



NORTHWEST COLLEGE

Kirkland, Washington

Music Department
HANDBOOK

1992-93

Name _____



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This Handbook is published annually by Northwest College.
Copies may be obtained through the Music Office, located in the
Dorothy Amundsen Music Center, Room A-8.

I. INTRODUCTION

The Music program is planned to provide education and training for music leaders desiring to fulfill God's calling as ministers of music, choir directors, and church musicians. Emphasis is given to the development of musical ability necessary for effective ministry in various forms of Christian service. It is imperative in developing leadership and musicianship that the student acquire an acute sensitivity to the Spirit of God and His direction.

The Music major's course is a demanding one, including practical ministry; excessive extra-curricular activities are discouraged. Motivation for reaching the high goals of musical ministry will be evidenced by the same degree of spiritual commitment and must be guarded and nurtured daily. Spiritual and emotional maturity will be needed in making wise decisions as to daily use of time and facilities.

The teachers are genuinely concerned about your musical and spiritual progress. They expect you to accept the challenge of improvement from an adult standpoint, and are available for counsel. Grades are earned by students, not given by teachers.

In the Old Testament, the offerings of sacrifice to God were to be of the finest quality, both in substance and attitude. As we prepare to make our musical offerings in ministry, let us also develop the right attitudes and finest quality of musicianship.

II. ENTRANCE CONSIDERATIONS

(See current catalog for general admissions procedures.)

Music majors should have acquired basic music skills before entering college. Students with significant deficiencies should not plan to be graduated in four years. All prospective music majors are given a music placement examination upon entrance to the College. A passing grade on this test or the completion of Music 101 (Fundamentals of Music) is a prerequisite for Music 111 (Written Theory I).

It is assumed that each student will be proficient in some performing medium. Piano Proficiency Test I must be passed prior to enrollment in Music 111 and 112 (Written Theory I, II) or the student must enroll in Music 099 (Piano Proficiency) concurrently with these courses. Both proficiency tests are explained in detail in the Handbook.

The major consists of 50 credits which include a 38-credit Church Music Core, 6 credits of music electives, and 6 credits chosen from one of the following tracks: Conducting, Vocal Performance, Piano Performance. The choice of track will be determined by the beginning of the Junior year in consultation with the student's advisor and applied music instructor. A performance audition must be passed by the end of the sophomore year before a student is admitted to a performance track.

III. CHURCH MUSIC MAJOR - 128 credits

A. GENERAL STUDIES - 36 credits

1. Humanities: 15 credits (Fine Arts credit met within major)
 - ENGL 110 Composition & Rhetoric 3 credits
 - ENGL 115 Research Paper 2
 - ENGL ___ any Literature course 3
 - COMM 121 Fundamentals of Speech 2
 - Language Arts, select from: 5
 - Biblical or Modern Languages
 - ENGL 203, 304, 401, 410
 - Communications

2. Science and Math: 10 credits (Must include one lab science)
 - _____
 - _____
 - _____

3. Social Sciences: 11 credits (Must include 3 areas)
 - Economics —
 - Geography —
 - History, Church History, Political Science 3 minimum
 - PHIL 285 Introduction to Philosophy 3
 - Physical Education 2 maximum
 - PSYC 101 General Psychology 3
 - SOCI 111 Survey of Sociology 3

B. RELIGION - 34 credits

1. Bible: 8 credits
 - BIBL 101 Survey of the Bible 5
 - BIBL 231 Acts and Expansion of the Church 3

2. Theology: 6 credits
 - THEO 121 Christian Doctrine 3
 - THEO 250 Pentecostal Doctrine 3

3. Christian Formation: 4 credits
 - CFOR 101 Foundations of the Christian Life 2
 - CFOR 102 Evangelism in the Christian Life 2

4. Electives: 16 credits (Bible/Theology)
 - BIBL 214 Poetic Literature (suggested) 3
 - _____
 - _____
 - _____
 - _____

C. GENERAL ELECTIVES - 8 credits (May be taken from any area)

_____	_ credits
Must include <u>one</u> of the following:	
_____ EMIN 200 Educational Ministry of the Church	3
_____ PCAR 353 Pastoral Care and Counseling	3
_____ PMIN 334 Pastoral Ministries II	4
_____ PSYC 351 Introduction to Helping Relations	3
_____ YMIN 231 Foundation for Youth Ministry	3

D. MUSIC - 50 credits

1. Core requirements: 38 Music credits

_____ 099 Piano Proficiency Test I	0
_____ 111 Written Theory I	3
_____ 112 Written Theory II	3
_____ 113 Aural Theory I	1
_____ 114 Aural Theory II	1
_____ Piano Proficiency Test II	0
_____ 211 Written Theory III	3
_____ 212 Written Theory IV	3
_____ 213 Aural Theory III	1
_____ 214 Aural Theory IV	1
_____ 311 Conducting and Worship Leading	3
_____ 315 Philosophy of Church Music	3
_____ 322 Music History after 1750	3
_____ 342 Church Music Administration	3
_____ 411 Church Music Education	2
_____ 431 Senior Recital	1
_____ 492 Internship	2
_____ Private Piano Lessons	1
_____ Private Voice Lessons	1
_____ Private Lesson Elective	1
_____ Ensemble	1
_____ Ensemble	1

2. Selected track: 6 Music credits (Choose one area)

a. Conducting

_____ 312 Advanced Conducting	3
_____ 331 Music Arranging	3

b. Vocal Performance (Private Lessons)

_____ 202 _____ 202	2
_____ 302 _____ 302	4

c. Piano Performance (Private Lessons)

_____ 201 _____ 201	2
_____ 301 _____ 301	4

3.	Music Electives: <u>6</u> Music credits	
___	312 Advanced Conducting (if Track B or C)	3 credits
___	331 Music Arranging (if Track B or C)	3
___	351 Service Accompanying	1
___	422 Music History before 1750	3
___	442 Special Topics	2-3
___	Ensemble	1
___	Ensemble	1
___	Internship	1
___	Private Lessons	—
	(intermediate or advanced level)	

IV. CHURCH MUSIC MINOR - 24 Music credits

___	099 Piano Proficiency Test I	0 credits
___	111 Written Theory I	3
___	112 Written Theory II	3
___	113 Aural Theory I	1
___	114 Aural Theory II	1
___	311 Conducting and Worship Leading	3
___	315 Philosophy of Church Music	3
___	342 Church Music Administration	3
___	Private Piano Lessons	1
___	Private Voice Lessons	1
___	Ensemble	1
___	Ensemble	1
___	Music Electives (not 101, 102, 103, 104)	3

V. SUGGESTED PROGRAM SEQUENCE (Track A - Conducting)

<u>FALL</u>		FRESHMAN		<u>SPRING</u>	
099	Piano Proficiency I	0		Private Piano	1
+ 111	Written Theory I	3	+ 112	Written Theory II	3
113	Aural Theory I	1	114	Aural Theory II	1
	Ensemble	1		Ensemble	1
	ENGL 110	3		ENGL 115	2
	CFOR 101	2		CFOR 102	2
	BIBL 101	<u>5</u>		THEO 121	3
		15		Social Science	<u>3</u>
					16
SOPHOMORE					
+ 211	Written Theory III	3		Piano Proficiency II	0
213	Aural Theory III	1	+ 212	Written Theory IV	3
	Piano elective	1	214	Aural Theory IV	1
311	Conducting&Worship	3		Private Voice	1
	ENGL Lit. (221)	3		Lab Science	4
	COMM 121	2		Social Science	3
	BIBL 231	<u>3</u>		THEO 250	3
		16		BIBL/THEO elective	<u>2</u>
					17
JUNIOR					
* 312	Advance Conducting	3	+ *	322 Mus. His. after 1750	3
+ 315	Phil of Church Music	3	+ 342	Church Music Admin.	3
	Music elective	1	* 411	Church Music Education	2
	General elective	3		Language Arts	3
	BIBL/THEO elective	3		BIBL elective (214)	3
	Social Science	<u>3</u>		Social Science	<u>2</u>
		16			16
SENIOR					
* 331	Music Arranging	3		Music elective	3
	Music elective	2		Recital presented	0
+ 431	Senior Recital	1		Language Arts	2
492	Internship	2		BIBL/THEO elective	3
	Science/Math	3		Science/Math	3
	BIBL/THEO elective	<u>5</u>		General electives	<u>5</u>
		16			16

+ concert attendance/recital participation required

* courses offered on alternate years

VI. PIANO PROFICIENCY TESTS

All music majors must pass two piano proficiency tests. All Music Theory I students must enroll concurrently in MUSI 099 - Piano Proficiency. Students passing Test I before the 2nd class session of the Fall Semester may drop the piano class and no fee will be charged. In the Fall, only Theory I students may enroll in the Piano Proficiency class. In the Spring, prospective Theory I students may enroll. Students passing Test I should take private piano or voice lessons. For those enrolled in MUSI 099, Test I will be given at the end of each semester. MUSI 099 must be repeated each semester until the keyboard proficiencies for Test I are met.

Piano Proficiency Test II is administered by piano instructors for their students; all test items are chosen by the instructor. The test is taken during a regularly scheduled lesson time. Students wishing to take the test who are not enrolled for piano lessons will be assessed a \$10.00 fee, paid to the instructor at the time the test is scheduled. However, it is strongly suggested that students continue with private piano instruction at least until Test II is passed.

In the normal sequence of events, Test I should be passed within one semester and Test II should be passed after four semesters of study. For those that need additional time, these allowances are granted: (1) Piano Proficiency Test I must be passed by the last day of class Spring Semester to receive credit for Written Theory II. (2) In order to receive credit for Written Theory IV, Piano Proficiency Test II must be passed by the sixth day of classes in the subsequent Fall Semester. A student can take a test only once in a given semester. Students who are unable to complete these tests on schedule should not plan to graduate in four years.

The items for both tests will be selected by the instructor from all possible keys. Standard fingering, hands together, ascending/descending patterns are required on all technique items.

PIANO PROFICIENCY TEST I - 100 points (passing = 70 points)

<u>Scales:</u> 20 points	(2 points each)
Major (6), Harmonic Minor (4)	1 octave
<u>Cadence Chords:</u> 16 points	(2 points each)
Major (5) I-IV-I-V7-I, Minor (3) i-iv-i-V7-i	Root position
<u>Chord Inversions:</u> 14 points	(2 points each)
Major (4), Minor (3)	Solid and broken
<u>Arpeggios:</u> 10 points	(1 point each)
Major (3), Minor (3), Diminished (2), Augmented (2)	Hand-over-hand

(continued on page 8)

Reading: 40 points

(5 points each)

Selections from MUSI 099 text, C/G/F Major, a/e/d minor only

1. Folk song, major
2. Folk song, minor
3. Hymn
4. Holiday/patriotic song
5. Harmonize a melody with chord symbols given
6. Harmonize a melody with chord symbols given
7. Classical
8. Transpose a folk song

PIANO PROFICIENCY TEST II - 100 points (passing = 70 points)Scales: 10 points

(1 point each)

Major (6), Harmonic/melodic Minor (4)

2 octaves

Cadence Chords: 10 points

(1 point each)

Major (3/3), Minor (2/2)

1st and 2nd inversion positions

Chord Inversions: 10 points

(1 point each)

Major (2), Minor (2), Diminished (3), Augmented (3)

Solid

Arpeggios: 10 points

(1 point each)

Major (6), Minor (4)

2 octaves, hands together

Reading: 60 points

(10 selections, 6 points each)

In addition to performance accuracy, points will be awarded for overall fluency and style, judging such factors as tempo, phrasing, pedaling, and fingering. From each of the following categories, the student will perform one prepared piece (selected in consultation with the instructor) and sightread one selection of the instructor's choosing:

1. Harmonize a chorus with chords symbols given
2. Transpose a simple hymn
3. Play an anthem-style hymn
4. Play a gospel song
5. Play a classical piece

VII. MUSIC LESSONS

Private Music lessons are offered in voice, piano, organ, guitar, and orchestral instruments for a fee. Students register for lessons by selecting a teacher and signing a contract at the Music Office prior to registration. Music books and materials are the financial responsibility of the student.

Students should normally restrict their Applied Music credit to only one type of lessons per semester. It is further recommended that students taking Applied Music limit their overall course load to a maximum of 17 credits, including the Applied Music credit(s). Ultimately, the admission of any student to Applied Music lessons is at the discretion of the instructor.

Applied Music instruction is offered at beginning, intermediate, and advanced levels. Levels for all Applied Music students will be determined by their instructor(s) at the beginning of each semester. The advanced level should be restricted to juniors and seniors in the Piano major.

Students will receive fifteen lessons each semester, normally one each week. No student will be registered for lessons after the 10th calendar day of any semester. Please note the Applied Music contract for cancellation and refund policy. During the summer, lessons are offered OFF-CAMPUS only.

Students are required to practice a minimum of 5 hours per week. Credit will not be received if the student misses more than 2 lessons in a semester. The student must always give the instructor advance notice if he or she cannot come to a scheduled lesson. This includes extra-curricular activities such as sports, choir tours, etc. Charges cannot be reduced for missed lessons; make-up lessons will be given at the discretion of the instructor.

No lessons will be given until the instructor receives an Applied Music Contract signed by the student prior to registration. The contract is binding, and should a student discontinue after his or her first lesson for any reason, there will be no refund or proration of charges. If cancellation occurs between the signing of the contract and the date of the first lesson, \$120.00 (80% of \$150.00) will be returned to the student. Note that students taking more than 17 or less than 11 credits will be charged full tuition fees in addition to \$150.00. Lessons cannot be transferred for the instruction of another person, or to another semester. Please refer to the current catalog and Fee Schedule insert for further information.

Prerequisites:

Voice - prior private instrumental instruction (preferably piano), or prior organized group instrumental instruction in school.

Organ - prior private piano instruction (2 semesters or its equivalent)

Performance tracks:

The track specialization is chosen by the beginning of the junior year in consultation with the advisor. Students are admitted to a performance track by audition only. This audition should occur at the end of the sophomore year. At this time the student will be evaluated by at least two Applied Music instructors and the student's advisor. Consult with the Applied Music instructor for further information about the audition requirements. If the performance audition is passed, the student must enroll in one credit of private instruction for each semester of the junior year, and two credits of private instruction for each semester of the senior year. If the recital presentation is delayed, the student must continue to be enrolled in private instruction with an on-campus teacher until the recital is presented. These credits cannot be audited.

Note: Students are admitted to the Conducting track by these criteria:

- 1) a minimum GPA of 2.0 in all music classes, and
- 2) recommendation by Conducting I professor.

VIII. FACILITIES

Music Center hours: Monday - Friday 7:00 a.m. - 10:00 p.m.
 Saturday 10:00 a.m. - 5:00 p.m.

Practice rooms are designed for individual practice. Groups must reserve the classrooms or Chapel for practice purposes. Individuals may reserve a practice room by signing the time schedule posted on each practice room door. So as not to disturb others who are working and practicing in the building, practice room doors must remain closed during practice sessions.

The use of College-owned equipment assigned to the Music Department including choir risers, pianos, organs, sound systems, metronomes, audio-visual items, music stands, etc. must be cleared through Dr. Swaffield, the Music Coordinator.

Storage space is available in the Music Center. All instruments, trap sets, public address systems, amplifying equipment, and similar items must be kept in approved storage areas and not in classrooms. Students must supply their own lock for the security of an individual storage unit.

Records, cassettes, and cassette players are available in the Hurst Library. Students using these facilities are subject to all policies of the Library.

Any use of the Chapel for group rehearsals must be cleared with the Business Office and the school calendar.

IX. RECITALS

The presentation of a senior recital is required of all Music majors. Students with the conducting emphasis will give a recital to demonstrate their ability to supervise and coordinate choral and instrumental productions, their conducting ability, their ability to compose and arrange music suitable for use in the church, and their ability to lead a congregation in worship. Those students with vocal or piano performance emphasis will present a recital designed both to demonstrate their ability as solo performers, their ability to supervise and conduct a choir, and their ability to lead a congregation in worship.

No recital will be given unless the student has successfully completed MUSI 431, the Senior Recital class offered each Fall Semester. As part of the class the Music faculty will serve as recital advisors. For performance recitals, the recital advisors will work in conjunction with the student's Applied Music instructor. The syllabus of this class will provide detailed instructions for preparation and presentation of the recital. Any expenses involved in the presentation of a recital are the responsibility of the student. Choirs must involve a minimum of 12 singers.

Minimum program requirements:
(memorization is preferred)

A. Conducting Emphasis

1. Choral/instrumental Recital
 - a. Two original arrangements (One may be student's composition)
 - b. Two contemporary anthems
 - c. Two master works (One may be an arrangement)
 - d. Three pieces of the student's choosing

Instrumental parts must be written for one original arrangement and one other piece. Instrumentation must include extensive use of at least 2 families of instruments other than bass, drums, and keyboards. Note: Accompaniment track may be used in no more than two selections. Only one of these may be professionally produced.

2. Chapel worship service leading - 10 minutes

B. Vocal Performance Emphasis

1. Solo Recital - 30 minutes (5 minutes may be ensemble)
 - a. English repertoire - 15 minutes
(At least one selection from an oratorio)
 - b. Italian or Latin repertoire - 10 minutes
 - c. Another foreign language - 5 minutes
2. Choral Recital - conduct 3 selections
(Master work, contemporary, and student's choice)

Note: Accompaniment trax may be used in no more than two selections.
Only one of these may be professionally produced.

3. Chapel worship service leading - 10 minutes

C. Piano Performance Emphasis

1. Solo Recital - 30 minutes (5 minutes may be ensemble)
 - a. Repertoire from each major style period:
Baroque, Classical, Romantic, Modern
(Must include a complete sonata or long work of major importance)
 - b. May include an original composition or arrangement
2. Choral Recital - Conduct 3 selections
(Master work, contemporary, and student's choice)

Note: Accompaniment trax may be used in no more than one selection.

3. Chapel worship service leading - 10 minutes

X. CHURCH MUSIC INTERNSHIP

All Music majors must complete an internship in either the Junior or Senior year. The purpose for the internship is to give students a chance to gain practical experience in Music Ministry. Students work closely with the Music Coordinator at this time to plan and evaluate different aspects of Church Music. The prerequisites are MUSI 311 - Conducting and Worship Leading and MUSI 342 - Church Music Administration.

All departmental arrangements concerning Music internship will be handled by the Music Department Coordinator. Listed below is a summary of procedures for Music internships:

- A. The student must secure written permission for the internship from the Pastor from the list of church opportunities provided by the Music Department. The student submits this and the Pastor's name and address to the Coordinator, along with a one-page proposal of expected activities.
- B. The Coordinator will correspond with the Pastor, inquiring as to the possibilities for internship in his/her church.
- C. Upon receiving the Pastor's approval, the student and the Coordinator will decide upon definite responsibilities to be assumed by the intern. The student must have at least one special area of responsibility: choir leading, service planning, orchestra directing, song leading, graded choirs, etc.
- D. Internship must be registered in advance in the Registrar's Office, and have the approval of the Vice President for Academic Affairs.
- E. The Pastor will be given the list of student responsibilities for the internship.
- F. The student should keep an accurate record of all duties performed at the church. It should include rehearsals, titles of pieces rehearsed and performed, etc.
- G. On all but summer internships, the student is required to meet once a week with the Music Coordinator. The summer internship requires the keeping of a weekly log of activities.
- H. At the conclusion of the internship, the Pastor will complete an evaluation form and return it to the Music Coordinator.
- I. The student will submit weekly reports to the Music Coordinator.
(For summer internships, a two-page report must be submitted at the end of the summer before final credit for the course can be granted.)

XI. MUSIC ORGANIZATIONS

INSTRUMENTAL ENSEMBLE -- One credit / meets Thursdays / by audition.

FESTIVAL CHORALE -- One credit / meets Fridays / by audition.
(Combined Choir)

KING'S CHORALONS -- One credit / meets Mondays and Wednesdays / by audition.
(Concert Choir)

NORTHWEST SOUNDS -- One credit / meets Thursdays / by audition.
(Mixed Ensemble)

XII. MUSIC SCHOLARSHIPS

Music scholarships up to \$4,600 are available to prospective students who participate in our Fine Arts auditions each Spring. More information can be obtained through the Office of Enrollment Services.

Each spring a Music Faculty Scholarship is awarded to a Junior Music major who will be returning to complete his or her degree at Northwest College. The student must have maintained a 3.2 GPA (minimum) in all work taken at the College. The Music faculty selects the recipient from among the eligible students and that decision is ratified by the SCHOLARSHIP AND FINANCIAL PLANNING Committee. Monies in the scholarship fund as of April 1st each year are given to the recipient in two prorated amounts during the course of the following academic year.

XIII. MUSIC FACULTY DIRECTORY

Doug Carter (guitar)	822-5437
Mizue Yamada Fells (piano)	481-6902
Marian Hood (piano, voice)	488-1198
Heidi Lee (piano)	746-1394
Jane Measel (flute)	455-1236
Paul Melidona (classroom, piano, winds)	827-5270
Susan Ross (voice)	235-7677
Sherrie Snyder (piano)	823-2113
W. Robert Swaffield (Coordinator)	827-3768
Deborah White (classroom)	821-6875