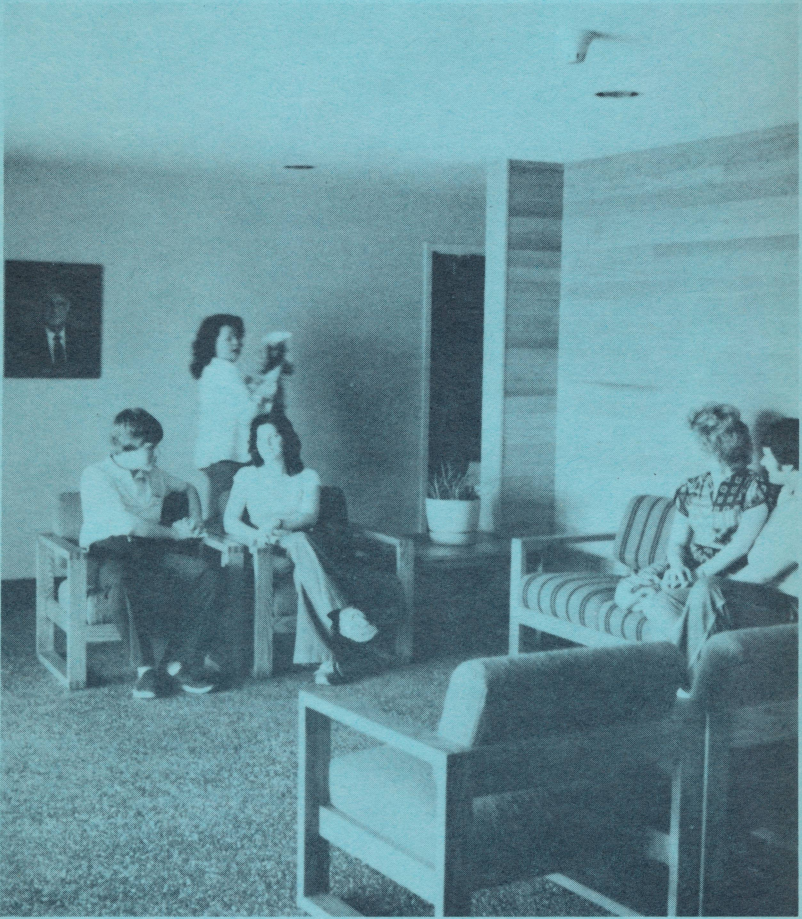


H. W. CROWDER  
RESIDENCE HALL

Student Handbook  
1982 - 1983





**H. W. Crowder Hall Lobby**



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## PREFACE

Northwest College of the Assemblies of God is dedicated to the task of preparing young men and women for effective service in the church and in the world. Therefore, the objectives of the College are to develop the social, physical, intellectual, and spiritual areas of life.

Like any other social institution having its own special purpose, a college must maintain conditions conducive to the effective performance of its function. Therefore, the College does have special expectations regarding the conduct of the various participants in the academic community. Conduct which distracts from or interferes with the purpose of the College is not acceptable.

Admission to Northwest College carries with it the assumption that a student will conduct himself as a mature, responsible member of the academic community. It is expected that he will obey the civil law, comply with the standards of the College, will maintain a high standard of Christian character, and will respect the rights, privileges, and property of others. The student affirms this when he signs the student affirmation on the College application form.

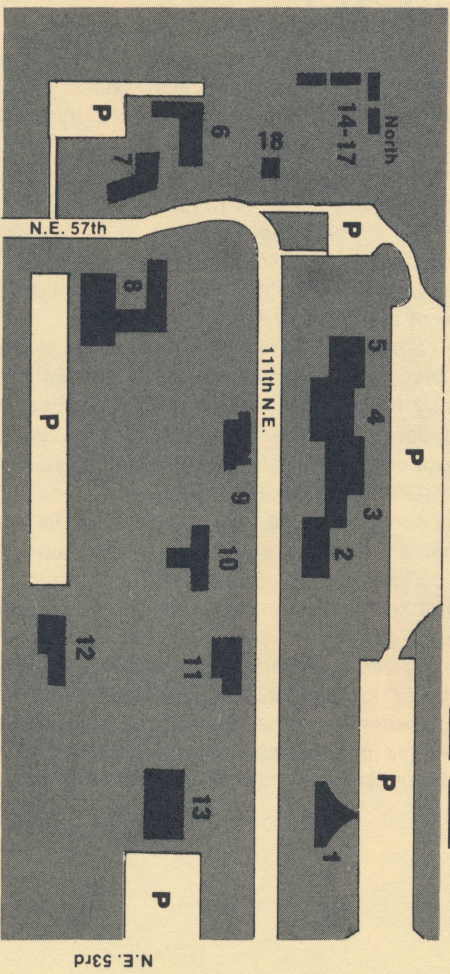
The student is responsible for his conduct. In order to provide students a full understanding of the standards that will enable the College to maintain conditions conducive to the effective performance of its goals and functions, the following student handbook is published and revised yearly by the College administration and Associated Student Body.

The College expects each student to develop every aspect of his life by practicing the basic principles of God's Word. In his spiritual life, the Christian student seeks to love God with all his heart. Academically, he studies to be approved by both God and man. Socially, he loves his neighbor as himself and physically, he practices a stewardship of his body, possessions and properties of others.



# Northwest College CAMPUS MAP

- 1 C. E. Butterfield Chapel/ Amundsen Music Center
  - 2 Fee Hall (Class Rooms)
  - 3 Williams Hall (Science Classes/Lab)
  - 4 Ness Administration Building
  - 5 Bronson Hall (Faculty Offices)
  - 6 Gray-Beatty Halls (Men's Residence)
  - 7 Dining Hall
  - 8 Crowder-Guy-Perks Hall (Women's Residence)
  - 9 D. V. Hurst Library
  - 10 Student Union Building
  - 11 Learning Center
  - 12 Residence (Tri-plex)
  - 13 Northwest Pavillion
  - 14-17 Maintenance Buildings
  - 18 Residence
  - 19 Married Student Apartments - "The Firs"
- P - Parking



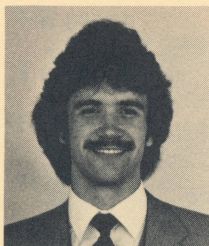


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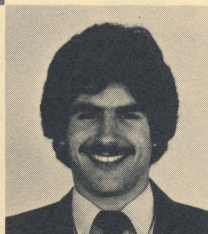


# 1982-83 ASSOCIATED STUDENT BODY OFFICERS



**A.S.B. President**

**Kent Redfearn**  
Anchorage, AK  
Senior  
Major—Religion & Philosophy



**A.S.B. 1st Vice President**

**Larry Murrell**  
Redmond, OR  
Senior  
Major—Pastoral Studies



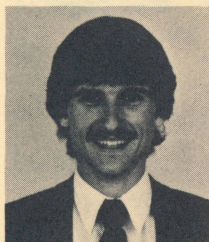
**A.S.B. 2nd Vice President**

**Ellen Lamm**  
Sandy, OR  
Junior  
Major—Biblical Literature



**A.S.B. Secretary**

**Becky Smith**  
Olympia, WA  
Junior  
Major—Associate of Arts  
Music Education



**A.S.B. Treasurer**

**Bryan Emory**  
Marysville, WA  
Sophomore  
Major—Christian Education



# STUDENT LEADERS

## Associated Student Body

President	Kent Redfearn
First Vice President (WOM Chairman)	Larry Murrell
Second Vice President	Ellen Lamm
Secretary	Becky Smith
Treasurer	Bryan Emory

## World Outreach Ministries

Chairman	Larry Murrell
Vice Chairman	Jeff Wood
Secretary	Janet Anderson
Treasurer	Susan Bain
Campus MIG	Betty Witmeyer/Steve Smith
Children's MIG	Becky Collins
Community Service MIG	Norm Schulz
Evangelism MIG	Mike Flores
Gospel Team MIG	Stan Friend
Servicemen's MIG	Dennis Lantz
World Missions MIG	Brooks Baer
Youth MIG	Doug Heisel
Publicity	Kevin Hall

## Associate Women Students

President	Francis Loveland
First Vice President	Angela McHenry
Second Vice President	Janet Reed
Secretary	Babette Ramsey
Treasurer	Karen Stocker

## Associated Men Students

President	David Green
Vice President	Scott Ridout
Secretary/Treasurer	Doug Heisel

## Married Student Association

President	Michael Rash
Vice President	Jeff David
Secretary/Treasurer	Willie Spradlin

## Senior Class

President	Kevin Strum
Vice President	Ron Almborg
Secretary/Treasurer	Denise Baungard

## Junior Class

President	Stan Friend
Vice President	Jeff Davis
Secretary/Treasurer	Naomi Sanderson

## Sophomore Class

President	Ricardo Quintana
Vice President	Ardyth Ashelman
Secretary/Treasurer	Tye Versolenko



## Karisma

Editor  
Assistant Editor  
Photography Editor

Kathy White  
Ardyth Ashelman  
Tom Trude

## Resident Assistants

Patricia Abbott  
Krista Beardsley  
Debra Burton  
Becky Collins  
Kathy Crandall (Alternate)  
Katherine Evans (Alternate)

## Women's Residences

Cincy Fudge	Francis Loveland
Debra Giard	Angela McHenry
Colleen Kelley	Leslie Pitman
Paula Lamar	Janet Reed (Alternate)
Debbie Lentz	Karen Stocker
Jana Lindgren	Deanna Walker

## Men's Residences

James Allumbaugh (Alternate)	Doug Heisel	Randall Newton (Alternate)
Ron Almborg	Dave Landis	Kent Scott
Brooks Baer	Martin Michaelson	Steve Smith
Steve Brenizer	John Moropoulos	Jacob Vohs
David Green	Larry Murrell	Jeff Wood
	Isaku Nacazawa	

## Telephone Numbers

### College — 822-8266

#### Beatty Hall

1st Floor (100's)	822-9915
2nd Floor (200's)	822-9965
3rd Floor (300's)	822-9985

#### Gray Hall

4th Floor (400's)	822-9991
5th Floor (500's)	827-9809
6th Floor (600's)	822-9937

#### Guy Hall - West Wing

1st Floor (100's)	822-9981
2nd Floor (200's)	822-9945
3rd Floor (300's)	822-9940

#### Perks Hall - North Wing

4th Floor (400's)	822-9978
5th Floor (500's)	822-9907
6th Floor (600's)	822-9920

#### Crowder Hall

1st Floor	822-9956
2nd Floor	822-9948 or 822-9922
3rd Floor	822-9905

#### A.S.B. Office (Karisma)

822-3968

#### W.O.M. Office

822-3645

#### Emergency

Ambulance	Numbers
Fire	454-3200
Police	885-3131
Overlake Hospital	822-1244
Evergreen Hospital	454-4011
	827-8727



# WHERE IT'S FOUND—WHOM TO SEE

Academic Matters .....	(See Classes)
Activity Calendar .....	Ness Administration Building
Admissions Information .....	Registrar's Office
Advanced Standing (transfer students) .....	Registrar's Office
Alumni Association .....	Public Relations Office
Audiovisual Equipment .....	D.V. Hurst Library
Books and Supplies .....	Bookstore
Campus Day Information .....	Public Relations Office
Campus Tours .....	Public Relations Office
Catalogs from other Colleges .....	D.V. Hurst Library
Chapel Attendance .....	Dean of Students
<b>Classes</b>	
Academic Petitions .....	Academic Dean
Attendance Problems .....	Academic Dean
Class or Schedule Change .....	Registrar's Office
Grade Information .....	Registrar's Office
Instructional Procedures .....	Academic Dean
Registration .....	Registrar's Office
Waiver .....	Academic Dean
Withdrawals (class or college) .....	Registrar's Office
CLEP Exams (credit by examination) .....	Registrar's Office
<b>College Publications/Publicity</b>	
Christian Service/Policy Manuals .....	Dean of Students
Karisma (yearbook) .....	ASB/SUB
Publicity Off-Campus .....	Public Relations
Publicity On-Campus (Poster Clearance) .....	Dean of Students
Student Bulletin .....	Dean of Students
Continuing Education Information .....	Registrar's Office
<b>Employment</b>	
Off-Campus .....	Director Off-Campus Employment & Housing
On-Campus .....	Business Manager
Financial Aid .....	Financial Aid Officer
<b>Financial Credit Information &amp;</b>	
Student Accounts .....	Business Manager
General Information .....	Receptionist/Ness Adm. Building
Graduation Requirements .....	Registrar's Office
Health Services .....	Crowder Hall Health Center
Housing Off-Campus .....	Director Off-Campus Employment & Housing
Insurance .....	Business Manager
KCNC Radio Station .....	SUB
Loans .....	Financial Aid Officer/Business Manager
Lost & Found .....	Ness Administration Building
<b>Mail</b>	
Deposit	
Faculty .....	Ness Administration Building
Student .....	Ness Administration Building



Married Student Apartments ("The Firs" mailing address) .....	5325 113th Pl. N.E. (Apt.) Kirkland, Wa. 98033
Student Pick-up	
Residence .....	Residence Halls
Off-Campus .....	SUB
Medical Reports .....	Registrar's Office
Music Practice Rooms .....	Residence Halls/Music Center
Occupational Information .....	D.V. Hurst Library
Pay Telephone .....	Residence Halls/SUB
Payment of Account .....	Cashier/Ness Administration Building
Parking	
Permits .....	Dean of Students
Payment of tickets .....	Cashier/Ness Administration Building
Rides to and from Campus (New Students Only) .....	Dean of Students
Scheduling of Events .....	Dean of Students/Academic Dean
Scholarship Information and Student Aid .....	Business Manager
Snack Shack .....	Student Union Building
Student Recruitment .....	Public Relations Office
Summer Internship Information/Forms .....	Registrar's Office
Transcript Evaluation/Service .....	Registrar's Office
Veterans Affairs .....	Registrar's Office

## ADMINISTRATIVE PERSONNEL

TITLE	NAME	OFFICE LOCATION
President	Dr. D.V. Hurst	Ness Adm. Bldg.
Academic Dean	Dr. Frank Rice	Ness Adm. Bldg.
Dean of Admissions and Registrar	Dr. Amos Millard	Ness Adm. Bldg.
Director of Development	Mr. H.W. Crowder	Ness Adm. Bldg.
Business Manager	Mr. Owen Hodges	Ness Adm. Bldg.
Dean of Students	Mr. Waymon "Tex" Rutledge	Ness Adm. Bldg.
Public Relations Director	Mr. Sherman L. "Skip" Bennett	Ness Adm. Bldg.
Stewardship Consultant	Mr. Woodrow Fletcher	Ness Adm. Bldg.

## SERVICES/PERSONNEL

Bookstore Manager	Esther Pecota	Student Union Bldg.
Counseling Services	Dr. Robert Parlotz	Bronson Hall
Financial Aid	Bev Johnson	Ness Adm. Bldg.
Food Services	Arvel Shipley, Chef	Cafeteria
Health Services	Jean Clark, R.N.	Crowder Hall
Librarian	Ruth A. Petty	D.V. Hurst Library
Maintenance Director	Orville Mathison	Library (first floor)
Off-Campus Employment & Housing Coordinator	Bessie McMullen	Bronson Hall
President's Secretary	Arlene Hawkinson	Ness Adm. Bldg.
Snack Shack Manager		Student Union Bldg.
Resident Personnel		
Resident Deans		
Crowder-Guy-Perks Hall	Virginia Mathison	Crowder Hall
Gray-Beatty Hall	John Young	Gray Hall
Assistant Resident Dean	Faye Wilson	Perks Hall
Resident Counselor	Mick Jelsma	Beatty Hall
Resident Counselor	Vickie Pettis	Guy Hall



## Full-Time Faculty

NAME	DIVISION OF STUDIES	OFFICE LOCATION
Dr. Dwaine Braddy	Pastoral Ministries	Bronson Hall
Miss Kristi Brodin	Physical Education	D. V. Hurst Library
Mr. Orville Clark	Social Sciences	Bronson Hall
Mrs. Shirley Clark	Early Childhood Education	D. V. Hurst Library
Mr. Morris Devin	Missions	Learning Center
Mr. J. Philip Gustafson	Chemistry, Math	Bronson Hall
Mrs. Esther Harmon	Business	D. V. Hurst Library
Mr. Darrell Hobson	Bible	Bronson Hall
Mr. LeRoy Johnson	History	Bronson Hall
Mr. John Brown	Physical Education	D. V. Hurst Library
Mr. LeRoy Johnson	History	Bronson Hall
Dr. Amos Millard	Bible	Ness Adm. Bldg.
Dr. J. Melvyn Ming	Christian Education/Youth	Fee Hall
Dr. Robert Parlotz	Counseling Ministries	Bronson Hall
Dr. Daniel Pecota	Theology, Bible	Bronson Hall
Dr. John Pope	History, Philosophy, Bible	Bronson Hall
Mr. William Randolph	Natural Sciences	Bronson Hall
Dr. Frank Rice	English	Ness Adm. Bldg.
Mr. Waymon Rutledge	Social Sciences	Ness Adm. Bldg.
Mrs. Marjorie Stewart	English	Learning Center
Dr. W. Robert Swaffield	Music	Amundsen Music Center
Mrs. Darby Swanson	Speech	Amundsen Music Center
Dr. Francis Thee	Bible	Bronson Hall
Mr. Calvin White	Music	Amundsen Music Center
Mr. Wayne Werner	Christian Education, Bible	Bronson Hall

### COUNCILS

**Administrative Council:** President, Academic Dean, Dean of Students, Director of Development, Business Manager, Public Relations Director, Dean of Admissions, Stewardship Consultant.

**Faculty Council:** President, administrative officers, full-time faculty.

**Campus Council:** Members of Administrative Council, Associated Student Body Officers, faculty representatives, student representatives—Presidents of AMS, AWS, and MSA.

**Citizenship Council:** Student Deans and representatives from faculty and the Associated Student Body President.

### ABBREVIATIONS

ASB	Associated Student Body	MSA	Married Student Association
WOM	World Outreach Ministries	SUB	Student Union Building
MIG	Ministry Interest Group	KCNC	Radio Station
AMS	Associated Men Students	RC	Resident Counselor
AWS	Associated Women Students	RA	Resident Assistant





SPIRITUAL LIFE



## **Prayer**

A Prayer Chapel in the Student Union Building and prayer rooms in the Residence Halls are provided for student use. On occasion, entire Chapel periods, class periods or special prayer times may be set aside to encourage students to seek God.

## **Chapel Time**

As a Christian College, NC is vitally interested in the spiritual development and maturity of its students and therefore provides a daily Chapel time from 9:30 a.m. to 10:10 a.m. This gathering together of the entire NC family allows for times of spiritual growth, sharing of needs, and hearing different guest ministers.

Some Chapels will be used for assemblies, elections, student orientation, recitals, etc., to meet the organizational and informational purposes of the College and its students.

## **Chapel Attendance**

Chapel attendance is required. When a student is expected to participate in an approved scheduled activity, proper consideration will be given for chapel excuse. Part-time chapel excuse may be requested by students carrying less than 12 credits, and for students whose work involves the chapel hour. The student is responsible to submit the request to the Dean of Students. The application forms are in the Administration Building.

The number of allowable Chapel absences is the same as for a five-hour class. Chapel attendance is taken by row monitors. A student should notify his monitor if he arrives tardy to Chapel.

A grade of S or F is recorded on a student's transcript depending upon the attendance record. Two consecutive F's or three accumulative F's during the student's attendance at Northwest College may affect re-enrollment; and an F during the year of a student's graduation may jeopardize eligibility to graduate.

## **Church Attendance**

Students are expected to make a choice of a church home they will attend while in college within five Sundays. Students are expected to attend Sunday School, morning and evening services and participate as they have opportunity.

## **Christian Service Report**

All students are encouraged to participate in some aspect of the World Outreach Ministries program and in local church ministry. The Christian Service Report will be distributed during the first chapel of each week. The service record form will be processed through the Dean of Students' Office for confirmation and evaluation. The report will then be sent to the Registrar's Office at the end of each quarter, to be placed in the student's permanent file for future information and reference.



## Observance of the Lord's Day

Students are encouraged to observe Sunday as a special day for rest and worship. The gymnasium is not available for Sunday use. (Refer to Sunday Appearance and Dress Code, pp. 27, 28.)

## Christian Citizenship

Among Northwest College's distinctive reasons for existence are the stimulation and guidance of young people toward holy living and broadened spiritual and social awareness. In keeping with its concern for the spiritual and social welfare of its students, the College has sought to evaluate certain matters of conduct and has developed a code of student citizenship. It has concluded that such things as immoral behavior, gambling, social dancing, attendance at the public theatre, and the use of alcoholic beverages, tobacco, playing cards associated with gambling, illegal drugs, and prurient or pornographic literature (including sexually suggestive posters) do not serve the best spiritual and social interests of its students. Such behavior disturbs and often destroys the spiritual and social educative process which the College seeks to conduct.

By "public theatre" is meant the movie theatre or drive-in theatre where Hollywood-type films are shown — not opera or live-stage productions. However, it is recognized that in all things the principles of selectivity, Christian testimony, and avoidance of appearance of evil must be exercised. Exceptions in regard to public theatre may include religious or scientific films, films that are educational in production and content, or films that are wholesomely entertaining.

An acceptable citizenship record includes financial responsibility to the College and must be maintained in order to qualify for graduation or any extracurricular office or assignment, such as ASB, WOM, class offices, Christian service activities, choir tours, editorships, and sports.

In applying for admission to Northwest College a student affirms that he will abide by the stated purposes of the College and will conduct himself in keeping with the standard of citizenship.





**ACTIVITIES**



# College Calendar 1982-83

## AUTUMN QUARTER

Residence Hall Opens	Sept. 19	Spiritual Emphasis Week	Oct. 4-8
Cafeteria Opens	Sept. 19	Harvestime Social	Oct. 23
Registration	Sept. 20-22	Thanks Recess (after class)	Nov. 25-28
New Student Orientation	Sept. 20-22	Turkey Day Tournament	Nov. 26-27
ASB Bonfire	Sept. 23	Classes Resume	Nov. 29
Classes Begin	Sept. 23	Christmas Concert	Dec. 2
New Student Retreat	Sept. 25	Final Examinations	Dec. 6-8
Convocation	Sept. 27	Christmas Interim	Dec. 9-Jan. 2
Last Day to Register	Sept. 29	Residence Hall Closes	Dec. 9
P.R. Singpiration	Sept. 30	Cafeteria Closes	Dec. 10

## WINTER QUARTER

Registration (Ret. Stu.)	Nov. 8-12	P.R. Auditions	Jan. 25
Residence Hall Opens	Jan. 2	Parents Weekend/Homecoming	Feb. 4, 5
Cafeteria Opens	Jan. 2	A.W.S. Box Social	Feb. 14
Registration (New Stu.)	Jan. 3	Washington's Birthday	Feb. 21
Classes Begin	Jan. 4	Final Examinations	Mar. 14-16
Last Date to Register	Jan. 10	Spring Interim	Mar. 17-22
Spiritual Emphasis Week	Jan. 17-21	Cafeteria Closes	Mar. 17
Missionary Fair	Jan. 15		

## SPRING QUARTER

Registration (Ret. Stu.)	Feb. 7-11	Summer Ministry Team Festival	May 12
Cafeteria Opens	Mar. 22	Awards Assembly	May 16
Registration (New Stu.)	Mar. 23	Spring Recital/Spring Concert	May 24
Classes Begin	Mar. 24	Baccalaureate	May 28
Last Date to Register	Mar. 29	Commencement	May 29
Campus Day	April 8	Memorial Day	May 30
Spiritual Emphasis Week	April 11-15	Final Examinations	May 31-Jun. 2
Student Elections	April 21-22	Residence Hall Closes	June 3
All-School Banquet	April 29	Cafeteria Closes	June 4
All-School Picnic	May 18		

## SUMMER QUARTER

Registration (Ret. Stu.)	May 2-6	Classes begin	June 6
Registration (New Stu.)	June 6	Finals	July 1



## Awards Assembly

As an encouragement to students at Northwest College, in the spring of each year an awards assembly is held.

The following are given annually:

Graduate awards to the Junior College and Bible College graduates with the highest grade point averages on all academic work completed at N.C.;

Departmental awards to the students with the highest grade point averages on work completed in the major departments of study offered at N.C.;

Academic awards to all students in each class level whose grade point averages exceed 3.8;

Athletic awards for athletes who distinguish themselves in leadership, inspiration, or performance on the team or in the conference;

Student Leadership Awards for outstanding leadership in student government;

The Student Life Award for an outstanding representative man, woman, and married student of the year.

## Social/Cultural Program

The Associated Student Body in cooperation with the College Administration sponsors a spiritual, cultural and social life program to encourage the development of the whole person.

A social-cultural committee composed of all ASB organization vice-presidents develops and promotes the student body social-cultural program and calendar for the year. All organizations must clear their calendars through the committee and the Administration for coordination and to make the event official. The social-cultural committee is chaired by the ASB Second Vice-President who is responsible for all student social-cultural events.

A variety of cultural events are held throughout the year in order to expand the cultural awareness of the student. Such events feature films and lectures, musical presentations and special guests.

## Residence Meetings

The AWS or AMS Residence meetings as well as the evening floor meetings are for inspiration, encouragement, sharing of pertinent information and for discussing important matters. Students are encouraged to attend regularly.

## All-School Events

Harvestime Social—An informal gathering sponsored by the ASB held in the Autumn Quarter of each year for the entire student body.

Missionary Fair—During the Winter Quarter of each year and in conjunction with Spiritual Emphasis Week, WOM sponsors various projects which may include a Food Fair (featuring foods from various parts of the world); booths; missionary guests, parade, costumes; special music or films, etc., all designated to emphasize Missions.

All-School Banquet—A formal banquet sponsored by ASB held in the Spring Quarter.

All-School Picnic—Sponsored by the ASB, it is held near the close of the academic school year. It includes baseball, tennis, golf, and a picnic dinner. The evening may be climaxed with a devotional.

Other organizations, such as classes, also have their own social events and sponsor activities for their organization during the year.



# ATHLETICS

## Varsity and Intramural Sports

Northwest College participates competitively in men's basketball and soccer; and women's basketball and volleyball. Northwest College is affiliated with the Pacific Northwest College Conference and is a member of the National Little College Athletic Association.

## WOMEN'S VOLLEYBALL SCHEDULE

DATE	DAY	OPPONENT	PLACE	TIME
Sept. 28	Tuesday	Olympic College	Home	7:00 p.m.
Oct. 2	Saturday	Shoreline Community College	Home	2:00 p.m.
Oct. 4	Monday	Puget Sound College of the Bible	Home	3:30 p.m.
Oct. 8*	Friday	Columbia Christian College	Home	5:00 p.m.
Oct. 9*	Saturday	Northwest Christian College	Home	7:00 p.m.
Oct. 15*	Friday	Multnomah School of the Bible	Home	7:00 p.m.
Oct. 16	Saturday	Olympic College	Bremerton	7:00 p.m.
Oct. 18	Monday	Puget Sound College of the Bible	Edmonds	7:00 p.m.
Oct. 23*	Saturday	Trinity Western	Langley, BC	5:00 p.m.
Oct. 26	Tuesday	Shoreline Community College	Seattle	7:00 p.m.
Oct. 29*	Friday	Columbia Christian College	Portland	7:00 p.m.
Oct. 30*	Saturday	Multnomah School of the Bible	Portland	1:00 p.m.
Nov. 1-2**	Mon./Tues.	NCAA Regnl. Tourn.-Warner Pac.	Portland	
Nov. 6*	Saturday	Northwest Christian College	Eugene	7:00 p.m.
Nov. 9*	Tuesday	Trinity Western	Home	7:00 p.m.
Nov. 12-13	Fri./Sat.	Shoreline Tournament	Seattle	
Nov. 15	Monday	Puget Sound College of the Bible	Home	7:00 p.m.
Nov. 19-20	Fri./Sat.	Trinity Invitational Tournament		

\*Pacific Northwest College Conference

\*\*Top Two Pacific Northwest College Conference teams earn a berth in the NCAA Regional Tournament.

## WOMEN'S BASKETBALL SCHEDULE

DATE	DAY	OPPONENT	PLACE	TIME
Dec. 3	Friday	OPEN		
Dec. 4	Saturday	OPEN		
Dec. 9	Thursday	Everett Community College	Home	5:30 p.m.
Dec. 11	Saturday	Judson Baptist College	Home	7:00 p.m.
Dec. 28	Tuesday	Olympic College	Home	7:00 p.m.
Dec. 30	Thursday	Gray's Harbor College	Aberdeen	5:00 p.m.
Jan. 3	Monday	OPEN		
Jan. 4	Tuesday	Shoreline Community College	Home	7:00 p.m.
Jan. 7	Friday	Multnomah School of the Bible	Home	6:00 p.m.
Jan. 8	Saturday	Everett Community College	Everett	6:00 p.m.
Jan. 14	Friday	Northwest Christian College	Eugene	6:00 p.m.
Jan. 15	Saturday	Judson Baptist	The Dalles	7:00 p.m.
Jan. 21	Friday	OPEN		
Jan. 22	Saturday	OPEN		
Jan. 24	Monday	Puget Sound College of the Bible	Home	5:30 p.m.
Jan. 26	Wednesday	Shoreline Community College	Seattle	6:30 p.m.
Jan. 29	Saturday	Trinity Western	Langley, BC	6:00 p.m.
Feb. 4	Friday	Trinity Western	Home	4:00 p.m.
Feb. 5	Saturday	OPEN		
Feb. 7	Monday	Puget Sound College of the Bible	Edmonds	5:30 p.m.
Feb. 11	Friday	Multnomah School of the Bible	Portland	6:00 p.m.
Feb. 12	Saturday	Columbia Christian College	Portland	3:00 p.m.
Feb. 16	Wednesday	Olympic College	Bremerton	6:00 p.m.
Feb. 18	Friday	OPEN		
Feb. 19	Saturday	OPEN		
Feb. 21	Monday	Gray's Harbor College	Home	7:00 p.m.
Feb. 25	Friday	OPEN		
Feb. 26	Saturday	OPEN		

March 3, 4, 5 National Christian College Athletic Association

Northwest Regional Women's Tournament at Northwest College, Kirkland



## MEN'S SOCCER SCHEDULE

DATE	DAY	OPPONENT	PLACE	TIME
Oct. 1	Friday	OPEN		
Oct. 2	Saturday	Concordia	Portland	3:00 p.m.
Oct. 8	Friday	Columbia Christian	Home	3:00 p.m.
Oct. 15	Friday	Multnomah School of the Bible	Home	3:00 p.m.
Oct. 22	Friday	Trinity Western	Langley, B.C.	3:00 p.m.
Oct. 29	Friday	Columbia Christian	Portland	3:00 p.m.
Oct. 30	Saturday	Multnomah School of the Bible	Portland	1:00 p.m.
Nov. 5	Friday	OPEN		
Nov. 6	Saturday	OPEN		
Nov. 9	Tuesday	Trinity Western	Home	2:00 p.m.

## NORTHWEST COLLEGE EAGLE BASKETBALL 1982-83

DATE	DAY	OPPONENT	PLACE	TIME
Nov. 19	Friday	Sports Festival at Puget Sound CB	Edmonds	6:00 &
Nov. 20	Saturday	Sports Festival at Puget Sound CB	Edmonds	8:00 p.m.
Nov. 26	Friday	Turkey Day Tourney with Northwest,	Home	6:00 &
Nov. 27	Saturday	PSCB, MSB and LBI	Home	8:00 p.m.
Nov. 30	Tuesday	Gray's Harbor Community College	Home	7:30 p.m.
Dec. 3	Friday	Seattle Pacific University JVs	Home	8:00 p.m.
Dec. 9	Thursday	Big Bend Community College	Home	7:30 p.m.
Dec. 10	Friday	Multnomah School of the Bible	Portland	6:00 &
Dec. 11	Saturday	Invitational	Portland	8:00 p.m.
Dec. 28	Tuesday	Big Bend Viking Invitational	Spokane &	6:00 &
Dec. 29	Wednesday	Big Bend Viking Invitational	Moses Lake	8:00 p.m.
Jan. 3	Monday	Gray's Harbor Community Col.	Gray's Harbor	7:30 p.m.
Jan. 7	Friday	*Multnomah School of the Bible	Home	8:00 p.m.
Jan. 8	Saturday	Portland Bible College	Home	8:00 p.m.
Jan. 13	Thursday	Columbia Christian College	Portland	7:30 p.m.
Jan. 14	Friday	*Northwest Christian College	Eugene	8:00 p.m.
Jan. 15	Saturday	Eugene Bible College	Eugene	8:00 p.m.
Jan. 22	Saturday	Lutheran Bible Institute	Issaquah	7:30 p.m.
Jan. 24	Monday	Puget Sound College of the Bible	Home	7:30 p.m.
Jan. 27	Thursday	Seattle Pacific University JVs	Seattle	5:30 p.m.
Jan. 29	Saturday	*Trinity Western University	Langley, BC	8:00 p.m.
Feb. 4	Friday	*Trinity Western University	Home	8:00 p.m.
Feb. 7	Monday	Puget Sound College of the Bible	Edmonds	7:30 p.m.
Feb. 11	Friday	*Multnomah School of the Bible	Portland	8:00 p.m.
Feb. 12	Saturday	Portland Bible College	Portland	2:00 p.m.
Feb. 17	Thursday	Columbia Christian College	Home	7:30 p.m.
Feb. 18	Friday	Eugene Bible College	Home	8:00 p.m.
Feb. 19	Saturday	*Northwest Christian College	Home	8:00 p.m.

\*Denotes Pacific Northwest College conference games.

February 24-26 National Christian College Athletic Association  
Regional Tournament at Portland, Oregon

March 3-5 National Christian College Athletic Association  
National Tournament at Springfield, Missouri

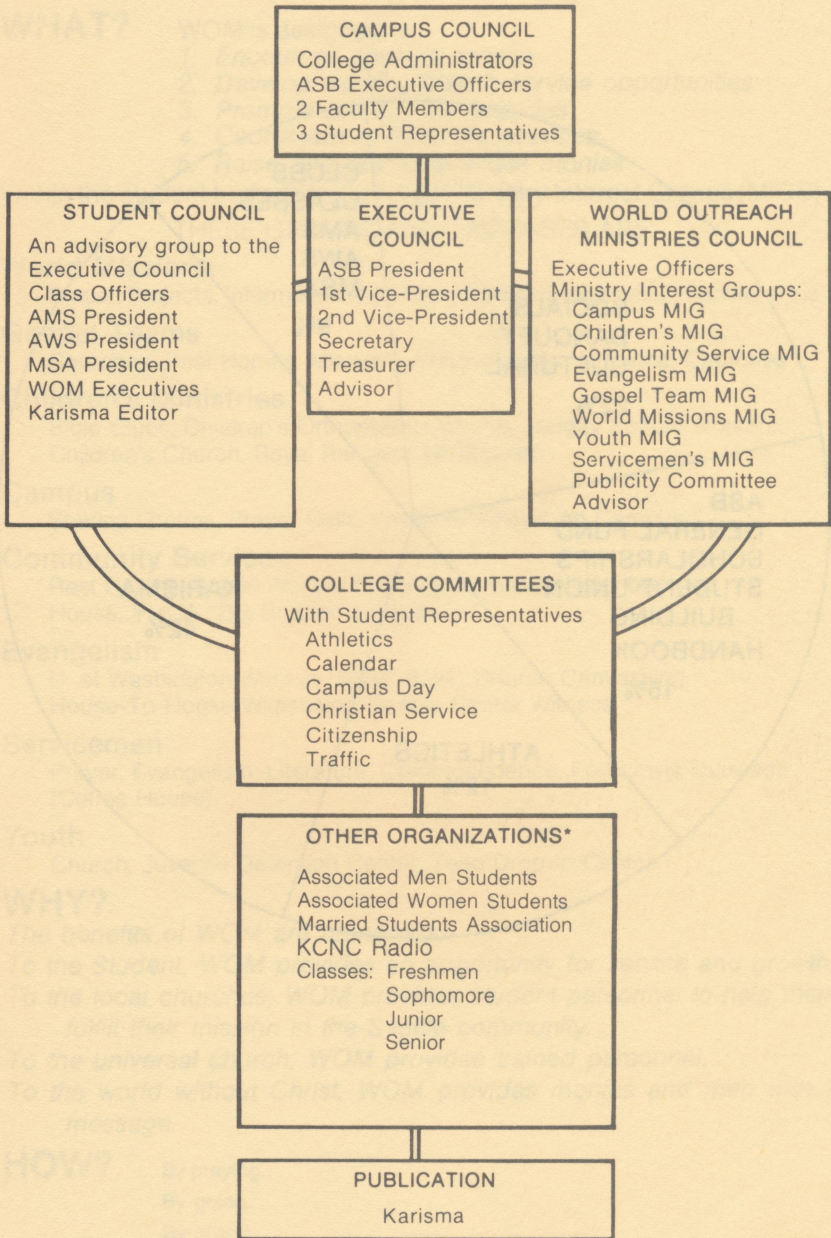
President . . . . . D.V. Hurst	Asst. Basketball Coach LeRoy Johnson
Dean of Students/Athletic	Soccer Coach . . . . . Wim Vandenberg
Director . . . Waymon "Tex" Rutledge	Mascot . . . . . "Eagles"
Assistant Athletic Director	School Colors . . . Royal Blue and Gold
& Basketball Coach . . . John Brown	







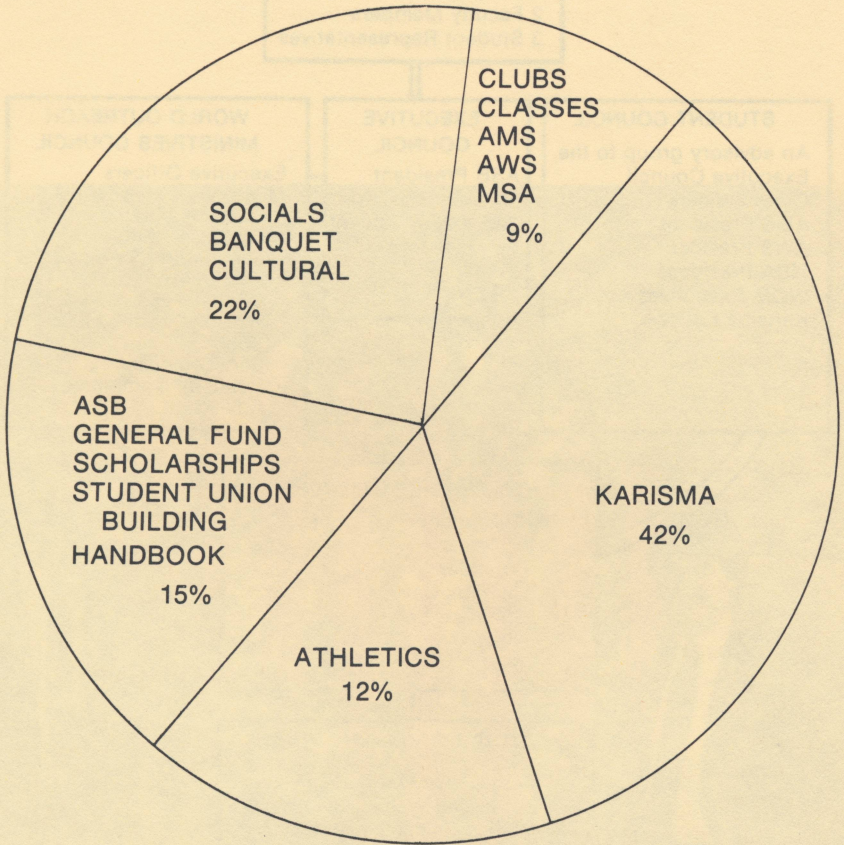
# ASB ORGANIZATIONS



\*Constitutions of the various Organizations are available upon request at the Dean of Students Office in the Administration Building.



# ASB PROPOSED BUDGET 1982-83





# WORLD OUTREACH MINISTRIES

## WHAT?

WOM is designed to:

1. *Encourage spiritual growth*
2. *Develop world outreach service opportunities*
3. *Promote spiritual life activities*
4. *Coordinate spiritual life activities*
5. *Raise and distribute WOM monies*

Within the student body, there are eight Ministry Interest Groups (MIGS).

THESE GROUPS AND EMPHASES ARE:

## World Missions

Prayer, Projects, Information, Finances, Planning, Internship, (Scholarships)

## Gospel Teams

Churches, Rest Homes, Missions, Prisons, Home Missions, Churches

## Children's Ministries

Bible Clubs, Children's Orthopedic Hospital, Sunday School Workers, Children's Church, Royal Rangers, Missionettes

## Campus

Sharing Groups, Prayer Cells, Prayer Emphasis on Campus

## Community Service

Rest Homes, Social Welfare Projects, Tutoring—Neighborhood House, YMCA "Big Brother" Program

## Evangelism

U. of Washington Witness, Street Work, Church Canvassing, House-To-House Witnessing, Seattle Center Witness

## Servicemen

Prayer, Evangelism, Literature, Correspondence, Fort Lewis Outreach (Coffee House).

## Youth

Church, Juvenile Detention Center, Teen Drop-In Center

## WHY?

*The benefits of WOM are numerous:*

*To the Student, WOM provides an opportunity for service and growth.*

*To the local churches, WOM provides student personnel to help them fulfill their mission in the Seattle community.*

*To the universal church, WOM provides trained personnel.*

*To the world without Christ, WOM provides monies and men with a message.*

## HOW?

By praying...

By going.....

By giving.....

WOM monies received in the weekly student offerings are distributed as shown at right.





POLICIES



# ACADEMIC

Academic excellence should be the goal of every serious minded Christian student. Northwest College encourages Christian scholarship. The mind of each student is a tool to be sharpened and used for the glory of God.

The student is expected to relate to the college's standards and the individual teacher's classroom regulations in a positive way. He must be courteous towards his teachers and refrain from conduct which disrupts the learning process. If he has a grievance against a teacher, he shall respectfully speak privately to the teacher about it (Matthew 18:15), or to the Academic Dean if he finds the teacher unapproachable, but shall not spread criticism of the teacher or the college to others. In cases of incompatibility with a teacher or with the college's standards, he shall withdraw from class or from the college rather than promote disunity.

## Enrollment/Course Change

Official registration may be effected only in the Registrar's Office. The only authority for an instructor to enroll a student in a course is the class card issued by the Registrar's Office. A student may add courses to his load within the first week of the quarter. A student may officially drop a course and receive a grade of "W" at any time through the last class day of the quarter if he has met attendance requirements. (See paragraph on Attendance below.) A student who has exceeded the absence limits will receive a grade of "UW" or Unofficial Withdrawal. (The Academic Dean may make exceptions if all absences were because of extended illness or emergency.)

## Withdrawals

An official withdrawal from a course must be completed in the office of the Registrar and is subject to approval of the instructor. Withdrawal from college is also initiated in the office of the Registrar and is subject to the requirement of signatures of the Academic Dean, the Business Manager, and the Dean of Students. Withdrawal is effective only when the signed withdrawal form is returned by the student to the office of the Registrar. If, due to an emergency, this process is impossible, the student must file a letter of withdrawal with the Registrar within one week after leaving school. The letter must explain the nature of the circumstances.

## Attendance

No unnecessary "cuts" from class are authorized. In no instance shall a student be given a passing grade in a course in which he is absent more than two (2) weeks during the quarter (except in cases of extended illness or comparable emergency as determined by the Academic Dean and the instructor involved). All absences, except those authorized for school assignments, will be evaluated by the instructor, and in all cases, the student is responsible for course work missed.

## Probationary Policy

Academic probation places a student under special supervision for the purpose of providing opportunity for academic improvement. It is assigned when a student's grade point average falls below the following levels: Freshman, 1.7; Sophomores, 1.8; Juniors, 1.9; Seniors, 2.0.



When a probationary student's accumulative GPA rises above these minimum levels he is removed from probation. Students on probation:

1. Are under the special supervision of the Academic Dean.
2. Will be requested to adjust academic loads (12 hr. max.)
3. Are restricted from participation in certain extra- and co-curricular activities.
4. May be required to take special classes in Study Techniques.

To be eligible for continued pursuit of a degree program in the college, students must have met the minimum GPA's listed above for admission to the next level of study. Evaluations are made following the end of each academic year. Appeals for enrollment reinstatement must be directed to the Academic Dean.

## Working Students

Working students should plan their academic load in view of the following limitations:

Outside Work	Academic Load
34 or more hrs. a week	Max. 10 credits/3 courses
26 to 33 hrs. a week	Max. 13 credits

## Academic Load

The average number of credit hours per quarter is 15 hours.

Permission of the Academic Dean is required for a student to carry an academic load of more than 18 hours or to carry an academic load in excess of the limit when working above the allowable number of outside work hours per week.

## Late Tests

Unit tests may be made up for two reasons: emergencies or illnesses. Judgment as to whether or not an emergency existed is the responsibility of the instructor.

A student who has been absent must make arrangements with the instructor to make up a test the next day he attends classes.

Permission to take final exams early should be sought only in case of emergencies and must be obtained from the Academic Dean.

## GRADUATION

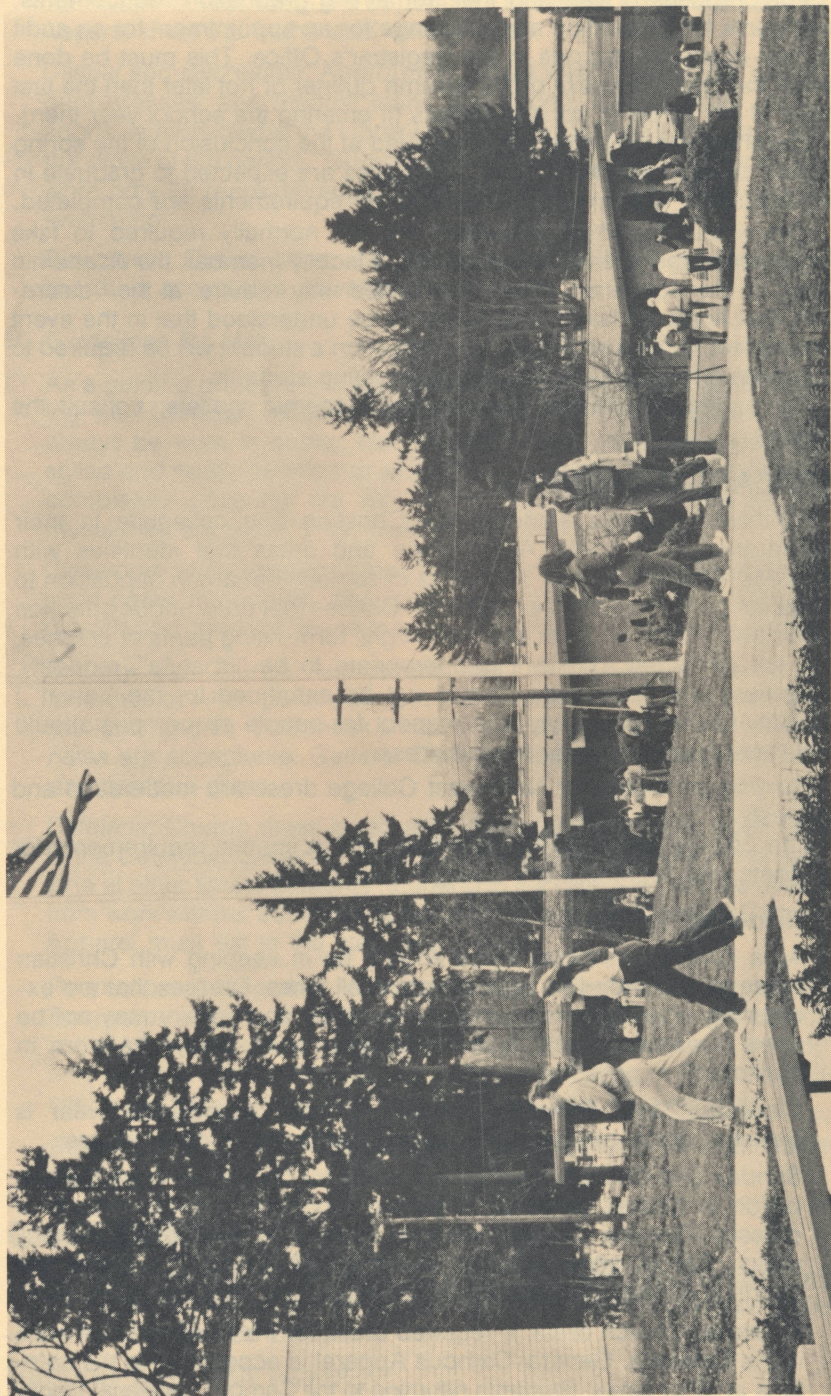
Requirements for graduation are officially those listed in the college catalog in effect at the time the student matriculates, provided not more than ten years lapse time has not occurred in enrollment.

No one will be allowed to participate in the commencement exercises unless all requirements (academic, citizenship, and financial) are met as of the date of graduation with the following exception: Those completing their work in the summer session and who are pre-enrolled for the same at the time of graduation, may be presented in the public ceremonies for that academic year.

The College reserves the right to revoke a degree or any other award if it is obtained on fraudulent grounds either with respect to academic work or citizenship.

Applicants for graduation must file for graduation in writing in the Registrar's Office not later than the end of the second week of the school year in which they plan to graduate. Those entering the school year during the winter and spring quarters must do so within the first week of the quarter.







For purposes of verifying their remaining graduation requirements, applicants for graduation are to arrange for an appointment for an audit of their academic records in the Registrar's Office. This must be done within the first two weeks of the autumn quarter or not later than the first week of the winter or spring quarters (if entering the school year then).

Diplomas are prepared and presented at the conclusion of the spring quarter of each academic year. Graduates are expected to graduate in the academic year in which their course requirements are completed.

Examinations—While graduates are not normally required to take finals during the quarter of graduation, a faculty member, the Academic Dean or the Academic Affairs Committee may require, at their discretion, that finals be taken. It is further to be understood that in the event that he fails to meet all criteria for graduation a student will be required to complete finals as are other non-graduating students.

For further information concerning academic matters, consult the catalog.

## APPEARANCE/DRESS

Northwest College students are Christian and collegiate in their appearance and dress. Appearance and dress that identifies with attitudes, philosophies, or segments of society that are in opposition to Christian principles is not acceptable. Clothes that draw undue attention to the body, such as short skirts and tight, form-fitting pants or dresses, are not permitted. (While it is appropriate to be "in style", modesty, neatness, and good taste should not be sacrificed for the "latest".) Visibility to the community and respect for people on campus should motivate proper appearance and dress.

Guiding principles for Northwest College dress are moderation and modesty.

The college reserves the right to establish special requirements for students who represent the College off-campus.

### A. Guidelines for Women

As a guiding principle, styles should be in keeping with Christian modesty and lady-like appearance at all times. Dresses that are excessively short may not be worn. Make-up and jewelry may not be used in excess. Some type of footwear must always be worn in public.

*Classroom and General Campus Apparel:* Appropriate wear is dresses, skirts, blouses, and dressy pant suits or co-ordinates.

*Sunday and Church:* Appropriate dress for church services, participation in Chapel services, or certain programs is dressier suits or dresses. General Campus Apparel (above) is appropriate Sunday dress. Casual attire with the exception of "grubby" cut-offs and shorts is allowed for recreation and relaxation after the noon meal.

*Cafeteria:* Church dress is required dress for the Sunday noon meal in the Cafeteria. General Campus Apparel is acceptable in the cafeteria at other times. Students returning to the Campus Cafeteria directly



from work without adequate opportunity to change to General Campus Apparel must eat in the staff dining area.

*Casual and Recreation:* Appropriate casual wear is pant suits, slacks, pant dresses, and modest jeans and shorts. Casual attire, except shorts, is permitted in the Library on Saturday and on class days after the close of 6th period. "Grubby" cut-offs and "grubby" jeans may be worn only for recreational activities. Swimsuits may be worn only for swimming.

*Downtown:* Casual attire, with the exception of "grubby" jeans and shorts, is acceptable downtown wear.

## B. Guidelines for Men

As a guiding principle the appearance and dress should be in keeping with Christian modesty. Some type of shirt and footwear must always be worn in public. Hair should be well groomed, personally styled and neatly trimmed at all times. Hair length below the collar or completely covering the ear is not acceptable. If beards and mustaches are worn, they must be trimmed and neat.

*Classroom and General Campus Apparel:* Appropriate wear is suits, sport coats, neat pants, and sport shirts or dress T-shirts. "Grubby" cut-offs and "grubby" jeans may be worn only for recreational activities.

*Sunday and Church:* Appropriate wear for off-campus church attendance or when participating in a Chapel service is suits preferably with coat and tie. Turtleneck shirts as well as leisure suit-shirt coordinates are acceptable. General Campus Apparel is acceptable Sunday campus dress.

*Cafeteria:* Church dress is required dress for the Sunday noon meal in the Cafeteria. General Campus Apparel is acceptable in the cafeteria at other times. Students returning to the Campus Cafeteria directly from work without adequate opportunity to change to General Campus Apparel must eat in the staff dining area.

*Recreation:* Acceptable recreational wear is bermudas or cut-offs. Recreation wear may be worn only while participating in recreational activities, in residence rooms or hallways. Gym trunks may be worn only in the Northwest Pavilion or while participating in Physical Education activities. Swim suits may be worn only for swimming.

*Downtown:* General Campus Apparel is acceptable wear for downtown.

## CAFETERIA

The Administration will make every effort to provide regular meals of a balanced diet with as much variety as possible for institutional type cooking within the allotted budget.

### Regular Contract Ticket

Students in the single residence halls are required to purchase a meal



ticket each quarter which represents a contract with the College. Such tickets are nontransferable. The contract price represents a considerable savings to the student as compared to the cash price (approximately  $\frac{1}{3}$ ): twenty meals per week are provided, (there is no Sunday evening meal).

Campus students who receive meals from their employer or who commute to their homes regularly on weekends, may apply for a FIVE-DAY and/or TWO-MEAL TICKET at contract price. This provision is effective the date the application is submitted, and refund is made at the end of the quarter. No refunds are made if this provision has not been executed in advance.

## Sack Lunches

Sack lunches are available for students because of employment or scheduling that does not permit a time to eat in the cafeteria during the open hours. Sign up for sack lunches should be 24 hours in advance.

## Off-Campus Ticket

Off-campus students may purchase a full meal ticket or a "block" of meals at the contract rate.

## Special Diet

(Special consideration requested for medical reasons.)

When, because of medical or health conditions, a student is required to have a special diet, he should submit a written notice from his doctor to the Dean of Student's Office. The doctor's statement should provide **all** information regarding restrictions/requirements. Every effort is made to meet the special requirements of diet when health is a factor. The college reserves the right to charge for special diet revision if necessary.

## Restrictions

It is not permissible to remove from the Cafeteria: Dishes, silver, glasses, and related items, or food items not part of a given meal. The exception is trays for the sick which may be checked out by special permission.

## Campus Communications

Students are encouraged to use their privileges and to follow proper procedures in communicating thoughts, opinions, or information regarding any College issue that concerns them. Student officers, student representatives to the Campus Council (see page 10 of handbook—Campus Council), the Resident Deans, the Dean of Students and other College Administrators are available to hear recommendations, opinions, or complaints. It is unnecessary to form a student petition to achieve what is proper and necessary. Northwest College seeks to maintain a family atmosphere and work toward peaceful understanding in the important area of communication.



# CAMPUS LIFE

## Hazing

The College does not permit hazing for initiations and engagements if it causes personal injury, damage to personal or college property, or detracts from the testimony of the College or individual.

## Marriage

Since the stated purpose of Northwest College is to minister to the whole man and because marriage is a divine institution as well as a matter of individual responsibility, the administration, faculty, and counseling staff of the College will provide counseling for students who are married or preparing for marriage. This counseling shall emphasize the sacredness of marriage, its responsibilities and its privileges. It shall be directed to meet the needs of the individual and his ability to cope with adjustment problems inherent in the union such as age differences, race differences, social-cultural differences, and previous marriage relationships.

Inasmuch as marriage involves new adjustments to life and added responsibilities, students are not permitted to marry during the academic school year. Exceptions to this policy will be considered if request is made in writing to the Dean of Students Office and justifiable reasons are given. Violation of this standard subjects the student to immediate suspension.

## Telephones

Public telephones are provided for student's personal calls. These are located in the SUB and in the residences. Students are not permitted to use the office telephones for personal use. If a call comes for a student during class hours, the number will be taken and the student notified at the earliest convenience. If the call is for an emergency, the student will be notified immediately.

Students living in the residence halls are asked to advise their parents and friends of the public telephone numbers through which to contact them. In consideration to fellow students telephone calls should be limited to ten minutes and are not to be made after 11:00 p.m. Lounge phones are not for private use. In order to free phones for off-campus calls, students are urged to make inter-dorm communications in the residence hall lounges during regular hours.

All students are required to rotate in the responsibility of answering the lounge phones. Failure to fulfill phone responsibilities will mean penalty as assigned by the Residence Hall Council.

## Off-Campus Musical and Entertaining Groups, and Speakers

Groups or individuals may be invited to present their ministry or perform a service on campus provided that a need exists on campus for their ministry or service; provided they are not competitive with, nor antagonistic to, the Assemblies of God programs; provided their



reputation has been established; and provided that their coming will be consistent with the ministry, purposes, and objectives of the church and College.

## **COLLEGE FACILITIES**

Northwest College encourages "self-maintenance" by all who use the College facilities. Students are urged to cooperate in the matter of keeping the College premises orderly through (1) responsible and appropriate use, (2) leaving facilities as found or in better appearance and condition whenever possible, and (3) prompt reporting of repair and other maintenance needed.

### **Office Equipment**

The College mimeograph and office equipment are not for student use. Necessary equipment and supplies are maintained by the Student Council in the ASB office.

### **Keys to College Facilities**

Each student residing on campus will receive a key upon admission to the residence hall. The \$5.00 key deposit is refundable when the key is returned to the Resident Dean or Resident Counselor. Crowder Hall also requires a \$5.00 deposit for the mailbox key. Students are requested to keep their rooms locked at all times, for the College cannot assume responsibility for any loss or personal property. If a student key is lost or stolen, it should be reported immediately to the Resident Deans or Resident Counselor who alone are authorized to have another key made. A minimum charge of \$5.00 will be made for duplicating the key.

Upon receipt of any key, the student will assure the College by his signature that he will neither loan nor duplicate any key to College buildings or rooms. Students violating this policy or found in possession of unauthorized keys will be subject to immediate discipline.

## **COMMERCIAL ACTIVITIES**

College facilities are not to be used for commercial solicitation, advertising or promotional activities without the permission of the College Administration.

Students may sell services on campus (fix hair, shine shoes, etc.) but they are not allowed to solicit sales or products on campus.

Non-students are not allowed to solicit sales in any form on campus except by special permission of the College Administration. In advertising services off-campus, students should not imply College approval.

### **Distribution of Materials**

The Administration at Northwest College encourages pastors to advertise their church activities and services by submitting "blurbs" (short publicity notices) to the Dean of Student's Office for inclusion in the Student Bulletin. This bulletin is prepared and provided for all stu-



dents bi-weekly for current activities and announcements. An annual Church Directory of the greater Seattle area is also provided each student at the beginning of Fall Quarter.

Handbills, leaflets, newspapers, and other such materials may not be distributed by students or nonstudents on the college campus or in college facilities without the expressed permission of the College Administration.

All such materials must bear identification as to the publishing agency, distributing organization, church, or individual. All posters must be submitted to the Dean of Students Office for clearance. This precaution is taken because the administration desires to have positive influence in the things advertised to the students and to eliminate any cross purposes to the nature of the college and needs of its students.

Any student who violates this provision relating to the distribution or sale of handbills, leaflets, newspaper or related materials shall be subject to disciplinary action.

### **Posting of Bulletins and Advertising**

The posting of all bulletins and announcements is to be cleared with the Dean of Students. Students may post advertisements of services offered or, occasionally, of used merchandise but not of new merchandise for which the student may be an agent or sales representative. Permission to post such ads is not to be construed as an endorsement by the College.

The posting by student organizations of handbills, posters, signs, or announcements is prohibited except on designated bulletin boards.

### **Purchases**

No use shall be made of the name of the College for the purchase of any merchandise or service without a purchase order or authorization from the Business Office.

## **DISCIPLINARY ACTION**

Disciplinary action, up to and including dismissal from the College, may be imposed upon a student for failure in action or spirit to abide by the statement of student conduct as outlined in this handbook, the Citizenship Manual or the standards of the College. The form of disciplinary action will determine whether and under what conditions the violator may continue as a student at the College.

Disciplinary action may be appealed to the Citizenship Council. Disciplinary action taken by the Council may be appealed by the student to the President of the College. All appeals by a student must be made in writing to the Council or to the President as previously indicated within seven days of the action processed to the student from the office of the Dean of Students.

## **FINANCES**

- 1. Student accounts are due and payable at the time of registration in*



*the fall quarter and are due the first day of classes in the winter and spring quarters.*

- 2. A system of deferred cash payment has been established for those not able to pay the entire amount at the time of registration: a minimum of one-half Board-Room-Tuition plus ALL fees is required as a down payment. (Scholarships, discounts, etc., are applicable to this down payment . . . application should be made in advance.) The balance will fall due in two equal payments thirty days before finals.*
- 3. A 8% carrying charge shall be added to unpaid balances immediately after the first day of classes. However, 4% is refunded on payments made within 30 days.*
- 4. Accounts will be considered delinquent unless they comply with the above payment schedule, and any student with a delinquent account is subject to suspension from class attendance and is not permitted to take finals.*
- 5. Only students whose accounts are paid in full can enroll for subsequent quarters or courses, or receive transcripts of credits.*
- 6. Any student who anticipates a problem in meeting these requirements should take the initiative to discuss his problem with the Business Manager.*
- 7. Summer school accounts are payable in advance. No deferred payment.*

## **ASB Fees**

Student Body fees are paid quarterly at the time of registration on the basis of the following formula:

<b>RETURNING STUDENTS</b>	<b>NEW STUDENTS (Winter &amp; Spring only)</b>
Fall Quarter - \$29.50	Winter Quarter - \$30.50
Winter Quarter - \$8.50	Spring Quarter - \$20.50
Spring Quarter - \$20.50	(Spring Quarter students desiring the Karisma will pay an additional \$22.00)

Fees cover the cost of the College yearbook, admission to the all-school socials, cultural events, student-sponsored recreational and athletic activities, and class dues. The wives of married students are admitted to the college sponsored athletic activities at the regular student price. All students living in the residence halls are required to pay these fees.

## **Student Offerings**

Through the Associated Student Body and the World Outreach Ministries Council, many projects are sponsored. Each Tuesday morning during Chapel an ASB offering may be received; and each Friday a World Outreach Ministries offering is received. It is recommended that the students pay their tithes into these two funds while attending College unless it conflicts with home-district policies. If each student is conscientious in this respect, much can be accomplished during the year.



# FIRE POLICY

## Firearms

Firearms should not be brought to campus. However, if they are brought, they must be checked in and out with the Resident Dean.

## Fire Drills

Fire drills will be conducted in all of the College buildings at the discretion of the Administration.

General instructions include the following:

1. Close all windows and doors.
2. Walk—DO NOT RUN—to the nearest exit.
3. The first person to the exit should hold the door open for the others.
4. Move at least 250 feet away from the building in case of a natural gas explosion.
5. Stay outside until a clearance signal is given.
6. If you notice a fire in the building:
  - a. Break the glass rod in front of the fire alarm box.
  - b. Notify the office as to the location of the fire.

## Fireworks

Some fireworks are illegal in the State of Washington and therefore should not be brought to Northwest College. The use of such fireworks is a misdemeanor punishable by fine or imprisonment or both.

# HOUSING

The whole man purpose of Northwest College can be fulfilled, partially, through the activities of residence hall life. These activities are designed to assist in the development of a mature, Christian person.

All single students, except those living at home or having "live-in" positions will be housed in the residence halls on campus. Any exceptions to this policy must be approved by the housing committee. Petitions for exceptions are filed with the Office of the Dean of Students.

# MOTOR-VEHICLE POLICY

Realizing that the College is responsible to provide and maintain a safe campus for pedestrian and automobile traffic, it is expected that each student-driver will maintain a Christian attitude and courtesy in his driving at all times.

Violations of traffic regulations may result in fines, removal of cars by towing, and/or suspension of the privilege of having a motor-vehicle on campus. The full statement of the Vehicle Code, fines and procedures is available in the Administration Office.

All motor vehicles owned or operated by students must be registered with the College and parked on campus in their assigned zone. A vehicle permit fee is assessed for automobiles, motorcycles, and trucks. Failure to register and affix the vehicle permit in the lower left hand corner of the back window or the front fork of a motorcycle will result in a ten dollar (\$10.00) fine.

Fines not paid in seven days will be added to the student's account



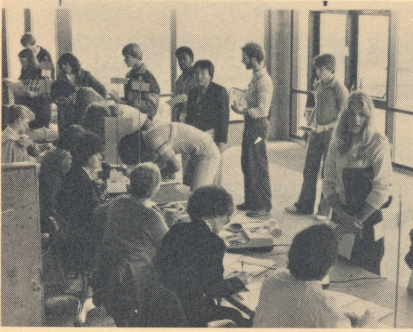
with a \$2.00 surcharge. Three citations in a quarter will initiate disciplinary action. The Traffic-Vehicle Code is in effect 24-hours a day, seven days each week during the academic year.

All fines will be paid in cash to the College and assessed as follows:

- Illegal Parking — 1st offense \$2.00
- 2nd offense \$4.00
- 3rd offense \$8.00
- \*Thereafter \$10.00
- No permit, Speeding, Reckless driving — \$10.00

\*Continued violations will call for action by the Citizenship Council.

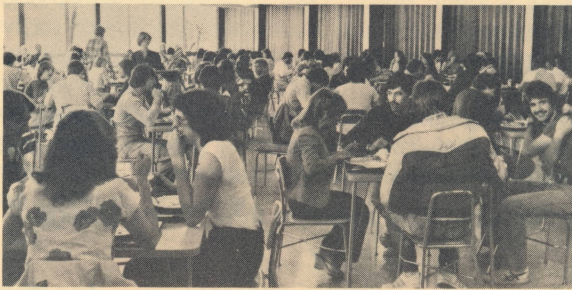




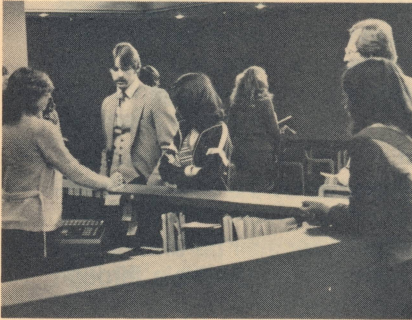
Fall Quarter  
Registration Line



Cashier — Ness  
Administration Building



College Cafeteria



Ness Administration Building  
Reception Area



Campus Nurse  
Health Center

## SERVICES



## Insurance

Students are encouraged to continue their insurance coverage under their parents' policy when this is possible. Family policy protection is extended for the full calendar year and generally offers more complete coverage to the student.

Students are required to take out medical insurance offered by the College unless written evidence of other medical insurance coverage is submitted to the Business Office at the time of registration. (Membership card or a letter from parents.) Claim forms are available from the Business Office and must be submitted for each separate accident or illness. Students involved in athletics will be expected to carry special coverage when applicable (i.e., soccer, etc.).

## Athletic Liability Coverage

All students carrying nine credits or more or participating in college sponsored group activities involving traveling (sports, choir, public relations, gospel teams, etc.) are required to either:

(1) Take out group insurance available through the college

or

(2) Show proof of coverage under another program.

Those indicating coverage under another program but who are participants in any of the college group activities involving traveling, are required to sign a Waiver of Responsibility from verifying that they are covered under another program and declaring that the college is not liable for any cost involved in a claim while traveling for the college.

### Soccer:

The group medical plan for students provided by the college specifically excludes coverage for soccer.

Students involved in soccer must either be under their parents or own medical program policy or take out a special policy (available through the college) which gives coverage to soccer players at a premium of approximately \$50 for the soccer season.

Unless a student is covered by one of these insurance programs, they are not permitted to participate in the soccer activities.

## Liability

The College does not assume the responsibility to provide housing or food service in the case of a major disaster that would render the present facilities inoperable. The College cannot insure against or assume responsibility for loss due to fire, theft, vandalism, or loss of life or personal injury.



## Health Services

The services of a registered nurse are available to all students. She will consult with students concerning health matters and render certain health services as may be needed. Her hours are posted on the door of the Health Service Center. Special appointments may be made if the student has a schedule problem.

While the College does not maintain a staff physician, the Resident Deans or the College Nurse will be glad to consult with students needing the services of a physician.

## Counseling Services

The counseling program of the College offers a variety of services. The services offered are preventive, redemptive, and supportive, and include: testing service, vocational counseling, growth groups, academic guidance, pastoral care, and referral counseling.

The services are paid for by student fees. Referral service charges are determined by the student and agency to which referral is made.

For more information regarding this contact the Director of Counseling or the Dean of Students.

## Employment

Employment possibilities in this area are very good. Assistance in finding off-campus employment is given to our students by the Off-Campus Employment Service. In order to keep a good job market available, students are requested to inform this office of any changes they make in employment. On-campus employment is arranged through the Business Manager.

Students engaged in any form of employment that extends beyond the closing hours of the residence must make special arrangement with the Resident Deans or Resident Counselor. Those who do not have automobiles must prearrange return transportation with their employers and not with other students.

Women students who take jobs as babysitters, will be allowed to take a special late-in provided the circumstances warrant it and permission is requested in advance from the Resident Dean. Work situations should be avoided that involve a student after 1:00 a.m.



## College Snack Shack

The Snack Shack is located in the Student Union Building and serves as an on-campus light-food service for resident students and commuters. It is managed by the College for the benefit of the students. Snack Shack hours are 8:00 a.m. to 1:30 p.m. Monday through Friday. The Snack Shack will be open some evenings for special occasions. The Snack Shack area will be closed during the Chapel hour.

## Bookstore

The college bookstore is located in the Student Union Building and handles textbooks, Bibles, commentaries, concordances, dictionaries, and other books of value in building a Christian worker's library. The bookstore also sells stationery supplies, Gospel recordings, songbooks, college souvenirs and gifts.

## Library

A library manual is distributed to each student. It will inform the student of the operation of the library and the services it renders. The NC library contains over 56,000 volumes. The library hours are as follows:

Monday through Thursday	7:30 a.m. to 10:00 p.m.
Friday	7:30 a.m. to 5:00 p.m.
Saturday	9:00 a.m. to 4:15 p.m.

All reserved books must be checked out 20 minutes prior to closing time. The library will be closed during the Chapel hour.

## Mail

Mail boxes are assigned at registration and should be checked regularly for announcements, telephone messages, examination papers, and mail. For on-campus students, they are located in the respective residence halls and for off-campus students in the Student Union Building. The following should be used for all mail addressed to students:

John Doe  
Box No. 000  
Northwest College  
P.O. Box 579  
Kirkland, Wash. 98033





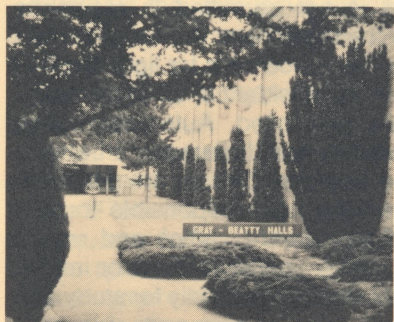
Guy - Perks Hall



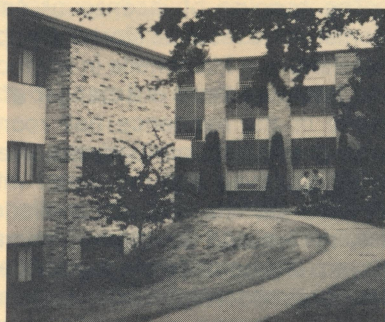
Guy-Crowder Halls



Residence Room



Gray - Beatty Halls



Gray-Beatty Halls

## RESIDENCE LIFE



## Residence Personnel

A Resident Dean resides in each respective residence hall. It is their responsibility to supervise residence personnel and assist students in achieving satisfactory adjustment to college life and residence hall living. They are available for counseling.

Resident Counselors and Resident Assistants are appointed by the Administration to assist the Resident Deans in the residence halls. They are available to assist and counsel students as needed.

## Resident Hall Life

Students are expected to keep their rooms clean and orderly. It is understood that the Resident Dean, Resident Counselor or others may inspect the rooms at any time. Walls must not be defaced by nails, pins, paste or markings. The decor of the rooms should always be in good Christian taste.

When leaving a room lights should be off and windows should be closed so that drapes will not be damaged by moisture or wind. Window screens are not to be removed.

Breakage or damage to college property should be reported immediately to the Resident Deans or Resident Counselors. The cost of unreported damage will be assessed to all of the students on the floor or room where the damage took place. Furniture must not be removed from lounges or rooms without permission of the Resident Deans or Counselors.

The burning of incense or candles is not permitted in residence rooms. Food must be stored in appropriate containers. In view of the fact that there is a kitchenette in each of the residence halls for light cooking and because there is a danger of fire in the residence, all small appliances in the residence hall rooms are prohibited. Automatic coffee makers and popcorn poppers, provided they are Underwriter's Laboratories approved and registered with the Resident Deans, are permissible. The owners of such appliances will be held responsible for any damage caused by them. The use of hair dryers, radios and record players are permitted in the residence rooms unless careless or improper use is observed. Since residence hall rooms are mainly for study and sleeping, storage of miscellaneous items such as auto parts, bicycles, etc., are not permitted. Weights and weight lifting are confined to the gymnasium.

The privacy of rooms must be respected at all times. Students are advised to keep rooms locked when not occupied. Conversations that are prolonged or disruptive are not allowed through residence hall windows.

When they are available, single rooms may be arranged at an additional charge.

When being vacated, rooms must be cleaned, and are checked by the Resident Counselor. Refunds will be mailed to the student after the close of the quarter if he is not returning and the room condition is satisfactory. If there is failure to clean the room properly, a minimum charge of \$5.00 will be made.



## **Guests**

Students may invite a relative or close friend to be their guest in the Residence Hall for two nights each quarter without charge if previous arrangements are made with the Resident Dean or Resident Counselor. If the guest is to stay more than two nights, a charge of \$5.00 per night will be made. Guests or visitors will not be allowed to remain for more than three nights. Additional visitors will be charged \$5.00 per night and a double charge will be assessed for unregistered persons. A guest is a person who has not visited campus previously during the quarter, and is invited to campus by the student with whom he stays. Guests are expected to comply with College regulations. Resident students should not consider persons being ministered to (i.e., drug/alcohol user, etc.) as guests.

## **Courtesy Cards**

A courtesy card is provided for each student living in the Residence Hall. The card should be filled out at the beginning of each quarter and turned to the appropriate side when a student leaves or returns to the residence. This will enable the college to make contact in case of emergencies. If a student is unable to check "in" on time because of an emergency, he should telephone his Resident Dean or Counselor.

## **Closing Hours**

The Residence Halls will close at 12:00 midnight.

Students are to check in at the stated closing hours. Upon the accrual of thirty (30) late minutes per quarter, the student loses late-ins.

Students may not leave residences for any reason between closing time and 6:00 a.m. The use of windows for exits, except for fire, is prohibited.

Visitors are not permitted in the Residence after closing hours.

## **Late-Ins**

Late-ins are available and may be secured from the Resident Deans or Resident Counselors.

Social late-ins for men or women of one additional hour are allowed each quarter for special events. Freshmen are allowed four social late-ins per quarter. Sophomores six, Juniors eight and Seniors ten.

Employment late-ins for men or women are issued upon request and verification of working hours.

## **Visiting of the Opposite Sex**

On-campus or off-campus single students are not permitted to be in the living quarters of the opposite sex or to have members of the opposite sex in their living quarters without appropriate chaperone arrangements and approval from one of the following: The Dean of Students, Resident Deans, or Resident Counselors. The term "living quarters" includes homes where students or friends of students are employed.

A woman student under 18 years of age, intending to visit overnight in the home of a member of the opposite sex, must have written permission of her parents or guardians and a letter of invitation from the parents of the person visited. Male students wishing to visit over-



night at the home of a member of the opposite sex must have a letter of invitation from her parents. These must be presented to the respective Deans before leaving. Such leaves are restricted to weekends.

## Residence Hall Lounges

The lounge of each Residence Hall serves many functions — a lobby, communication center, and visitor area. Crowder Hall lobby is not to be used as a lounge.

It also serves as a "living room" for each hall where relaxation, study and visiting takes place. Therefore, quietness and courtesy shall prevail. When singing, quiet games, and group activities occur, sound levels and general movement must not hinder other functions (i.e., phone answering service).

The Student Union Building accommodates more recreational types of activities. Its co-educational function provides an eating place (Snack Shack) as well as a visiting and play area. Student leaders will provide activities and socials on a planned basis.

Except during residence meetings students appearing in the lounge of their residence must be dressed in acceptable General Campus attire.

Refreshments may be served on special occasions and by permission from the Resident Dean or Resident Counselor; otherwise, food is not to be brought into the lounge.

Typewriters are not to be used in student rooms after 11:00 p.m. Typewriters may only be used in the lounge or recreation room after closing.

Women's Lounge (Guy-Perks): Men students may visit in the women's lounge on the following days and during the following hours:

Monday through Thursday	10:30 a.m. - 11:00 p.m.
(except for Tuesday when it closes at	7:00 p.m.)
Friday	10:30 a.m. - 11:45 p.m.
Saturday	9:00 a.m. - 11:45 p.m.
Sunday	1:00 p.m. - 5:30 p.m.

No male visitors will be permitted to go beyond the lounge.

Men's Lounge (Gray-Beatty): Women students may visit in the men's lounge on the following days and during the following hours:

Monday through Thursday	10:30 a.m. - 11:00 p.m.
(except for Tuesday when it closes at	7:00 p.m.)
Friday	10:30 a.m. - 11:45 p.m.
Saturday	9:00 a.m. - 11:45 p.m.
Sunday	1:00 p.m. - 5:30 p.m.

No female visitors will be permitted to go beyond the lounge.

Conduct in the Resident Hall Lounges should be in keeping with Christian principles of modesty and good taste. Activities that can be embarrassing to participants and observers will not be permitted.

## Pets

Students are not permitted to keep pets, cages, or aquariums in residence rooms or campus apartments.



## Quietness

Realizing the necessity for studies and sleep, quiet hours from 7:00 p.m. to 7:00 a.m. have been established. In respect for other students unnecessary noise in rooms or hallways, such as loud talking and laughing, singing, or playing musical instruments is not permitted. Students shall not linger outside Residence Halls or cause unnecessary noise after 11:00 p.m. and before 6:00 a.m.

Students are encouraged to listen to radio programs and recordings, which are in harmony with Christian standards, at room level. The College reserves the right to require use of headphones or to store sets where habitual abuse occurs.

## Music

Like language, music is a form of expression. Just as a single word may be morally neutral, a single musical note is neither morally right nor wrong. But words can be combined into either good or sinful sentences. The same is true of music.

Students are therefore asked not to produce or listen to music which does not edify — such as hard rock. As with other areas of life, one's listening habits may need to be changed for the sake of positive Christian influence.

## Television

Television sets may be provided and maintained in the television rooms of the respective residence halls by the AMS and AWS. The Residence Hall Councils have the responsibility of regulating the television in regards to hours used and insuring the quality of programs viewed. Whereas many programs now shown on TV are evidently not conducive to spiritual strength, growth, and edification and also realizing that time is a God-given commodity especially significant to the Christian college student, it is expected that each individual student will assume the responsibility of self-discipline in his use of the television with reference to the quality of programs viewed, the rights of others, and the total time spent watching. The College Administration and the Resident Counselors also reserve the right to regulate the television and determine the hours it is used. Television sets are not permitted in the hallways. They are permitted in rooms under the following conditions: 1) All TV sets will be registered with residence staff, 2) the roommate must approve, and 3) headphones are required after 11:00 p.m. Cable TV is **not** approved for residence halls.

## Laundry

Meter-controlled automatic washing and drying facilities are provided for the occupants' convenience. These are for the use of resident students only. Washed clothing must be removed immediately so that the machines may be available for other students. No clothing, clean or dirty, is to be left in the laundry rooms overnight.

Ironing boards are provided in the laundry rooms and are not to be removed. There is to be no ironing done in private rooms or in the halls.



## Storage

Limited storage space is provided for the use of resident students. Any luggage stored here must be clearly marked with the student's name and room number. The College will not be responsible for any loss or damage. No summer or non-student storage is available.

## Personals

Borrowing money, clothing, and personal effects or lending the same to fellow students is discouraged. Student personal property is not covered by College insurance.





## ALMA MATER

1. *Let light shine out in the great Northwest;  
Go tell the Saviour's grace.  
From college halls to lands afar  
Bring hope to ev'ry race.*

### Chorus

*Lord, bless Thy work at N.C.  
We turn our hearts to Thee.  
Oh, thrust us out and lead us on  
To promised victory!*

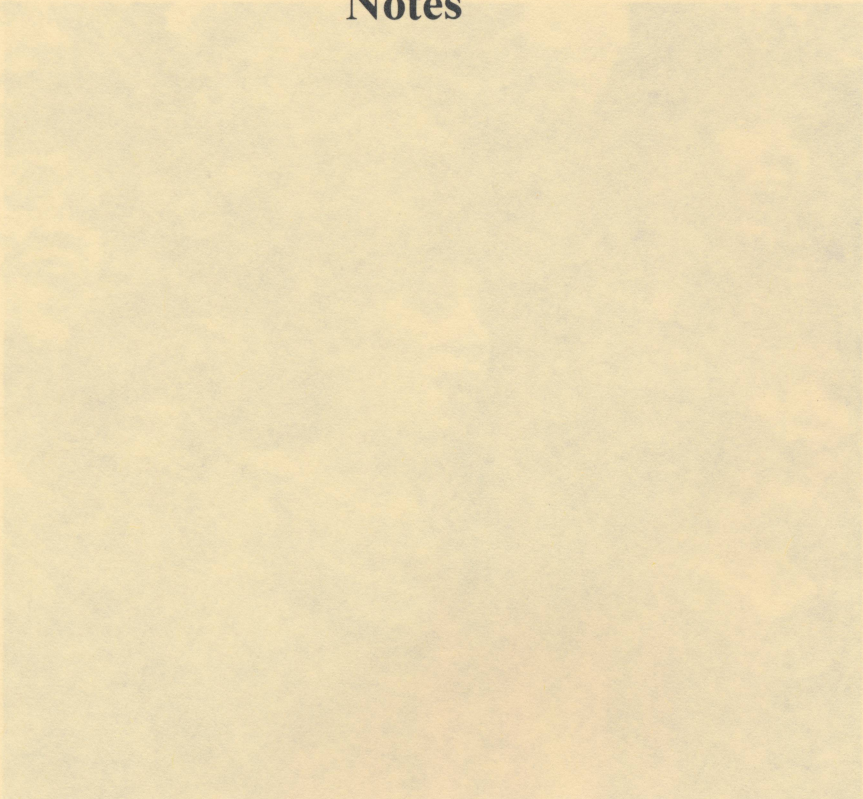
2. *His Word approved in lives of men  
Who've trained at N.C.  
The Spirit sought for pow'r and truth,  
'Til all His glory see*

Words by Maxine Williams

Music by Wilho Saari



# Notes



## ALMA MATER

1. Let light shine out in the Great Northwest,  
Go tell the Saviour's grace  
From college halls to lanes afar,  
Bring hope to every race.

Chorus

Lord, please Thy work at N.C.  
We turn our hearts to Thee,  
Oh, thrust us out and lead us on  
To promised victory!

2. His Word approved in lives of men,  
Who've trained at N.C.  
The Spirit sought for power and truth,  
Till all His glory see.

Music by Wino Dean

Words by Maxine Williams



# Notes



# Notes



