic year 1985-86 are those bearing designation (A), and those in 1984-85 the designation (B).

The College reserves the right to cancel any courses for which there is not sufficient registration.

In general, Freshmen take courses numbered 100-199, Sophomores those numbered 200-299, Juniors 300-399, and Seniors those numbered 400 and above. Freshmen and Sophomores may not enroll in courses numbered 300 and above except by special permission from the Academic Dean. Where course numbers are hyphenated, all courses in the series must be completed in order to receive credit. Course credit is indicated after the course title.



Division Of General Studies

Suggested curricular programs for the Division of General Studies are grouped in three broad study areas—(1) Humanities, (2) Social Studies, and (3) Natural Science and Mathematics—and are presented in that order. An overview of the purpose of each area of subject matter is outlined in the following paragraphs.

Divisional Objectives. As relating to the student's personal development, the Division of General Studies seeks to provide insights into mankind's continuing pursuit of truth and the Christian scholar's heritage as embodied in the teaching and thought of devout and scholarly men. As it relates to his vocational purposes, the division seeks to provide studies foundational to majors in the several fields of arts and sciences or in the Division of Religious Studies.

The Humanities. The Humanities include courses in English and Literature, Communications, Modern Languages, Art and Music. Humanities courses teach communication skills necessary for effective writing and speaking in the English language; provide instruction in reading, writing, and speaking of modern foreign languages; seek to develop understandings and appreciations for literature; and seek to cultivate artistic perceptions and skills in the fine arts.

Curriculum of General Studies with Humanities Emphasis. It is suggested that students planning college majors in English, Communications, Modern Languages, Philosophy, or in the Fine Arts include the following courses in their college schedules.

First Year	Second Year
English 101, 102 6	English 203 3
Literature 5	Communications 121 3
Music 101, 102 or Art 101 3	Foreign Language 9
Bib 105, 110, Th 121 9	Science/Mathematics 13-15
History or Pol. Sci. 5	Miss. 141 3
Psychology 191 5	Philosophy 285 5
Sociology 111 5	Humanities electives 7
Physical Education and Hygiene ... 5	

Curriculum of General Studies with Communications Emphasis. The following selection of subject matter is recommended for students planning majors relating to the field of Oral Communications.

First Year

Communications 121, 222, 228.....	9
English 101, 102	6
Literature.....	5
Bible 105, 110, Theo 121	9
Social Studies (History, Sociology, Psychology).....	15
Physical Education.....	3

Second Year

Communications (223, 224, 225, 226)	9
Music 101, 102/Art 101	3
Missions 141	3
Science Math	13-15
Foreign Language or Language Arts	9
Personal Hygiene.....	2

See page •• for minor in Communications and Preaching.

Curriculum of General Studies with Music Emphasis. The following course selections are recommended for students desiring majors in music for performing arts or music teaching.

First Year

Music 111, 112, 113	11
Applied Music	3
Ensemble Music.....	3
English 101, 102	6
Psychology 191	5
Sociology 111	5
Bible 105, 110, Theo 121	9
Physical Education and Hygiene ...	5
Communications 121	3

Second Year

Music 102, 203, 211, 212, 213	17
Ensemble Music.....	3
Applied Music	3
Literature	5
Religion: Miss 141	3
History/Pol. Sci	5
Science/Math.....	13-15

Social Studies. The Social Studies include Business, Education and Psychology, History and Political Science, Health and Physical Education, and Sociology.

The purpose of Social Studies is to acquaint the student with past and present social forces which have shaped his community, so that he may better understand people and exert a positive influence upon his social environment. Social Studies seek to provide the student a basic acquaintance with the nature of man as an individual, and to provide insights which will enable the student to fulfill a useful career in society and realize a fuller personal life.

Curriculum of General Studies with Business Emphasis. The following selection of courses is useful for students oriented toward a career in business. It should be noted that the College's business offerings are intended to develop office skills rather than business administration skills.

First Year

English 101, 102	6
Business.....	12
Sociology 111	5
Psychology 191	5
Religion: Bib 105, 110, Th. 121 ...	9
History or Political Science.....	5
Physical Education and Hygiene ...	5

Second Year

English	3
Business.....	12
Science/Mathematics.....	13-15
Literature	5
Communications 121	3
Music 102/Art 101.....	3
Religion: Missions 141	3
History or Political Science.....	5

Curriculum of General Studies with Emphasis in Early Childhood Education. This selection of courses is designed for those desiring knowledge of the pre-school education program and those seeking to fill positions such as assistants in pre-schools, child-care centers, kindergartens, and other occupations where a knowledge of early childhood education is required. Students may also pursue this training as a specialization core of a Christian Education major in the Biblical Studies division.

First Year	Second Year
English 101, 102 6	Communications 121 3
Psychology 191 5	Science, Mathematics13-15
Sociology 111 5	Literature 5
Early Childhood Education including 160,161.....10	Religion: Missions 141 3
Religion: Bib 105, 110, Th 121 9	Early Childhood Education21-23
Music 102 or Art 101 3	
History or Political Science..... 5	
Physical Education and Hygiene ... 5	

Curriculum of General Studies with Emphasis in Pre-Education. This selection of courses is usefull for those planning to pursue a program in preparation for teaching.

First Year	Second Year
English 101, 102 6	English 203 3
Psychology 191 5	Communications 121 3
Sociology 111 5	Psychology 292 5
Education 101 5	Education 203 3
Religion: Bib 105, 110, Th 121 9	Science, Mathematics13-15
Music 102 or Art 101 3	Literature 5
History or Political Science..... 5	Religion: Missions 141 3
Physical Education and Hygiene ... 5	Electives 8-10

Curriculum of General Studies with Emphasis in Social Science. This selection of subject-matter is useful for those planning majors in psychology, sociology, or history.

First Year	Second Year
English 101, 102 6	English 203 3
History/Political Science10	Communications 121 3
Music 102 or Art 101 3	Foreign Language..... 9
Bible 105, 110, Theo. 121 9	Science/Mathematics13-15
Psychology 191 5	Miss. 141 3
Sociology 111 5	Social Studies electives.....15
Literature 5	
Physical Education and Hygiene ... 5	

Natural Sciences and Mathematics. Biological Sciences, Physical Sciences, and Mathematics make up the Natural Sciences and Mathematics group. The purpose of course work in this area is to enhance the student's appreciation of the physical world as the workmanship of a Divine Creator, and to equip him with basic facility

and understanding for subsequent training in a scientific field of study. Courses offered in this area are for general orientation and breadth rather than for specialization, and are introductory in scope and purpose.

Curriculum of General Studies with Emphasis in Science and Mathematics. This grouping of subject matter is intended for students needing a general science foundation for majors in scientific and mathematical fields. It is strongly recommended that specific requirements of the student's intended major program be in focus so that transfer of credits may be enhanced by wise choices of courses and sequences at Northwest College.

First Year	Second Year
English 101, 102 6	Math and Science10
Math and Science15	English 203 3
Bib. 105, 110, Theo. 121 9	Literature 5
Psychology 191 5	Communications 121 3
Sociology 111 5	History or Political Science 5
Physical Education and Hygiene ... 5	Theo. 223, Miss. 141 6
	Music 102 or Art 101 3
	Electives 5

*Those interested in biological science should select from 110, 111, 112, 116; those interested in physical science should select from 120, 121, 118, 119, or 220.

Suggested One-Year Curriculum with Pre-Nursing Emphasis. It is suggested that students planning to transfer into a nursing program leading to the R.N. should include the following courses in their schedule at Northwest College. Included are basic general studies and chemistry plus some foundational courses in religion for personal Bible knowledge and spiritual culture.

Course	Hours
English 101, 102 6	
Chemistry 120 and 12110	
Religion: Bible 105, 110.	
Theo. 121 9	
General Psychology 191 5	
Sociology 111 5	
Physical Education and Hygiene ... 5	
Electives 8	

Division of Religious Studies

Divisional Objectives

The Division of Religious Studies seeks to foster a greater commitment to Jesus Christ as Lord and Saviour, to develop further a student's self-understanding and his awareness of man and the world from the perspective of biblical revelation, to provide training in preparation for Christian ministry. Specifically comprehended within the scope of the division's aims is the preparation of pastors, evangelists, Christian education and youth ministers, ministers of Christian sacred music, missionaries, and other church workers.

To provide the broad general education base needed for his professional specialization, the student will pursue the General Course Requirements as outlined in this catalog before selecting within the division a major and a minor corresponding to his special fields of interest. Except where they are specifically included below, the General Studies courses listed in the Majors and Minors are *in addition* to the General Course Requirements given above.

Each major within the division combines a concentration of studies in Biblical literature and theology with professional studies. The student's skillful selection of major and minor emphases can enhance his usefulness as a minister. The Bachelor of Arts degree is awarded for successful completion of these four-year majors.

Students planning to go to a graduate school of religion or to a seminary to prepare for the chaplaincy or for some other specialized ministry are encouraged to pursue the major in Religion and Philosophy.

MAJORS:

Biblical Literature, Christian Education, Missions, Pastoral Ministries, Religion and Philosophy, Sacred Music, and Youth Ministries.

MINORS:

Business (for church staff workers), Christian Education, Communications and Preaching, Early Childhood Education, Counseling Ministries, History, Missions, New Testament Greek, Pastoral Ministries, Philosophy and Apologetics, Sacred Music, and Youth Ministries.

**SUGGESTED PROGRAM SEQUENCE FOR A MAJOR
IN THE DIVISION OF RELIGION**

First Year	Second Year
Religion12-18	Religion 3-13
Bible 105, 110, and electives	Theology 223
Theology 121	Bible electives
Missions 141	Communications 121 and one
English 101, 102 6	Communications elective.....5-6
History or Political Science..... 5	Foreign Language or Language
Music 101 3	Arts 9-15
Psychology 191 5	Science/Mathematics13-15
Sociology 111 5	English Literature elective 5
Physical Education and Hygiene ... 5	
Third Year	Fourth Year
Religion and Philosophy20	Religion and Philosophy20
Biblical Literature	Biblical Literature and
and Theology15	Theology, incl. Bible 420.....15
Philosophy 285 5	Church History 380..... 5
*Major area studies.....15	*Major area studies.....18
*Minor area studies..... 9	*Minor area studies..... 9

*Consult requirements of your major area for language and internship requirements.

Majors

MAJOR IN BIBLICAL LITERATURE

The purposes of the Biblical Literature major are (1) to give the student a knowledge of the content of the Bible and (2) to help him develop exegetical skills for continuing study and communication of the Bible. Course offerings begin with a survey of Biblical literature integrated with Biblical history and supporting courses designed to give the student a background and general frame of reference on the Bible. Advanced courses go on to more detailed examination of specific books or sections of the Bible to give the student analytical insight into the representative types of Biblical literature.

A major in Biblical Literature consists of 45 hours of direct Bible study including the six hours specified in the General Course Requirements and Bible 211, 420. Required supporting courses: Theology 223; one course in Philosophy; Church History 380 or 381; Christian Education, one course (CE 250 recommended).

A Biblical Literature major will select a minor from Biblical Languages, Christian Education, Communications and Preaching, Counseling Ministries, Early Childhood Education, History, Missions, New Testament Greek, Pastoral Ministries, Philosophy and Apologetics, Sacred Music, or Youth Ministries.

MAJOR IN CHRISTIAN EDUCATION

The major in Christian Education is designed to train students for Christian education ministries within the Church. There is an increasing demand for training Christian education ministers or directors, providing an important service opportunity. A major in Christian Education lends itself well to dual preparation for service to the Church and, with subsequent training in a teacher-training institution, for service in the public schools. Its primary design, however, is for service to the Church.

The major requires completion of 36 hours in the fields of Christian Education and Education and Psychology (exclusive of General Psychology) and Early Childhood Education. At least 18 hours of this work must be in Christian Education, including 250, 355, and 451. Christian Education majors are encouraged to pursue in consultation with their advisors a grouping of subject-matter in keeping with their special interests (church school, youth work, or administration). Required supporting courses include 45 hours in Bible and Theology including Bible 211 and 420 and Theology 223, Church History 380 or 381; one course in Philosophy (excluding 320); two courses in Communications and/or Homiletics including Communications 121; and one credit in C.E. internship.

Christian Education majors need not select a minor since they have a dual emphasis in Bible and Christian Education. Some may wish to elect minors in Business or Sacred Music as a natural complement to their C.E. majors. Thus they could function in dual roles as church secretaries or music directors within a church along with their Christian education ministries.

MAJOR IN MISSIONS

The major in Missions seeks to provide breadth of knowledge and general orientation for missionary service. Emphasis is upon understanding the world of the missionary, the cultural and social environment in which he lives, and upon acquiring practical skills which will contribute to effective missionary service.

The major is interdisciplinary in nature, combining insights from such fields as Communications, Sociology, Political Science, and Philosophy. The major requires completion of 40 hours selected from the course list in Missions, including 141, 240, 241, 341, 342, 440, 441, 443, and 1-3 hours in a cross-cultural internship. Strongly recommended; 345 and 442.

Required supporting courses will include 45 hours in Bible and Theology (including Bible 103, 105, 110, 211, 420 and Theology 121, 223, 421, 422, and 423); Christian Education 250, 451; Psychology 381; Youth Ministries 302; Church History 5-6

hours selected from the Church History courses; Philosophy 6-8 hours including Philosophy 424. Strongly recommended: Bible 201 and CE 355.

Missions majors are required to complete one year of a modern language, or to satisfy the requirement in other ways as described in the section of this catalog dealing with modern languages. Missions majors are not required to take a minor, since they have a dual emphasis in Missions and Bible.

MAJOR IN PASTORAL MINISTRIES

The Pastoral Ministries major has been developed especially for students who wish a thorough preparation for fulfillment of their pastoral calling. It adds to the General Studies courses a series of Bible, theology, and professional courses relating to a pastor's duties.

Requirements for the Pastoral Ministries major include 60 hours of Bible and Theology (including Bible 103, 105, 110, 203, 211, 420, and Theology 121, 223, 421, 422, 423); 10 hours of Pastoral Ministries (433, 434, and 435); 6 hours of homiletics (P.M. 331 and 332); Counseling Ministries 393; Christian Education 250; Missions 141 and 441; 3 hours of Pastoral Internship; 5-6 hours of Philosophy (285 and 287 recommended); 5-6 hours of History of Christian Life and Thought (282, 380, 381, 385, 481, or 584); and language to include either (A) 9-10 hours of Greek or Hebrew, or (B) Biblical Language 333 plus at least 6 additional hours of language arts; plus the General Course Requirements not listed above and enough electives to make the program total 183 credits. Since pastors have many different ministry roles, the student should choose electives which will be helpful toward effective ministry. No minor is required with the Pastoral Ministries major.

MAJOR IN RELIGION AND PHILOSOPHY

The major in Religion and Philosophy draws upon the broad spectrum of subject matter within the Division of Religious Studies. It is intended especially for students planning to go on for specialized training in seminaries or graduate schools of religion.

The major in Religion and Philosophy requires a minimum of 60 credits completed in the Division of Religious Studies distributed as follows: 45 hours in Biblical Literature and Theology including those courses in the General Studies requirements, Bible 211 and 420 and Theology 223; 10 hours in Philosophy and Apologetics including Philosophy 285; and 5 hours in History of Christian Life and Thought (380 or 381). Required supporting course work includes a Communications elective.

MAJOR IN SACRED MUSIC

The major in Sacred Music is designed to prepare the student for a ministry of music in the church. Its specific training objectives include training the student to develop, maintain, and administer the congregational, choral, and instrumental area of church music.

The major requires completion of 73 hours of work in music including 36 hours of Music Theory, 12 in Music History and Literature, and 25 in either Church or Applied Music. Music majors must additionally complete two recitals (Junior and Senior).

Course requirements within the major include 36 hours in Music Theory (including 111, 112, 113, 203, 211, 212, 213, 216, 331, and 416); 12 hours in Music Literature (including 121, 321, 322, and 323); and 25 hours completed in either (A) Church Music or (B) Applied Music as follows:

A. Church Music must include 332, 403, 421, Private lessons total 9 hours with at least 3 piano, and one each in organ and voice; 1 hour in a Sacred Music internship, 4 hours in choir or instrumental ensemble, and 2 hours of recitals.

B. Applied Music must include 15 hours in private lessons with a major of 12 hours and a minor of 3 hours selected from piano or voice. Seven hours are required in a choir or instrumental ensemble. One hour of internship is required, and 2 hours of recitals.

Required supporting courses include 45 in Bible and Theology (including those specified in the General Studies list plus Bible 211, 420, Missions 141, and Theology 223), one Christian Education elective and one course in Philosophy of Pastoral Ministries. No minor is required.

Note: Performance Majors must reach the Advanced level of instruction by their junior year. Church Music Majors and Music Minors must earn at least 2 credits in piano at the 200 level.

MAJOR IN YOUTH MINISTRIES

The Major in Youth Ministries is designed to prepare students for ministry as youth pastors and workers. Full preparation for ministry to youth in the local church involves (1) an acquaintance with the biblical, theological, and psychological foundations for ministry to adolescents, (2) development of a mature theological perspective in terms of a personal relationship with Christ, an appreciation of the work of the church, and awareness of the world's need, (3) the ability to integrate one's theological stance and active ministry to youth, and (4) an understanding of and ability to use personal evangelism and discipleship with junior and senior high school youth.

The Major in Youth Ministries requires the completion of 17 hours of Youth Ministries, including 201, 202, 301, 302, 455, and 491; 13 hours of Pastoral Ministries, including 331, 332, 434, and 435; Christian Education 250 and 451; Psychology 293 and 381; Counseling Ministries 393. Supporting course work will include 45 hours of Biblical Literature and Theology (including Bib. 105, 110, 211, and 420, and Th. 121 and 223); History of Christian Life and Thought 380 or 381; one course in Philosophy; and the other General Course Requirements. No minor is required.

THE BACHELOR OF THEOLOGY PROGRAM

The Bachelor of Theology program is a five-year ministerial training program offering advanced studies in the fields of Biblical Literature, Biblical Language, Theology, and History of Christian Life and Thought. The program is based upon the

Biblical Literature major with emphases in Biblical Languages, Theology, and Church History. The Bachelor of Theology degree may be conferred concurrently with the Bachelor of Arts, but to matriculate into the program the student must have completed 180 credits of college work.

Requirements for the Bachelor of Theology include 50 hours of Biblical Literature including those courses in the General Course Requirements and in the Biblical Literature major requirements; 10 hours of Biblical Introduction courses including Bible 501 or 502; 24 hours of Biblical Languages; 24 hours of Theology including the General Course Requirements and Theology 521 or 522; 8 hours of History of Christian Life and Thought including History 380 or 381; 8 hours of Philosophy including Philosophy 285 (Phil. 320 may not be counted).

DIPLOMA PROGRAM IN BIBLE

Students who desire a concentration of Biblical subjects with a minimum of general studies requirements may elect this three-year program leading to a diploma rather than a degree. Students who anticipate earning a degree should not enroll in this program.

Requirements for the diploma include completion of 2.0 average of 138 credits distributed as follows: Biblical Literature, 45 hours; Theology 15 hours*; Music 101, 3 hours; Missions (including Missions 141 and either 341, 342, 440, 441, or 442), 6 hours; History of Christian Life and Thought 380 or 381, 5 hours; English 101 and 102, 6 hours; two courses in Communications including 121; Social Science elective, 5 hours; Physical Education and Hygiene, 5 hours; and either Christian Education (including C.E. 250), 15 hours, and Pastoral Ministries 6 hours, or Christian Education (including C.E. 250), 6 hours, and Pastoral Ministries, 15 hours. The latter options are intended to permit the student to shape his program toward either Christian education or pastoral goals.

*The Theology requirement for a C.E. emphasis includes only Theo. 121 and 223.

Minors

Minor in Biblical Languages

A minor in Biblical Languages requires 24 hours of Biblical Languages, including one year of elementary Greek and one year of elementary Hebrew.

Minor in Business (For church staff workers)

A minor in Business is offered as a supporting field of training for church staff workers. It is recommended that the minor in Business be combined with a major in Biblical Literature and with Sacred Music emphasis to meet the needs of those

churches which must limit their staff to workers who can fill more than one function.

The minor requires completion of a minimum of 18 hours in Business courses including Intermediate Typewriting or a demonstration of equivalent competence, and Business 110 and 215.

Minor in Christian Education

A minor in Christian Education consists of at least 18 hours completed in Christian Education, Education, Early Childhood Education, and Psychology with a minimum of 9 hours in the first, including Christian Education 250 and 355.

Minor in Communications and Preaching

Students pursuing a Bachelor of Arts degree may elect a Communications and Preaching minor. The purpose of this concentration of courses is to provide specialization and training for the oral communication of the Gospel. It is especially useful to those planning to be evangelists, or to students planning any other type of ministry which places an emphasis upon public speaking. The minor requires 18 hours selected from Communications and Speaking courses including Communications 121 and 222, and Homiletics 331 and 332.

Minor in Counseling Ministries

The minor in Counseling Ministries is designed to provide training in pastoral care and pastoral counseling. This ministry focuses on one-to-one and small group interactions. The program seeks to respond to the increasing demands for pastoral care and counseling as part of contemporary ministry.

The program seeks to provide the student with a broad overview as well as an in-depth foundation of supporting course work for understanding human nature from the perspective of Biblical and scientific insights. It seeks to prepare the student for a ministry in which pastoral care and counseling are balanced with other activities.

The minor requires 24 hours of specialized work in Counseling Ministries courses and internship and in Psychology, including Psychology 291, 380, 381, Counseling Ministries 393, 394, and three quarters of Counseling Internship 491, 492, 493. The remaining hours may be selected from Counseling Ministries 391, 483, 484, 485, 495, 496, 498, 499, Psychology 482, and 486.

Suggested supporting courses for the minor include Psychology 203, 292, 293, 394, Sociology 213, 215, 314, and 315. The following are strongly recommended in support of the minor: Pastoral Ministries 331 and 332; Theology 421, 422, and 423.

Minor in Early Childhood Education

This program is designed to provide basic training for those desiring to prepare themselves for work in pre-school and day-care center programs in the local church.

The minor consists of a minimum of 24 hours of work in Early Childhood Education including ECE 160, 161, 265, 365, 368. Suggested supporting courses: Psychology 203 and Psychology 292.

Minor in History

A minor in History consists of 24 hours of work in History, including the General Course requirements and Divisional requirements in History. At least 9 hours of the work must be in courses numbered at the 300 or 400 level.

Minor in Missions

A minor in Missions consists of a minimum of 21 hours selected from the courses listed under Missions including Mission 141, 240, 241, 440. Strongly recommended: 242 and 441.

Minor in New Testament Greek

A minor in this area requires 24 hours in New Testament Greek, including nine hours of Greek Exegesis or Hellenistic Greek. The student minoring in Greek may use Greek to meet the General Course Requirements in Language Arts.

Minor in Pastoral Studies

The Pastoral Ministries minor provides a professional concomitant to the Biblical Literature major. Required courses include Theology 421, 422, 423; Pastoral Ministries 433, 434, 435, 331 and 332; one hour of Pastoral Internship; Bible 103 and 203. In fulfilling the General Course Requirements in Language Arts, the Pastoral Ministries minor shall take (A) Greek or Hebrew (9-10 hours) or (B) Bible Language 333 plus at least 6 hours of additional Language Arts.

Minor in Philosophy and Apologetics

A minor in Philosophy and Apologetics consists of 18 hours in Philosophy and Apologetics, including Philosophy 285 and at least 6 additional hours selected from Philosophy 286, 287, 288, or 420. Recommended supporting courses for the minor are History of Christian Life and Thought 380, and 481 or 584, and Theology 421, 422, and 423.

Minor in Sacred Music

The purpose of the Sacred Music minor is to provide instruction and experience in all phases of music leading to professional or volunteer service in music in the church. The discipline seeks to enrich and broaden the student's understanding and appreciation as well as his or her skills in music. Internship experience is optional.

The minor in Sacred Music emphasizes the study of music theory and the development of practical skills required in music ministry. Specific music requirements are 35 hours comprised of Music 103, 111, 112, 113, 121, 203, 421, 6 hours of Applied Music (3 in piano, 1 in voice, and 2 electives) and 6 hours in choir, concert band, or pep band.

Minor in Youth Ministries

The Youth Ministries minor consists of 23 or 24 credit hours including following courses: CE250, Foundations of Christian Education; YM201, Foundations of Youth Ministry; YM202, Youth Ministry Design; YM301, Wilderness and Retreat Camping; YM302, Evangelism and Discipleship; Psy293, Developmental Psychology II; and either CE451, Principles and Methods of Teaching, or PM331 and PM332, Homiletics I and II.

The Evangelical Teacher Training Association Diploma

Northwest College is an affiliated member of the Evangelical Teacher Training Association, making possible the award of the Standard Teacher-Training Association Diploma upon completion of the following requirements: 15 hours in Bible; 23 hours of work including one course in General Missions; one course in Evangelism; one course in Teaching; one in Human Growth and Development; and one course in the Church Education program. A diploma check-sheet is available at the Office of the Registrar. The diploma is the Association's credential for Church School teachers. It is awarded only at graduation.

Application must be made to the Registrar's office no later than the beginning of the spring quarter. A nominal diploma fee is charged.

Independent Study

Upper division students may earn one to three credits in any single area if he has had a sufficient amount of basic studies in the area and had the permission of the teacher in the area. Consult the subject listings for specific prerequisites, if any.

Lower division students may take independent study only at the discretion of the Academic Dean.

Summer Internship

Students may take their internships in the summer provided that they follow this procedure: (1) Present a proposal for summer involvement to the teacher in the area in which internship credit is desired. If the teacher agrees that the proposal is worthy of credit, he will act as on-campus instructor and will outline his requirements. (2) Register for internship at the Registrar's Office during the Spring Quarter or as part of the Summer Term registration. (In either case it will be considered part of the Summer registration.) (3) Submit student reports and the field supervisor's reports to the instructor for evaluation. He will make his evaluation and award a grade at the beginning of the Fall Quarter. Note that pre-enrollment is necessary. Approval of your proposal for W.O.M. (World Outreach Ministries) scholarship does not constitute enrollment for credit. The student will still need to follow the steps outlined above.

Special Workshops and Seminars

One to three units of academic credit will be granted for selected seminars, workshops, or institutes offered by the College or by para-church organizations, provided that the same classroom standards are observed as for regular courses offered by the College.

Determination as to academic credit, including amounts of credit in each instance will be made by the Academic Dean, in consultation with the sponsoring professor or the Academic Affairs Committee, or Summer School Committee, in the case of summer school workshops.

In each instance, a course number, normally selected from the 291-299 sequence, will be assigned together with the appropriate departmental prefix by the Registrar in consultation with the Academic Dean. Registrations, in all cases where academic or CEU credit is granted, will be under the supervision of the Office of the Registrar in conformity with regular college practice.



Courses of Instruction

COURSES IN ART

Art 101 Art Appreciation 3 credits
Course combines the study of art elements and principles with their illustration by slides and audio-visual presentations. Includes a concise history of art from the Renaissance to the present day. No studio work. Will meet Fine Arts requirement in the General Studies requirements except in programs where Music 100 or 101 may be specified.

Art 102 Drawing and Painting 3 credits
Studio work for beginners in design, drawing and painting. Emphasis on drawing and painting landscapes. Media are pencils, conte crayons and acrylic paints. Art 101 is not a prerequisite for Art 102.

COURSES IN BIBLICAL LITERATURE

Biblical Introduction

Bib 102 Bible Geography 2 credits
The study of the geographical features of the Bible lands with emphasis on the relation of places, people and events in the Bible to the topography and geography of the land.

Bib 103 Methods of Bible Study 3 credits
An introduction to basic approaches to the study of the Bible. Application of these methods will be made to selected Biblical passages.

Bib 201 General Introduction to the Bible 3 credits
A study of the inspiration, canonization, and transmission of the Holy Scriptures, including attention to the various English translations and their production.

Bib 203 Principles of Interpretation 3 credits
A study of the significance, history, and basic principles of Biblical interpretation. Attention is given to such matters as figurative language, prophecy, parables and types.

Bib 204 Old Testament Archaeology 3 credits
A study of the archaeological evidences coming from Mesopotamia, Egypt, and Palestine having a bearing on the Old Testament. Alternate years (A).

Bib 205 New Testament Archaeology 3 credits
A study of archaeological evidence coming from Palestine, Asia Minor, Greece, and Italy having a bearing on the New Testament and its times. Alternate years (B).

Bib 300 Flying Seminar 3 credits
A survey of the Bible Lands of the Near East in the context of their biblical history, geography, archaeology and cultural backgrounds. Includes an on-site tour of selected Bible Lands at the conclusion of the quarter.

Bib 501 Old Testament Introduction 3 credits
A study of the formation of the Old Testament canon and transmission of the text, and the backgrounds, origins, and messages of the individual books. Special attention is given to Pentateuchal criticism. Alternate years (B).

Bib 502 **New Testament Introduction** **3 credits**
A study of the origins of the New Testament literature, with attention given to the formation of the canon and transmission of the text, and to the background, origin, and purpose of each book and each group of books. Alternate years (A).

Old Testament

Bib 105 **Old Testament Survey** **3 credits**
A general background course to acquaint the student with the structure of the Old Testament and the core content, aim, and distinguishing features of each book. The course will attempt to give an understanding of the over-all plan of redemption as contained in the Old Testament. This course should be completed as a prerequisite for all other Old Testament courses.

Bib 206 **Old Testament Pentateuch** **5 credits**
A study of the first five books of the Bible, with special emphasis upon Genesis.

Bib 207 **Old Testament Historical Books** **5 credits**
An introduction to, and analysis of, each of the historical books of the Old Testament, giving outline studies and the central theme of each book from Joshua to Nehemiah.

Bib 301 **Wisdom Literature** **3 credits**
The books of Job, Proverbs, Song of Solomon, and Ecclesiastes are studied for their practical and doctrinal significance. The poetic structure of the writings is noted. Alternate years (B).

Bib 302 **Psalms** **3 credits**
A study emphasizing the structure of Hebrew poetry, the devotional quality of the Psalms, and an interpretation of the doctrinal content of the Hebrew psalter. Alternate years (A).

Bib 407 **Minor Prophets** **3 credits**
A study of the shorter prophetic books of the Old Testament, including a study of prophetism. Emphasis is placed upon inductive study. Alternate years (B).

Bib 408 **Isaiah** **3 credits**
A study of the person and message of Isaiah and their meanings and significance to both his contemporary and subsequent generations. An exegesis is made of the most significant sections. Alternate years (B).

Bib 409 **Jeremiah-Ezekiel** **3 credits**
The faithfulness of God and the apostasy of God's chosen people as described in the writings of Jeremiah and Ezekiel are studied. Emphasis is placed on the significance of these messages to the time in which they were written. Alternate years (A).

New Testament

Bib 110 **New Testament Survey** **3 credits**
A study of the characteristic features of each book. The scope and relationship of the books to each other and to the Bible as a whole are studied. This course should be completed as a prerequisite for all other New Testament courses.

Bib 211 **Acts** **3 credits**
A study of the book of Acts, dealing with the history of the early apostolic Christian church, its origin, activities, and theology.

Bib 212 **Synoptic Gospels** **5 credits**
A study of Synoptic Gospels with emphasis on the person, work, and teachings of Christ.

- Bib 311** **Gospel of John** **3 credits**
 A study of the Gospel of John which supplements the synoptic Gospels and presents Christ as the Son of God.
- Bib 313** **Corinthian Letters** **5 credits**
 An exegesis of Paul's writings to Corinth with an emphasis on the problems of this early church and the significance of these epistles for present day Christianity.
- Bib 412** **Romans and Galatians** **3 credits**
 An inductive study and analysis of Romans and Galatians with a view to an understanding of Paul's doctrine of justification and his teachings concerning Israel and man's duty to his society. Prerequisite: Bible 211.
- Bib 414** **Prison Letters** **3 credits**
 An exegesis of Ephesians, Philippians, Colossians, and Philemon based on the English text. Alternate years (B).
- Bib 415** **Thessalonian Letters** **2 credits**
 An exegesis of these letters based on the English text. Alternate years (B).
- Bib 416** **Pastoral Letters** **3 credits**
 An intensive exegesis of I Timothy, II Timothy, and Titus based on the English text. Alternate years (A).
- Bib 417** **Hebrews** **3 credits**
 An intensive study of this important book, showing the superiority of the New Covenant to the Old and setting forth Christ as the Great High Priest. Alternate years (A).
- Bib 418** **Catholic Letters** **3 credits**
 An intensive exegesis of I and II Peter, James, and Jude, based on the English text. Alternate years (B).
- Bib 419** **Johannine Letters** **2 credits**
 An intensive exegesis of I, II, and III John based on the English text. Alternate years (B).
- Bib 420** **Daniel and Revelation** **3 credits**
 An introduction to apocalyptic writings and an analysis of the books of Daniel and Revelation emphasizing the interpretation of the prophetic messages.

COURSES IN BIBLICAL LANGUAGES

- BLg 201, 202, 203. Elementary Greek I, II, III** **5 credits per quarter**
 A study of the essentials of Koine Greek to prepare the student for exegetical work in the New Testament. The third quarter includes reading and exegesis in I John. A knowledge of the basic principles of English grammar is indispensable preparation for this course.
- BLg 301** **Greek Exegesis I** **3 credits**
 Study of a selected New Testament book together with the principles of advanced grammar, syntax, and exegesis as they are applied in the translation of the New Testament. Special attention is given to noun syntax. Prerequisite: 203.
- BLg 302** **Greek Exegesis II** **3 credits**
 A translation and study of a New Testament book. Special attention is given to the syntax of clauses.
- BLg 303** **Greek Exegesis III** **3 credits**
 A translation and study of a New Testament book with special attention to clauses. Prerequisite: 203.
- BLg 305, 306, 307 Elementary Hebrew I, II, III** **3 credits per quarter**
 A study of the vocabulary and grammatical forms of Biblical Hebrew through the translation and inductive study of the book of Esther. Special emphasis is given to acquiring an extensive vocabulary. The course is designed to prepare the student to do limited translation work in the Old Testament and to understand commentaries based on the Hebrew. Offered on demand.

BLg 333 **Greek-English Studies** **3 credits**
A course designed to give the student the ability to use more effectively the reference works which require some understanding of Greek.

BLg 401 **Hellenistic Greek** **3 credits**
A reading course in a variety of Greek styles from the Biblical period. Readings include passages from the Old and New Testaments, the early church writers, and some contemporary Jewish and Greek writings serving to illuminate Biblical and early Christian theology. (Does not count as Biblical Literature, but may fulfill an advanced Greek requirement allowing a quarter of Exegesis to count as Bible.) Prerequisite: Two quarters of Greek Exegesis. Offered on demand.

COURSES IN BUSINESS

Bus 100 **Introduction to Business** **3 credits**
A study of the various areas of business such as production, distribution management, personnel, and finance. Designed to give the student a broad, general knowledge of business and how it operates. A foundation for more advanced courses in business.

Bus 101 **Beginning Typewriting** **3 credits**
For beginning students who have not learned the touch system of typewriting. No credit for students who have one or more years of typing in high school. Meets daily.

Bus 102 **Intermediate Typewriting** **3 credits**
Instruction in typing of business letters, tables, special forms, articles, and manuscripts. Meets daily. Prerequisite: Bus. 101 or permission of instructor.

Bus 103 **Advanced Typewriting** **3 credits**
Emphasis on building speed and accuracy. Further instruction in office forms and office procedure. Meets daily. Prerequisite: Bus. 102 or permission of instructor.

Bus 105 **Beginning Shorthand** **5 credits**
A course in the principles of Gregg shorthand with introduction to speed building. Meets daily. No credit for those with one year high school shorthand with grade of C or better.

Bus 106 **Intermediate Shorthand** **5 credits**
A review of shorthand principles and an emphasis on speed and vocabulary building. Meets daily. Prerequisite: Business 105 and 102, which may be taken concurrently, or by permission of instructor.

Bus 107 **Advanced Shorthand** **5 credits**
Emphasis on dictation, speed building, transcription, advanced phrase and vocabulary building and a review of correct English usage. Meets daily. Prerequisites: Business 106 and 103, which may be taken concurrently, or by permission of instructor.

Bus 110 **Business Machines and Mathematics** **5 credits**
Instruction and practice in the operation of the ten-key adding machine, mechanical printing calculator, and display electronic calculators are combined with a comprehensive review of the fundamental arithmetic operations as related to business usage. Meets daily.

Bus 111 **Introduction to Data Processing** **3 credits**
A course designed to acquaint the student with applications of data processing to business.

Bus 201 **Business English and Correspondence** **3 credits**
A comprehensive review of English grammar, spelling, punctuation, and other mechanics as a basis for writing effective business communications. A study of letter-writing principles applied to the writing of various types of business letters.

Bus 215 **Office Procedures** **5 credits**
Designed to develop and integrate clerical and secretarial knowledge and skills needed in the general office. Includes some machine transcription and duplication machine work. Meets daily. Prerequisite: Bus 102 or equivalent.

- Bus 220 Principles of Accounting 5 credits**
 Fundamentals of accounting including the basic principles, theories and procedures for reporting business transactions. Meets daily. It is recommended that the student have completed Business 110 or its equivalent prior to this course.
- Bus 221 Principles of Accounting 5 credits**
 Continuation of the fundamentals of accounting and including a study of the voucher system, accounting for payrolls and taxes, partnerships and corporations. Meets daily. Prerequisite: Business 220.
- Bus 222 Income Tax Preparation 1 credit**
 A study of income taxes and the preparation of individual returns.
- Bus 250 Introduction to Economics 3 credits**
 A study of economic principles as they relate to modern society. Offered on demand.

COURSES IN CHRISTIAN EDUCATION

- CE 250 Foundations of Christian Education 3 credits**
 This course is designed to introduce the student to the field of Christian Education. The Biblical basis and theological foundations are examined as well as the various agencies of Christian Education.
- CE 251 Historical and Philosophical Foundations of Christian Education 3 credits**
 The major purposes of this course are (1) to develop an understanding of the heritage and foundations of Christian Education from early Jewish times to the present. (2) to consider persons and factors that have affected the formulation of education theory and practice, and (3) to help the student formulate his own philosophy of Christian Education. Prerequisite: C.E. 250.
- CE 252 Children's Outreach Ministries 3 credits**
 Deals with the Biblical philosophy of child evangelism, planning and organizing outreach ministries, and the development of follow-up philosophy and activities.
- CE 253 Audio-Visual Media and Methods 3 credits**
 A study, including actual laboratory type instruction, of various types of projected and non-projected media and materials.
- CE 254 Christian Education of Children 3 credits**
 A practical course in discovering how to communicate with children at various age levels through a proper understanding of their characteristics, behavior patterns, and needs. Attention is given to methods and materials for working with children as well as the organization and administration of the Children's division of the church.
- CE 352 Christian Education of Adults 3 credits**
 This course investigates the characteristics, nature and needs of adults at the various stages of their development. Special consideration is given to the church's ministry to single and senior adults. Principles, methods and resources for effective ministry in the local church will be developed.
- CE 353 The Church and the Family 2 credits**
 This course seeks to develop (1) a Christian philosophy of family life, (2) the relationship of the church to the family, and (3) the church's educational responsibility in such areas as preparing couples for marriage, making family workshop vital, managing money, and child training and discipline. Alternate years (A).
- CE 355 Christian Education Organization and Administration 3 credits**
 This course seeks to relate the principles and practices of organization, administration and management to the local church's total educational program. Emphasis is placed on the nature and function of leadership. Prerequisite: C. E. 250.

CE 451 Principles and Methods of Teaching 5 credits

A study of the teaching-learning process, teaching aims, principles of lesson planning, and appropriate methodology. Opportunity will be given to develop skills through in-class practice teaching.

CE 455 The Multiple Staff 3 credits

The study of the contemporary role of the Minister on the multiple staff in the local church. Attention is given to the qualifications, responsibilities, relationships, and working conditions of this position.

CE 491, 492, 493 Christian Education Internship 1-2 credits

This laboratory experience is designed to give the student a first-hand exposure to the ministry of Christian Education in the local church. The major emphases are (1) the teaching ministry of the church, (2) the youth ministry of the church, and (3) the administration ministry of the church. Prerequisites: 9 credits of C.E. including C.E. 250 & C.E. 355.

The following courses may be counted in a Christian Education major or minor:

Y.M. 201 Foundation for Youth Ministry

For description, see Youth Ministry 201.

Y.M. 301 Retreat and Wilderness Camping

For description, see Youth Ministry 301

Y.M. 302 Evangelism and Discipleship

For description, see Youth Ministry 302

COURSES IN COMMUNICATIONS

Com 121 Basic Principles of Oral Communications 3 credits

A basic course in effective public speaking with special emphasis on choice and organization of material, sound reasoning, oral style, and delivery.

Com 220 Mass Communications 3 credits

An introductory course on the history, functions, and control of the mass media. Special emphasis will be placed on the impact mass communications have on today's Christian.

Com 222 Principles and Psychology of Communications 3 credits

Special emphasis will be given to audience psychology and audience analysis along with development in research technique and group dialogue.

Com 223 Radio Production 3 credits

Principles of broadcast media as they apply to radio: writing for listeners, planning full programs, including skills for pastoral and missionary ministry.

Com 224 Interpretative Reading 3 credits

A study in the techniques of oral interpretation, including skill in the public reading of the Scriptures.

Com 225 Argumentation and Debate 3 credits

An introductory course in the fundamentals of logical analysis, preparation of brief and experience in debating.

Com 226 Group Discussion and Conference 3 credits

Discussing as an everyday community activity with emphasis on the informal cooperative problem-solving methods of conferences.

Com 228 American Public Address 3 credits

Historical and critical study of principal speakers and speeches and of their influence on American life.

Com 234 Parliamentary Law 2 credits

For description, see Practical Theology 234.

CM 498 **Counseling Seminar (Special Topic)** **2 credits**
The seminar is offered to students enrolled in the Counseling Minor and is designed to deal with special topics and problems related to counseling ministries. Prerequisites: Psych. 381, 393. Alternate years (B).

CM 499 **Guided Research in Counseling** **1-3 credits**
A course for senior students in the Counseling Minor Program. The students will work on an individual basis with the instructor. Prerequisites: Psych. 291, 380; CM 393, and 394.

COURSES IN EARLY CHILDHOOD EDUCATION

ECE 160 **Introduction to Early Childhood Education** **3 credits**
An introduction to the history and theory of the field of Early Childhood Education. Contemporary theorists are studied.

ECE 161 **Fundamentals of Early Childhood Education** **5 credits**
Materials, methods and professional practices relevant to early childhood education. Observations will be made of the preschool situation during the conduct of this course. Consideration of the influence of the cultural environment of the developing child will be explored.

ECE 262 **Children's Creative Activities** **3 credits**
Planning, selecting, preparing and presenting creative curriculum materials and activities to the young child.

ECE 263 **Evaluation Techniques** **5 credits**
This course concentrates on tests and measurements at the Early Childhood level. Students learn how to evaluate the educational process, how to write educational objectives, test questions, rating scales, etc.

ECE 264 **Parent Education** **3 credits**
A lecture and discussion in interviewing techniques, emphasizing the development of competency in parent contacts. Skills to involve the parent with the basics of child rearing to enable them to understand the importance and influence of the child's home and school environments.

ECE 265 **Curriculum Development** **5 credits**
This course provides background knowledge of curriculum and curriculum development and the opportunity to practice planning a curriculum for an Early Childhood Education situation. Prerequisite: 160, 161.

ECE 365/366 **Practicum in Early Childhood Education I, II** **3 credits per quarter**
Supervised learning experiences (student teaching) in specific school situations at the preschool, kindergarten, and primary grade levels. Students may receive a maximum of six credits in practicum. Prerequisite: 160, 161.

ECE 367 **Day Care Center** **3 credits**
This course undertakes a comprehensive study of day care: its purposes, goals, principles, staff training, health services, and the children whom it serves.

ECE 368 **Administration of Early Childhood Education** **3 credits**
Administrative philosophy and procedures as they relate to Early Childhood Education. This course is designed to apply to both the preschool and the day care situation.

ECE 399 **Creative Methods in Early Childhood Education** **3 credits**
A study of selected topics of particular interest to the Early Childhood Education teacher, such as creative drama, music, games, stories, poetry, play, and spiritual guidance.

COURSES IN EDUCATION

- Ed 201 Introduction to Education 5 credits**
A study of the historical and philosophical backgrounds as well as the present day scope and function of education as part of society's process of fitting its members for life in the group. Four hours observation required.
- Ed 253 Audio-Visual Methods and Media 3 credits**
For description see Courses in Christian Education 253.
- Ed 301 Instructional Design 5 credits**
An introduction to the process of teaching. Special emphasis is given to the establishment of instructional objectives, organization and presentation of curricula materials, resource development and classroom management. Field work activities are included. Prerequisite: Psych. 203 (Psychology of Learning).
- Ed 301 Reading in the Elementary School 5 credits**
A basic course in methods, techniques, and materials used in the teaching of reading from the primary through the intermediate grades. Prerequisite: Admission to the Elementary Education program and Ed. 301.
- Ed 310 Language Arts in the Elementary School 3 credits**
A basic course in planning and teaching elementary language arts: listening and speaking, handwriting, spelling, creative and practical writing. Prerequisite: Admission to the Elementary Education program and Ed. 301.
- Ed 320 Mathematics in the Elementary School 3 credits**
This course is designed to provide prospective elementary teachers with appropriate methods and materials for teaching mathematics in the elementary school. Prerequisites: Math 110 (Basic Concepts in Modern Mathematics) and Ed. 301 (Instructional Design).
- Ed 330 Computer Literacy 2 credits**
An introduction to computers and their educational uses. Prerequisites: Ed 301 and admission to the Elementary education major, or permission of the elementary education coordinatory.
- Ed 340 Art Activities and Resources Laboratory 1 credit**
An orientation to Art activities and resources used in the K-12 educational setting. Prerequisites: Elementary Education 301 or permission of elementary education coordinator.
- Ed 401 Mainstreaming and Exceptionality 2 credits**
Problems and behavior patterns of exceptional prople and methods providing the least restrictive environment for all students will be analyzed. Includes a minimum of five hours field experience. Prerequisite: Ed 301 and Admission to Elementary Education program or permission of Elementary Education Coordinator.
- Ed 410 Science in the Elementary School 2 credits**
This course is designed to provide prospective elementary teachers with skills and resources for appropriate grade level science teaching. Special emphasis will be given to experiential and discovery methologies. Prerequisites: Sci 110, (Biology), Sci 118 (Physical and Earth Science I) or Sci 119 (Physical and Earth Science II), and Ed 301 (Instructional Design).
- Ed 420 Social Studies in the Elementary School 2 credits**
A course designed for learning about the use of social studies in the elementary school. Students will be exposed to various resources, methods, and techniques used in elementary school social studies classes. Prerequisite: Ed 301, Instructional Design.
- Ed 450 Field Experience Practicum 2 credits**
Twenty hours of classroom practicum that extends and broadens the instractional design field experience. This practicum is intended to provide aide, tutoring, and microteaching experiences different than previously accomplished. This practicum will usually be done in a private school setting. Prerequisite: Minimum of 16 credits of Phase II Elementary education course work.

COURSES IN PSYCHOLOGY

- Psy 100 Study Skills 1 credit**
A course dealing with proven methods of effective study designed to assist students in achieving academic success in college.
- Psy 191 General Psychology 5 credits**
An introduction to the basic principles of human behavior taught from a scientific and Christian point of view.
- Ed 203 Psychology of Learning 3 credits**
A course concerned with the study of human learning in the educational setting.
- Psy 291 Personality Theories 3 credits**
Introduction to major psychological interpretations of personality as related to a Christian view of persons. Attention given to the major theorists, their basic assumptions about human nature, and the components, dynamics, and determinates of personality.
- Psy 292 Developmental Psychology I 4 credits**
A study of the total person (spiritual, cognitive, psychological, social, physical) as related to human growth and development from infancy to the beginnings of adolescence. Prerequisite: General Psychology, Psy 191.
- Psy 293 Developmental Psychology II 3 credits**
A study of the total person (spiritual, cognitive, psychological, social, physical) as related to human growth and development during adolescence. Prerequisite: General Psychology, Psy 191.
- Psy 380 Schools of Counseling and Psychotherapy 3 credits**
Introduction to the schools of psychotherapy and counseling, with special attention given to the theory and practice of Psychoanalysis, Existential-Humanistic Therapy, Client-Centered Therapy, Rational-Emotive Therapy, Transactional Analysis, Gestalt Therapy, Integrity Therapy, Behavior Modification, Cognitive Behavioral Modification, Nouthetic Counseling, Reality Therapy, and Eclectic Therapy. Prerequisite: Personality Theories, Psy 291.
- Psy 381 Introduction to Helping Relations 3 credits**
Introduction to the basic elements involved in helping and in helping relationships. Focus is on the recognition, development, and practice of fundamental skills in helping. Orientation is to improve listening skills, empathic responses, and problem solving action.
- Psy 394 Psychology of Abnormal Behavior 3 credits**
A study of psychological disorders, their nature, determinants, and relationship to normal behavior. Prerequisite: Psy 191 (General Psychology).
- Psy 482 Group Counseling and Dynamics 2 credits**
Presentation and demonstration of small group dynamics. Attention given to group process of guidance, counseling, discussion, and sensitivity group models and to interaction analysis, individual and group roles, and guidelines and techniques for facilitative group interaction. Focus is on theoretical and practical application of group counseling.
- Psy 486 Psychology of Religion 2 credits**
A study of religious characteristics, problems, and needs of the individual as viewed from a psychological and theological perspective, with attention given to integrative study. Consideration is given to the history of the subject and role of religious attitudes, beliefs, and practices in personality development and adjustment.

COURSES IN ENGLISH AND LITERATURE

- Eng 99** **Developmental English** **No credit**
Fundamentals of English grammar and mechanics for students who enter with deficiencies.
- Eng 101** **Composition and Rhetoric** **3 credits**
Purpose is to teach students to write four kinds of prose—narration, description, exposition, and argument. The course does not deal systematically with grammar. Students with basic deficiencies must correct them through concurrent programmed instruction.
- Eng 102** **Composition of Research Paper** **3 credits**
The purpose of this course is to have students learn the basic of doing research and organizing their findings into an acceptable form for college writing.
- Eng 203** **Effective Writing** **3 credits**
The purpose of this course is to develop ideas and to express them in clear prose writing. It does not teach the writing of fiction and poetry. Prerequisite: English 102 or permission.
- Eng 211** **English Literature: Beowulf to Blake** **5 credits**
Major British authors and works from the Old English period to about the close of the eighteenth century. Prerequisite: English 102 or permission.
- Eng 212** **English Literature: 19th and 20th Centuries** **5 credits**
Major British authors and their works from the Romantic, Victorian, and Modern periods. Prerequisite: English 102 or permission.
- Eng 221** **American Literature: Pre-Civil War Periods** **5 credits**
Major American authors and their works from the Colonial period to the beginning of the Civil War. Prerequisite: English 102 or permission.
- Eng 222** **American Literature: Civil War to Present** **5 credits**
Major American authors and their works from the time of the Civil War to the present. Prerequisite: English 102 or permission.
- Eng 291, 292, 293** **Publication Workshops** **1 credit per quarter**
Training workshops for instruction and skills development for students participating in campus publications such as the college annual and campus journal, and other publications involving organization, management, layout, photography and the like. Maximum credit allowed six hours.
- Eng 233** **Christian Classics** **2 credits**
This course will vary in content but will deal with Christian literary works found in World Literature. Writers such as St. Augustine, Dante, Erasmus, Pascal, and Kierkegaard will be used. Emphasis will be placed on their literary value as well as their theology.

COURSES IN HISTORY AND POLITICAL SCIENCE

- Hst 180** **History of Western Civilization I** **5 credits**
A survey of the history of man from earliest times to 1500 A.D. in western civilization. Encompasses Ancient and Medieval periods.
- Hst 181** **History of Western Civilization II** **5 credits**
Basically a European History from the medieval period to 1815.
- Hst 182** **History of Western Civilization III** **5 credits**
A European History from 1815 to the mid-Twentieth Century.

Hst 183	U.S. History to 1877	5 credits
A study of the social, political, cultural and intellectual development of the U.S. from the time of its exploration to 1877.		
Hst 184	History 1877 to the Present	5 credits
A continuation of United States History from 1877 to the present.		
Hst 280	American Government	5 credits
An introduction to American National Government with comparisons to the British, French, and Soviet systems of government. Includes a study of American Presidential Campaigns.		
Hst 285	History of the Pacific Northwest	3 credits
A study of the history of the Pacific Northwest from its discovery to the present. Includes a study of development of state government.		
Hst 289	Schaeffer's Views	2 credits
A lecture-discussion class constructed around the ten films by Francis Schaeffer entitled "How Should We Then Live?"		
Hst 385	Intertestamental History and Literature	3 credits
A study of the history of the Jews and the Palestinian area in the period between the Old and New Testaments. Special attention is given to the Jewish literature of the period. Alternate years (B).		
Hst 386	Latin American History	3 credits
A seminar-discussion class including student reports and analysis of selected readings.		
Hst 387	Modern Far Eastern History	3 credits
A seminar-discussion class including student reports and analysis of selected readings.		
Hst 388	Modern Mid Eastern History	3 credits
A seminar-discussion class including student reports and analysis of selected readings.		
Hst 390	Modern World History Since 1945	3 credits
A seminar-discussion class including student reports and analysis of selected readings.		
Hst 391	The Christian and Contemporary Society	3 credits
A course designed to look at some contemporary issues such as politics, war, hunger, etc., and discuss what Christians can contribute to problem solutions.		

COURSES IN HISTORY OF CHRISTIAN LIFE AND THOUGHT

Courses in the History of Christian Life and Thought apply to the supporting course requirements of the majors within the division. They are designed to acquaint the student with the background of the Christian Church in general and with the movements within the Church giving rise to the current church community of which the student is an integral part.

CH 282	History of the Pentecostal Movement	3 credits
A history of the Pentecostal movement from its beginnings to the present, including the development of leading Pentecostal denominations and the present-day Charismatic renewal. Outstanding Pentecostal men of faith and action and great issues confronting Pentecostals are studied.		
CH 341	History of Missions	3 credits
See Missions 341 for description.		
CH 380	Church History I	5 credits
Studies the history, thought, and literature of the Christian church from the Apostolic Age to the Reformation, with special attention to charismatic movements and leaders.		

- CH 381 Church History II 5 credits**
 Studies the history, thought, and literature of the Christian church from the Reformation to the present. Special attention given to spiritual awakenings and revivals.
- CH 481 An Introduction to the Early Church Fathers 3 credits**
 An introductory study of the ante-Nicene fathers, especially the apostolic fathers, and their writings. Special attention is given to their significance in the history of Biblical interpretation and the development of Christian Theology. Church History 380 would be desirable as preparation. Alternate years (A).
- CH 584 History of Christianity in America 3 credits**
 A study of the establishment and development of the Church in America. Special attention will be given to the influence of the great religious revivals and the history of the various denominations. Alternate years (B).

COURSES IN MISSIONS

- Mis 141 Personal Evangelism 3 credits**
 A study of effective methods to produce the best results in personal soul winning.
- Mis 240 Introduction to Missiology 3 credits**
 This course is a foundational study of the interdisciplinary science of missiology. The study includes a survey of the biblical foundations of the Christian responsibility for mission, the distinctive features of Assemblies of God missions philosophy, the organization and structure of Assemblies of God missions, and an overview of Assemblies of God auxiliary missions programs. Particular attention is given to the missions program of the local church.
- Mis 241 The Missionary Vocation 3 credits**
 This course is a study of the practical aspects of cross-cultural missionary life and work. Consideration is given to the missionary call, qualifications and preparation for missionary ministry, making satisfactory psychological and cultural adjustments to overseas living, dynamics which affect the missionary's personal life and family relationships, various aspects of missionary ministry, and factors related to the missionary on furlough.
- Mis 242 Biblical Theology of Mission 3 credits**
 This course is a survey of the biblical foundations of the Christian mission. It focuses on God's redemptive concern for all peoples. The study begins with Old Testament antecedents to the Christian mission and examines how they prepared the way for the coming of Jesus Christ and for the proclamation of the Christian gospel. The New Testament components of the theology of mission are defined and analyzed. Particular emphasis is given to the nature of the "Great Commission" and the goal of the purpose of God.
- Mis 243 First Aid 1 credit**
 A course given according to Red Cross standards.
- Mis 244 Practical Nursing 3 credits**
 This course is designed especially for prospective missionaries and gives attention to principles of practical nursing, including sanitation, food, fevers, care of the sick, and some principles of obstetrical care.
- Mis 291-299 Missions Seminars 2 credits**
 Selected topics taught by experienced missionaries who are on temporary leave from the foreign field. Such topics as the following may include:

- Missionary Relationships;
- Theological Education by Extension;
- The Missionary Family;
- The Holy Spirit in Missions;
- Major World Religions (Islam, Hinduism, Buddhism, etc.);
- World View in Cross-cultural Perspective;
- Unreached Peoples of the World;
- Language Acquisition;
- Indigenaity and Contextualization;
- Third World Missions;
- Current Issues in Missiology;
- Psychology of Missionary Adjustment; and
- Contemporary Theologies of Mission.

- Mis 445 Home Missions and the Pioneer Church 3 credits**
A survey of the various branches of home missions work with special attention being given to the techniques of pioneering new churches. Alternate years (B).
- Mis 448 Missionary Internship 1-3 credits**
For students participating in approved summer missionary internship programs of approximately six week's duration. Application for credit must be made beforehand.
- Mis 499 Guided Research in Missions 1-3 credits**
A course for senior Missions students who need and desire it. Prerequisites: Missionary Anthropology, Comparative Religions, and permission of instructor.

The following courses may be counted in a Missions major or minor:

- Ph 286 Ethics 3 credits**
For description, see Philosophy 286.
- Hi 286 Latin American History 3 credits**
For description, see History 286.
- Ph 420 Philosophy of the Christian Religion 3 credits**
For description, see Philosophy 420.
- Hi 387 Modern Far Eastern History 3 credits**
For description, see History 387.
- Hi 388 Modern Mid-East History 3 credits**
- Soc 314 Communication and Culture 3 credits**
For description, see Sociology 314.

COURSES IN MODERN LANGUAGE

The modern language requirement may be met by completing one year of foreign language in college. The requirements may be waived if the student has completed three years of the same language in high school, or upon passing a competency exam for less than three years of high school language study, or if English is a second language to the student petitioning for waiver. Students with two years of high school language wishing to continue in the same language will normally be placed in intermediate level language at the college level and may not repeat elementary level language for college credit except by permission.

- Lng 101, 102, 103 Elementary Spanish I, II, III 5 credits per quarter**
Essentials of grammar, pronunciation, conversation and readings in Spanish culture. Not open to those with two or three years of high school Spanish with grade average of B or better except by permission.
- Lng 204, 205, 206 Intermediate Spanish I, II, III 3 credits per quarter**
Grammar review, continued reading and composition. Prerequisite: 103 or permission. Offered on demand.
- Lng 105, 106, 107 Elementary French I, II, III 5 credits per quarter**
Essentials of grammar and pronunciation. Conversational approach stressed. Readings in French culture and from La Sainte Bible.
- Lng 208, 209, 210 Intermediate French I, II, III 3 credits per quarter**
Conversational approach continued. Prerequisite: 107 or two years of high school French, or permission.
- Lng 111, 112, 113 Elementary Swedish I, II, III 5 credits per quarter**
Essentials of grammar and pronunciation. Conversational approach is stressed. (Offered on demand.)

COURSES IN MUSIC

- Mus 101 Fundamentals of Music 3 credits**
An orientation to the theory of music including notation, scales, key signatures, rhythm, intervals and simple chord construction. Exemption by examination.
- Mus 102 Music Appreciation 3 credits**
The development of skills in listening and understanding music with emphasis on the historical development of music and its relationship to other arts.
- Mus 103 Basic Conducting 2 credits**
An introduction to basic techniques of conducting with special application to directing congregational singing and simpler choral materials.
- Mus 104 Fundamentals of Music for Teachers 3 credits**
An orientation to the theory of music including notation, scales, key signatures, rhythm, intervals and simple chord construction. The use of music by teachers is emphasized.
- Mus 111, 112, 113 Music Theory I, II, III 4 credits per quarter**
These courses emphasize the development of skills in the harmonization of simple melodies, involving triads in root position and inversions, chord progressions, and nonharmonic material. Includes instruction in harmonic and melodic analysis, form, sight reading, ear training, and keyboard harmony. Prerequisites: Music 101 or passing grade on entrance examination; background in piano or concurrent instruction in piano.
- Mus 121 Hymnology 3 credits**
Historical development of the hymn and hymn tune including Greek and Latin hymns of the Reformation; psalmody, the English and American hymn; and the gospel song. Standards for analysis and evaluation of hymns and tunes and use of the hymn in the devotional life of the church.
- Mus 203 Conducting I 3 credits**
A study of rehearsal techniques and principles of interpretation for both choral and instrumental groups. The course includes a general survey of sacred choral and instrumental literature and supervised instruction of a lab choir. Prerequisite: Music 113 or permission.
- Mus 211, 212, 213 Music Theory IV, V, VI 4 credits per quarter**
A continuation of the studies outlined in Theory I, II, III above. Includes the study of seventh chords, altered and secondary chords, modulation and contemporary techniques. Prerequisite: Music 113 and passing grade on Piano Proficiency examination I.
- Mus 216 Form and Analysis 3 credits**
The analysis of illustrated passages of harmony from all schools of composition. The elements of music form, from the motif through the development of the composite forms are included with the analysis. Prerequisite: Music 113.
- Mus 321, 322, 323 Music History and Literature 3 credits per quarter**
The aim of the course is to enable the student to understand and enjoy the work of all periods of musical development, including early schools of sacred and secular composition, development of instruments, vocal and instrumental forms, and their influence, illustrated on piano and phonograph with scores. Prerequisites: Music 213 and 216, or permission.
- Mus 331 Composition and Arranging I 3 credits**
Analytical study and techniques of original composition and arranging of church related choral music. Prerequisite: Music 213 and passing grade on Piano Proficiency Exam II.
- Mus 332 Composition and Arranging II 3 credits**
Advanced techniques in original composition and arranging of church related choral and instrumental music. Prerequisite: Music 331.
- Mus 403 Conducting II 3 credits**
Advanced technical study of the choral and instrumental score, interpretation, rehearsal and performance. Specific study of sacred music literature. Supervised instruction of lab choir. Prerequisites: Music 203 and 213.

Mus 416 Counterpoint 3 credits
A study of the various contrapuntal methods from the 16th through the 18th centuries. Modal counterpoint studied through performance, analysis, and 2-3 part writing. Emphasis on 18th century styles. Prerequisite: Music 213.

Mus 421 Church Music Administration 3 credits
The organization, administration, and direction of a comprehensive music program in the local church. Development of graded choir programs, rehearsal techniques, materials for children's, youth, and adult choirs. Prerequisite: Music 203.

Mus 491, 492, 493 Sacred Music Internship 1 credit per quarter
This course is a practicum in church music administration. It is designed to give the student first-hand experience in the practical aspects of directing and administering a sacred music program. While it is advisable for the student to participate in as many musical activities as possible in the church to which he will be assigned, it is possible for him to meet the requirements of the course through participation in a specific area of the music program, e.g. directing a choir. See statement about Summer Internship elsewhere in this catalog. Prerequisites: Music 203, 213, and 421, and junior class standing.

Applied Music

Applied music is offered in voice, piano, organ, guitar, and band instruments. Ten private one-half hour lessons with a minimum of 5 hours of practice per lesson are evaluated as one unit of credit. Registration in applied music carries with it a lesson contract engaging an instructor's time for the quarter.

In piano and voice, levels are determined by jury at the end of each academic year (unless required by the student at another time). Applied music students may be classified as beginning students for no more than two quarters. After that time, they must progress to the intermediate level or be dropped from instruction.

The Music Major Performance Degree is offered in piano and voice only. Private instruction for performance majors will be offered at the intermediate and advanced levels only.

A. *Piano*

Private piano lessons are designed to meet the individual needs of the students. Piano instruction is offered at the beginning, intermediate, and advanced levels. The appropriate level of instruction is determined by the instructor at the beginning of each quarter.

ApM 101, 102, 103 Beginning Piano I 1 credit
A maximum of 3 credits may be earned at this level. If a student wishes to continue instruction at this level, he or she may do so on a non-credit basis.

At the beginning level, basic keyboard instruction includes the reading of pitch and rhythm notation; keyboard harmony involving one-octave major scales, primary chord cadences in root position, major and minor triads and inversions, hand-over-hand arpeggios; basic transposition phrasing and pedaling appropriate to this reading level.

ApM 201, 202, 203 Beginning Piano II

1 credit

A maximum of 3 credits may be earned at this level. If a student wishes to continue instruction at this level, he or she may do so on a non-credit basis.

At this level the student further develops reading and performing skills through a study of easy, classical, and sacred literature learning to apply appropriate techniques and develop interpretive skills. Keyboard harmony includes two-octave major and minor scales, three-octave arpeggios, and primary chord cadences in first and second inversion positions, and augmented and diminished triads and inversions.

ApM 301-309 Intermediate Piano

1 credit

A maximum of 9 credits may be earned at this level.

At the intermediate level the student will study appropriate classical and sacred literature with emphases on stylistic interpretation and technical proficiency. Both sight-reading and performing skills will be encouraged.

Technique development will include parallel and contrary motion three and four-octave major and minor scales, diminished and dominant seventh chord inversions and arpeggios.

ApM 401 Advanced Piano

1 credit

The student who can comfortably demonstrate an applied understanding of the intermediate level is ready to transfer this understanding and skill into complex piano literature (double-movement timing and notation to include the 128th note). An emphasis on velocity in playing parallel and contrary motion in all scales, triads, full chords, and arpeggios. Piano literature to be read and performed in a polished manner.

B. Voice

Private voice study explores correct singing technique and breath control. This includes the literature of other languages (no previous experience necessary) and of various styles and periods of vocal music. The ability to read music is a prerequisite. Students judged deficient in this area by their instructor will be required to complete Theory III before registering in voice.

Courses Offered

ApM 102 Beginning Voice

1 credit

Requires an ability to read at least the staff of one's voice (treble for women; bass for men). Also a basic understanding of rhythmic values and pitch intervals.

ApM 112 Intermediate Voice

1 credit

The student must possess the above abilities in addition to demonstrating his ability to sing a basic English and Italian Art Song. (Language coaching is given by the instructor.)

ApM 122 Advanced Voice

1 credit

The student must be skilled in all of the above, and in addition be able to sing a piece from the German Lieder repertoire. No student will be classified as advanced unless he demonstrates a definite ability to continue growth musically and vocally.

C. Organ

A piano requirement of three quarters or its equivalent is required for admission to organ study.

Courses Offered

ApM 103 Beginning Organ

1 credit

Basic organ touch and pedal technique. Acquaintance with general organ terms and specifications. Also basic hymn playing technique.

ApM 113 Intermediate Organ 1 credit
Expansion of the above with the development of skills in organ literature and service playing. Includes early studies of Bach.

ApM 123 Advanced Organ 1 credit
Continuation of 113 with later studies of Bach and recent composers. Organ construction and comparison optional to interested students.

D. OTHER APPLIED MUSIC OFFERINGS

ApM 104	Beginning Guitar	1 credit
ApM 114	Intermediate Guitar	1 credit
ApM 124	Advanced Guitar	1 credit
ApM 105	Beginning Violin	1 credit
ApM 115	Intermediate Violin	1 credit
ApM 125	Advanced Violin	1 credit
ApM 106	Beginning Brass	1 credit
ApM 116	Intermediate Brass	1 credit
ApM 126	Advanced Brass	1 credit
ApM 107	Beginning Woodwind	1 credit
ApM 117	Intermediate Woodwind	1 credit
ApM 127	Advanced Woodwind	1 credit
ApM 108	Beginning Accordion	1 credit
ApM 118	Intermediate Accordion	1 credit
ApM 128	Advanced Accordion	1 credit

Ensemble Music

A maximum of 18 credits in ensemble music may be credited to a four-year program and a maximum of 12 credits to a two-year program.

COLLEGE CHOIR 1 credit
This course involves the preparation of selected choral music for concert performance at least twice in the academic year.

A CAPPELLA CHOIR 1 credit
Members of this choir are chosen through audition to prepare and perform unaccompanied choral music. Performances are scheduled at least twice a quarter.

CONCERT CHOIR (King's Choralons) 1 credit
A 40-voice traveling choir which ministers locally on weekends from January to May. A 10-day tour is included during the Spring break. Membership is by audition only in the Fall of the year. Members must maintain a cumulative grade point of at least 2.0 and satisfactory citizenship and financial records at the College. Credit is contingent upon continued membership throughout the entire year. Purchase of a special outfit is required.

MIXED ENSEMBLE (Marantha Sounds)**1 credit**

This is a touring group of sixteen select vocalists chosen by audition each Fall quarter. Members must attain above average grades, and maintain satisfactory citizenship and financial records at the College. Credit is received only if the student participates for the full year. Purchase of a special clothing outfit is required.

INSTRUMENTAL ENSEMBLES**1 credit**

Consists of wind ensemble in the Fall and Spring Quarters, and Pep Band in the Winter Quarter. The former prepares sacred and classical material for performance. The latter plays for home basketball games.

SMALL VOCAL ENSEMBLES**no credit**

These may take the form of "gospel teams" or "public relations teams." The latter are chosen by audition each Spring, and function primarily as summer traveling groups. Scholarships are included in this program.

COURSES IN PASTORAL MINISTRIES**PM 234 Parliamentary Law****2 credits**

The principles of parliamentary procedure are studied and opportunity is given for them to be applied in the classroom.

PM 331 Homiletics I**3 credits**

A study of the preparation, outlining and delivery of sermons. Prerequisite: Communications 121.

PM 332 Advanced Homiletics**3 credits**

A course designed to put into practice the homiletical principles studied in Homiletics I. Special emphasis is given to the practice and delivery of sermons in class. Prerequisites: Homiletics I and Bible 203.

PM 339 Women in Ministry**2 credits**

A course providing a three fold emphasis on women as persons, as wives, and as members of Christ's body. Special emphasis will be given to women as ministers' wives and also as having ministry in the home and in vocations apart from that of ministers' wives. Open only to women with Sophomore standing or above.

PM 411 Advanced Preaching**3 credits**

A course of special study devoted to selected areas of sermon preparation and delivery. An emphasis is placed upon the development of preaching skills through classroom and directed field-work participation.

PM 433 Pastoral Ministries I**3 credits**

A course emphasizing the Biblical model of the minister; his call, his personal character and relationships; and his ministerial ethics.

PM 434 Pastoral Ministries II**4 credits**

A course emphasizing the professional ministerial functions of the pastor, his leadership role, including the principles and philosophies of leadership. Emphasis will be given to church administration and the worship services of the church. The course includes three hours of lecture and a two-hour lab per week.

PM 435 Pastoral Ministries III**3 credits**

A course further emphasizing the pastor's role in church administration, public relations and promotion. Included will be such topics as stewardship principles, budget and finance (both personal and church), church banking procedures, legal affairs of church business, church building and campus design and planning. Public relations and promotion studies will include church growth and such topics as advertising, news releases, church bulletins, and community outreach.

PM 455 The Multiple Staff**3 credits**

For description see CE 455.

PM 491 Pastoral Internship**1 or 3 credits**

The Pastoral Internship is designed to give the advanced pastoral ministries student practical experience in the major functions of the pastor's life and ministry. The student works in a church under the supervision of the pastor and the college professor in charge of Pastoral Internship. Pastoral Internship may be taken during the school year or in the summer. Prerequisites: Pastoral Ministries 331, 434 and the approval of the college professor of Pastoral Internship.

COURSES IN PHILOSOPHY AND APOLOGETICS

Ph 285	Introduction to Philosophy	5 credits
A study of the basic problems of life and existence, such as the nature and scope of knowledge and of its objects, the theory of values and the criteria by which they may be judged, and the relation which exists between scientific and philosophic thought. Emphasis is given to the development of a wholesome Christian philosophy of life.		
Ph 286	Ethics	3 credits
A study of the moral principles which underlie and govern human conduct. Christian solutions are suggested for the personal, economic, social, and religious problems of our day. Alternate years (A).		
Ph 287	Principles of Logic	3 credits
A study of orderly and consistent thinking. The course includes a presentation of the nature of logic and the various types of logical reasoning. Alternate years (B).		
Ph 288	History of Philosophy	3 credits
A study of the development of philosophical thought from Ancient Greek civilization to modern time, with emphasis on the theories of knowledge and of reality. Alternate years (B).		
Ph 320	Modern Religious Cults *	3 credits
Studies major cults such as Mormonism, Christian Science, and the Jehovah Witnesses, as well as emerging cults such as Hare Krishna and the Unification Church of Sun Myung Moon. Tries to understand underlying principles as well as provide a Biblical refutation of errors. Alternate years (B).		
Ph 420	Philosophy of the Christian Religion	3 credits
Studies the philosophy of the Christian religion considering such questions as faith and reason, evidences of the existence of God, inspiration and language, revelation and morality, God and the problem of evil. Alternate years (A).		
Ph 424	General Apologetics	3 credits
A presentation of the philosophical and factual evidences which support the validity and divine origin of the Christian faith and its doctrines. Alternate years (A).		

*Does not meet philosophy requirement when specified as supporting course requirements nor the ten hours in the Religion and Philosophy major.

COURSES IN PHYSICAL EDUCATION AND HEALTH

All students are required to take three credits of Physical Education activity courses and a two-hour course in Personal Hygiene. Men having had military service may petition the Registrar for physical education credit upon presenting appropriate documentation. Except for varsity sports, courses may not be repeated for credit.

PE 101	Badminton (men)	1 credit
PE 102	Basketball (men)	1 credit
PE 103	Football-Soccer (men)	1 credit
PE 105	Softball (men)	1 credit
PE 106	Tennis (men)	1 credit

PE 108	Varsity Basketball (men)	1 credit
PE 109	Volleyball (men)	1 credit
PE 110	Wrestling (men)	1 credit
PE 112	Tumbling and Gymnastics (men)	1 credit
PE 116	Varsity Soccer (men)	1 credit
PE 120	Body Mechanics (women)	1 credit
PE 122	Badminton (women)	1 credit
PE 123	Basketball (women)	1 credit
PE 124	Softball (women)	1 credit
PE 125	Tennis (women)	1 credit
PE 126	Volleyball (women)	1 credit
PE 127	Gymnastics and Tumbling (women)	1 credit
PE 128	Varsity Volleyball (women)	1 credit
PE 129	Varsity Basketball (women)	1 credit
PE 133	Golf (co-ed)	1 credit
PE 135	Self-Defense Techniques (co-ed) Offered on demand.	1 credit
PE 250	Personal Hygiene A course in the principles of healthful living and personal culture.	2 credits

PE 301 Physical Education for Children's Teachers 1 credit
 This course will provide practical instruction in movement activities suited to children in K—8 grade levels. It will include progressive activity skills for games, relays and team activities. Upper division standing.

COURSES IN SCIENCE AND MATHEMATICS

Mth 101 Basic Concepts in Modern Mathematics 5 credits
 A study of number systems and numeration, notions of sets and concepts of algebra and geometry as related to elementary school mathematics. Prerequisite: One year of high school algebra or equivalent.

Mth 111 Intermediate Algebra 5 credits
 This course seeks to develop understanding of, and facility in the use of, elementary algebraic processes. Comparable to second year high school algebra. Not open for credit to those completing three semesters of high school algebra with a grade of B or higher.

Mth 121 Pre-Calculus 5 credits
 Relations, inequalities, conic sections, rational, logarithmic circular, trigonometric, and inverse functions. This course provides material leading to calculus. Prerequisite: 1½ years of high school algebra or Mathematics 111.

Sci 110 Principles of Biology 5 credits
 Study of biological principles relating to living organisms. Basic chemical structure, cellular and subcellular morphology, energy utilization, reproduction and development, and ecological interrelationships are examined. Three lectures and two two-hour labs per week.



Officers of Administration

<i>President</i>	Dr. D. V. Hurst
<i>Academic Dean</i>	Dr. Frank B. Rice
<i>Dean of Admissions and Registrar</i>	Dr. A. D. Millard
<i>Director of Development</i>	Rev. H. W. Crowder
<i>Business Manager</i>	Rev. Owen S. Hodges
<i>Dean of Students and Athletic Director</i>	Dr. W. P. Rutledge
<i>Public Relations Director</i>	Rev. Sherman "Skip" Bennett
<i>Financial Aids Officer</i>	Mrs. Beverly Westlake
<i>Librarian</i>	Miss Ruth Petty

Staff

<i>Accountant in charge</i>	Mr. Dale Sorensen
<i>Internal Auditor</i>	Mrs. Dolly Crowder
<i>Bookstore Manager</i>	Mrs. Esther Pecota
<i>Chef</i>	Mr. Arvel Shipley
<i>Health Services</i>	Mrs. Jean D. Clark, R.N.
<i>Maintenance Director</i>	Mr. Orville Mathison
<i>Resident Dean of Men</i>	Mr. John Young
<i>Resident Dean of Women</i>	Mrs. Virginia Mathison
<i>Secretary to the President</i>	Miss Arlene Hawkinson

FACULTY

- D. V. Hurst, 1966- *President*
 Diploma, North Central Bible College, 1944
 B.A., Sioux Falls College, 1947
 M. Ed., Drury College, 1958
 D.D., Southwestern Assemblies of God College, 1972
- Dwaine A. Braddy, 1977- *Pastoral Ministries*
 B.A., Central Bible College, 1966
 M.A.R., Concordia Seminary, 1975
 D. Min., Drew University, 1981
- Kristi Lynn Brodin, 1970 *Physical Education*
 B.S., Seattle Pacific University, 1970
 M.Ed., Seattle Pacific University, 1977
- John Brown, 1982- *Physical Education*
 A.A., Northwest College, 1974
 B.S., Seattle Pacific University, 1976
 Graduate studies, University of Alaska
- Orville V. Clark, 1971- *Psychology; Sociology*
 Diploma, Bethany Bible College, 1952
 B.A., Willamette University, 1955
 M.A., Oregon State University, 1968
- Shirley M. Clark, 1973- *Early Childhood Education*
 B.A., Central Bible College, 1965
 B.RE., Central Bible College, 1966
 M.Ed., University of Alaska, 1973
 M.A., Seattle Pacific University, 1975
 M.A., Seattle Pacific University, 1983
- Margaret Frye, 1979 *Cataloging Librarian*
 Southern Illinois University
- J. Philip Gustafson, 1966- *Physical Sciences; Mathematics*
 B.S., Oregon State University, 1956
 M.S., Oregon State University, 1960
- Esther Harmon, 1966- *Business Education*
 B.Bus. Ad., Evangel College, 1963
 M.Ed., Seattle Pacific University, 1971
- Darrell Hobson, 1973 *Bible*
 B.A., Northwest College, 1970
 Th.B., Northwest College, 1970
 M.A., Fuller Theological Seminary, 1981

- LeRoy Johnson, 1967- *History*
 B.S., St. Cloud State College, 1961
 M.S., St. Cloud State College, 1967
- Amos D. Millard, 1949- *Dean of Admissions and Registrar; Bible*
 Diploma, Northwest College, 1948
 B.A., Northwest College, 1949
 M.A., Winona Lake School of Theology, 1957
 D.Min., California Graduate School of Theology, 1977
- J. Melvyn Ming, 1976- *Christian Education*
 B.A., Southern California College, 1969
 M.R.E., Southwestern Baptist Theological Seminary, 1973
 D.Min., Drew University, 1981
- Robert Parlotz, 1977- *Psychology; Counseling Ministries*
 B.S., Bethany Bible College, 1966
 M.Div., Texas Christian University, 1972
 D.Min., Texas Christian University, 1973
- Daniel Pecota, 1958- *Theology; Bible*
 B.A., Southern California College, 1951
 M.Div., Fuller Theological Seminary, 1957
 Th.M., Fuller Theological Seminary, 1961
 D.Min., Phillips University, 1971
- Ruth A. Petty, 1979- *Librarian*
 B.A., Southern California College, 1947
 M.L.S., University of Washington, 1964
- John M. Pope, 1960- *Church History; Philosophy; Bible*
 Diploma, Central Bible Institute, 1945
 A.B., Wheaton College, 1948
 M.Div., Fuller Theological Seminary, 1951
 Ph.D., University of St. Andrews, 1975
- William M. Randolph, 1968- *Life Sciences*
 B.A., Cascade College, 1964
 M.Ed., Seattle Pacific University, 1971
- Frank B. Rice, 1962- *Academic Dean; English*
 B.S.E., Arkansas State Teachers College, 1951
 M.A., Memphis State University, 1962
 Ph.D., Washington State University, 1973
- Waymon P. Rutledge, 1977- *Dean of Students; Social Studies*
 Diploma, Bethany Bible College, 1950
 B.A., Willamette University, 1967
 M.S.Ed., Oregon College of Education, 1970
 Ph.D., California Graduate School of Theology, 1983

- Marjorie Stewart, 1978- *English*
 Diploma, Northwest College, 1946
 B.A., University of Washington, 1975
 M.A., University of Washington, 1982
- William R. Swaffield, 1969- *Music*
 B.A., University of Saskatchewan, 1955
 B.Ed., University of Alberta, 1956
 M.M., University of Montana, 1967
 A.M.U.S., University of Saskatchewan, 1955
 Ph.D., University of Washington, 1971
- Darby Swanson, 1979- *Communications*
 B.S., Moorhead State University, 1972
 Graduate studies, N. Dakota State University
- Francis C. R. Thee, 1963- *Bible*
 B.A., Central Bible College, 1957
 M.A., Central Bible College, 1959
 M.A., Wheaton College, 1962
 Ph.D., University of Chicago, 1980
- Calvin L. White, 1975- *Music*
 B.A., Central Bible College, 1972
 Graduate Study, University of Louisville
 M.A.T., University of Washington, 1978
 Ph.D., University of Washington, 1983

PART-TIME FACULTY

- Yvonne Altura, 1982- *Spanish*
 Diploma, Northwest College, 1950
 B.A., University of Washington, 1952
 M.A., University of Washington, 1953
- Lily Blewitt, 1968 *Music*
 B.A., University of Washington, 1976
- Richard Braun, 1973- *Piano; Organ*
 B.A., Wheaton College, 1949
 M.M., American Conservatory of Music, 1951
- Clinton Byrd, 1983- *Communications*
 Diploma, Zion Bible Institute, 1980
 B.A., Evangel College, 1982
 Graduate studies, University of Washington
- Jean Clark, R.N., 1980- *Health Services*
 A.A., Wenatchee Junior College, 1954
 Diploma, Wenatchee Deaconess Hospital of Nursing, 1954

Marian Hood, 1976- B.Mus., Willamette University, 1947 M.A.T., University of Washington, 1973 Graduate studies, University of Washington	<i>Piano; Voice</i>
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John David Wilson, 1977- B.M.E., Andrews University, 1968 M.A., Ball State University, 1973	<i>Orchestral Instruments</i>

Valerie Yockey, 1977-
B.A., University of Colorado, 1963
M.A. (candidate), University of Washington

Voice

FACULTY EMERITI

Donald H. Fee, 1953-
B.A., Northwest College, 1958
M.A., Winona Lake School of Theology, 1964
D.D., Northwest College, 1976
Professor Emeritus since 1975

Bible

Bessie Guy McMullen, 1958-
Diploma, Northwest College, 1938
B.A., Northwest College, 1959
Professor Emerita since 1979

*Director of Off-Campus
Employment and Housing*

Maxine Williams, 1950-
Diploma, Northwestern Schools, 1934
B.A., Seattle Pacific University, 1950
M.A., University of Washington, 1966
Professor Emerita since 1979

Bible; Spanish

FACULTY ORGANIZATION

Chairman of the FacultyPresident
Vice-Chairman of the Faculty.....Academic Dean
Secretary to the FacultyRegistrar

COUNCILS

Administrative Council: President, Academic Dean, Dean of Students, Director of Development, Business Manager, Public Relations Director, Dean of Admissions.

Academic Planning Commission: Representatives from Faculty and Administration.

Faculty Council: President, Administrative Officers, Full-time Faculty.

Campus Council: Administrative Council, Associated Student Body Officers, Faculty Representatives-at-Large.

Campus Planning Commission: Representatives from the Board, Faculty, and Administration.

Campus Council: Student Deans and Representatives from Faculty and the Associated Student Body.

FACULTY AND ADMINISTRATIVE COMMITTEES

Academic Affairs
Admissions
Athletics
Audio-Visual
Awards and Honors
Banquet Executive Committee
Budget and Business Management
Calendar and Activities
Campus Day
Campus Maintenance
Catalog
Christian Service
Commencement
Counseling and Guidance
Federal and Campus Aid
Fund Raising and Promotion
Library
Married Student and off-campus Housing
Music
Pastoral Ministries and Workshop
Placement
Pope Grant Committee
Public Address Systems
Public Relations and Student Recruitment
Residence Services
Scholarships and Student Aids
Social
Spiritual Life

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