

**STUDENT  
HANDBOOK  
1978-79**



**REACHING ARMS**

**NWC** Northwest College  
of the Assemblies of God



# PREFACE

Northwest College of the Assemblies of God is dedicated to the task of preparing young men and women for effective service in the church and in the world. Therefore, the objectives of the College are to develop the social, physical, intellectual, and spiritual areas of life.

Like any other social institution having its own special purpose, a college must maintain conditions conducive to the effective performance of its function. Therefore, the College does have special expectations regarding the conduct of the various participants in the academic community. Conduct which distracts from or interferes with the purpose of the College is not acceptable.

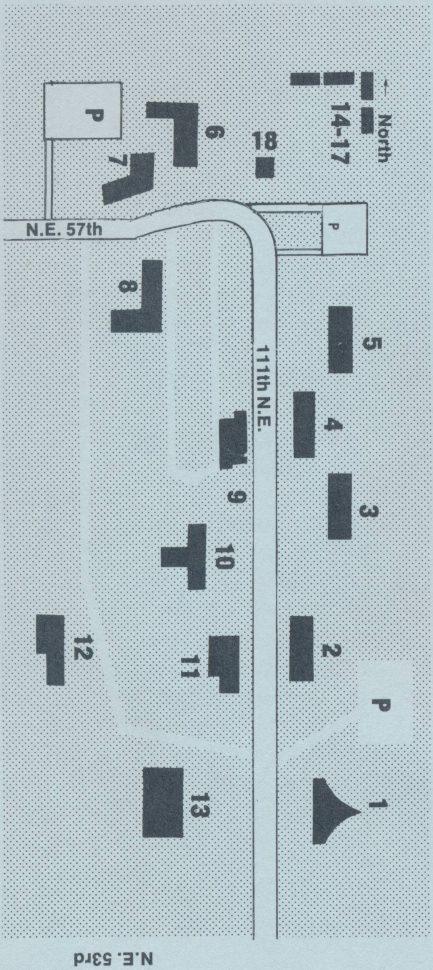
Admission to Northwest College carries with it the assumption that a student will conduct himself as a mature, responsible member of the academic community. It is expected that he will obey the civil law, comply with the standards of the College, will maintain a high standard of Christian character, and will respect the rights, privileges, and property of others. The student affirms this when he signs the student affirmation on the College application form.

The student is responsible for his conduct. In order to provide students a full understanding of the standards that will enable the College to maintain conditions conducive to the effective performance of its goals and functions, the following student handbook is published and revised yearly by the College administration and Associated Student Body.

The College expects each student to develop every aspect of his life by practicing the basic principles of God's Word. In his spiritual life, the Christian student seeks to love God with all his heart. Academically, he studies to be approved by both God and man. Socially, he loves his neighbor as himself and physically, he practices a stewardship of his body, possessions and properties of others.

# Northwest College CAMPUS MAP

- 1 Chapel and Music Center—C.E. Butterfield Chapel/
- 2 Amundsen Music Center
- 3 Education Building—Fee Hall
- 4 Science Building
- 5 Administration Building—Ness Hall
- 6 Registrar's Office/Faculty Offices—Bronson Hall
- 7 Men's Residence—Gray-Beatty Hall
- 8 Dining Hall
- 9 Women's Residence—Guy-Perks Hall
- 9 Library—D.V. Hurst Library
- 10 Student Union Building
- 11 Learning Center
- 12 Residence
- 13 Gymnasium—Northwest Pavilion
- 14-17 Maintenance Buildings
- 18 Residence
- 19 Married Student Apartments—"The Firs"
- P-Parking



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# 1978-79 ASSOCIATED STUDENT BODY OFFICERS



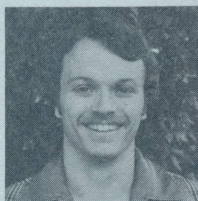
**ASB President**

Darrel Johnsen  
Spanaway, Wa.  
Senior  
Major—Christian Education



**ASB Secretary**

Kathy Rice  
Selah, Wa.  
Junior  
Major—Bible Literature



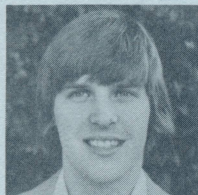
**ASB 1st Vice President**

Keith Kidwell  
Oroville, Wa.  
Senior  
Major—Religion &  
Philosophy



**ASB Treasurer**

Gayle Grissom  
Enterprise, Ore.  
Junior  
Major—Bible Literature



**ASB 2nd Vice President**

Mark Ross  
PeEll, Wa.  
Senior  
Major—Bible Literature

# STUDENT LEADERS

## Associated Student Body

President	Darrel Johnsen
First Vice-President (WOM Chairman)	Keith Kidwell
Second Vice-President	Mark Ross
Secretary	Kathy Rice
Treasurer	Gayle Grissom
Student at Large (Male)	Steve Flatau
Student at Large (Female)	Marsha Brumbach

## World Outreach Ministries

Chairman	Keith Kidwell
Vice-Chairman	Pat O'Connor
Secretary	Ruth Faught
Treasurer	Jan Dahlberg
Campus MIG	Kelly McDonald, Joni Middleton
Children's MIG	Gary Wilson
Youth MIG	Mark Tscheulin
Evangelism MIG	John Shorey
Gospel Team MIG	Fred Haack
Community Service MIG	Roger Trinkle
World Missions MIG	Randy Martin
Servicemens MIG	John Young
Publicity	Linda Ogle

## Associated Women Students

President	Lorelei West
First Vice-President	Colleen Dodge
Second Vice-President	Linda Barnard
Secretary	Debbie Clark
Treasurer	Suzanne Bade

## Associated Men Students

President	Dale Hamilton
Vice-President	Silvain Nikiema
Secretary/Treasurer	Miles Neale

## Married Student Association

President	Don Riebe
Vice-President	Jim Rhodes
Secretary/Treasurer	Dennis Nichols

## Senior Class

President	Jon Hagebusch
Vice-President	Jim Hicks
Secretary/Treasurer	Cindy Wood

## Junior Class

President	Oran Denton
Vice-President	Linda Kinney
Secretary/Treasurer	Joni Middleton

## Sophomore Class

President	John Weaver
Vice-President	Casey Klahn
Secretary/Treasurer	Kris Jordan

**Karisma**

Co-Editor .....	Billie Cogswell
Co-Editor .....	Janice Melby
Business Manager .....	Shirley Brown
Photography Editor .....	Vernon Gillespie

**Resident Assistants**

**Guy-Perks Hall**

Cindy Butrick  
 Janet Cornish  
 Colleen Dodge  
 Eda Glazier  
 Alita Hines  
 Elaine Hughes  
 Joni Middleton  
 Lois Morley  
 Pam Troemel  
 Debbie Wolfe

**Gray-Beatty Hall**

Larry Brosman  
 Terry Charek  
 Bryan Cribbs  
 Albert Isaac  
 Miles Neale  
 Don Pryor  
 Larry Rowe  
 Randy Rowe  
 Richard Smith  
 Mark Tscheulin

**Telephone Numbers  
College—822-8266**

**Beatty Hall**

1st Floor (100's)	822-9915
2nd Floor (200's)	822-9965
3rd Floor (300's)	822-9985

**Perks Hall - North Wing**

4th Floor (400's)	822-9978
5th Floor (500's)	822-9907
6th Floor (600's)	822-9920

**Gray Hall**

4th Floor (400's)	822-9991
5th Floor (500's)	827-9809
6th Floor (600's)	822-9337

**SUB**

ASB Office (KCNC)	827-2800
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**Guy Hall - West Wing**

1st Floor (100's)	822-9981
2nd Floor (200's)	822-9945
3rd Floor (300's)	822-9940

**Emergency Numbers**

Ambulance	454-3200
Fire	885-3131
Police	822-1244
Overlake Hospital	454-4011
Evergreen Hospital	827-8727





# WHERE IT'S FOUND—WHOM TO SEE

Activity Calendar	Administration Building
Admissions Information	Registrar's Office
Advanced Standing (transfer students)	Registrar's Office
Alumni Association	Public Relations Office
Audiovisual Equipment	Library
Books and Supplies	Bookstore
Campus Day Information	Public Relations Office
Campus Tours	Public Relations Office
Catalogs from other Colleges	Library
Chapel Attendance	Dean of Students
Classes	
Academic Petitions	Academic Dean
Attendance Problems	Academic Dean
Class or Schedule Change	Registrar's Office
Grade Information	Registrar's Office
Instructional Procedures	Academic Dean
Registration	Registrar's Office
Waiver	Academic Dean
Withdrawals (class or college)	Registrar's Office
CLEP Exams (credit by examination)	Registrar's Office
College Publications/Publicity	
Christian Service/Policy Manuals	Dean of Students
Karisma (yearbook)	ASB/S.U.B.
Publicity Off-Campus	Public Relations
Publicity On-Campus (Poster Clearance)	Dean of Students
Student Bulletin	Dean of Students
Continuing Education Information	Registrar's Office
Employment	
Off-Campus	Director Off-Campus Employment & Housing
On-Campus	Business Manager
Financial Aid (Federal)	Financial Aid Officer
Financial Credit Information & Student Accounts	Business Manager
General Information	Receptionist/Adm. Bldg.
Graduation Requirements	Registrar's Office
Health Services	Perk's Hall Infirmary
Housing Off-Campus	Director Off-Campus Employment & Housing
KCNC Radio Station	S.U.B.
Loans	Financial Aid Officer/Business Manager
Lost & Found	Administration Building
Mail	
Deposit	
Faculty	Administration Building
Student	Administration Building
Married Student Apartments ("The Firs" mailing address)	.5325 113th Pl. N.E. (Apt.) Kirkland, Wa. 98033
Student Pick-up	
Residence	Residence Halls
Off-Campus	S.U.B.

Medical Reports	Registrar's Office
Music Practice Rooms	Residence Halls/Music Center
Occupational Information	Library
Pay Telephone	Residence Halls/S.U.B.
Payment of Account	Cashier/Adm. Bldg.
Parking	
Permits	Dean of Students
Payment of tickets	Cashier/Adm. Bldg.
Rides to and from Campus	
(New Students Only)	Dean of Students
Scheduling of Events	Dean of Students/Academic Dean
Scholarship Information and Student Aid	Business Manager
Student Recruitment	Public Relations Office
Summer Internship Information/Forms	Registrar's Office
Transcript Evaluation/Service	Registrar's Office
Veterans Affairs	Registrar's Office

## ADMINISTRATORS

TITLE	NAME	OFFICE LOCATION
President	Dr. D.V. Hurst	Adm. Bldg.
Academic Dean	Dr. Frank Rice	Adm. Bldg.
Dean of Admissions and Registrar	Dr. Amos Millard	Bronson Hall
Director of Development	Mr. Herb Crowder	Bronson Hall
Business Manager	Mr. Owen Hodges	Adm. Bldg.
Dean of Students	Mr. Waymon Rutledge	Adm. Bldg.
Public Relations Director	Mr. Robert Griffin	Adm. Bldg.
Financial Aids Officer	Miss Bev Johnson	Adm. Bldg.
Librarian	Mrs. Julie Meier	Library
Stewardship Consultant	Mr. Woodrow Fletcher	Bronson Hall

## SERVICES/PERSONNEL

Bookstore	Mrs. Esther Pecota, Mgr.	Student Union Bldg.
Counseling Services	Dr. Robert Parlotz	Bronson Hall
Health Services	Mrs. Jean Clark, RN	Perks Hall
Resident Personnel		
Resident Deans		
Guy-Perks Hall	Mrs. Mary Flisram	Guy Hall
Gray-Beatty Hall	Mr. A.C. Grimes	Gray Hall
Resident Counselors		
Guy-Perks Hall	Miss Kristi Brodin	Perks Hall
Gray-Beatty Hall	Mr. Lynn Van Dyke	Beatty Hall
Director Off-Campus		
Employment & Housing	Miss Bessie Guy	Bronson Hall

# Full-Time Faculty

NAME	DIVISION OF STUDIES	OFFICE LOCATION
Mr. Robert Abbott	Missions	Learning Center
Mr. Dwaine Braddy	Pastoral Studies	Learning Center
Miss Kristi Brodin	Physical Education	Gym
Mr. Orville Clark	Social Sciences	Student Union Building
Mrs. Shirley Clark	Early Childhood Education	Learning Center
Mr. Jack Dorwart	English	Bronson Hall
Mr. Daniel French	Communications	Music Center
Mr. Philip Gustafson	Chemistry, Math	Bronson Hall
Mrs. Esther Harmon	Business	Perks Hall
Mr. Darrell Hobson	Bible	Student Union Building
Mr. LeRoy Johnson	History	Bronson Hall
Mr. Carl Kinney	Physical Education	Gym
Dr. Amos Millard	Bible	Bronson Hall
Mr. Melvin Ming	Christian Education	Fee Hall
Dr. Robert Parlotz	Counseling Ministries	Bronson Hall
Dr. Daniel Pecota	Theology, Bible	Bronson Hall
Dr. John Pope	History, Philosophy, Bible	Bronson Hall
Mr. William Randolph	Natural Sciences	Bronson Hall
Dr. Frank Rice	English	Adm. Bldg.
Mr. Waymon Rutledge	Social Sciences	Adm. Bldg.
Dr. W. Robert Swaffield	Music	Music Center
Mr. Francis Thee	Bible	Bronson Hall
Mr. Calvin White	Music	Music Center
Miss Maxine Williams	Christian Ed., Spanish	Bronson Hall

## ABBREVIATIONS

ASB	Associated Student Body
WOM	World Outreach Ministries
MIG	Ministry Interest Group
AMS	Associated Men Students
AWS	Associated Women Students
MSA	Married Student Association
SUB	Student Union Building
KCNC	Radio Station
RC	Resident Counselor
RA	Resident Assistant



SPIRITUAL LIFE

## Prayer

A Prayer Chapel in the Student Union Building and prayer rooms in the Residence Halls are provided for student use. On occasion, entire Chapel periods, class periods or special prayer may be set aside to encourage students to seek God.

## Chapel

As a Christian College, NC is vitally interested in the spiritual development and maturity of its students and therefore provides a daily Chapel service from 9:30 a.m. to 10:10 a.m. Chapel attendance is required except when a student is required to participate in an approved scheduled activity. The number of allowable chapel absences is the same as a five-hour class. A grade of "S" or "F" is recorded on a student's transcript depending upon the attendance record. Two consecutive "F's" or three accumulative "F's" during the student's attendance at Northwet College may effect re-enrollment; and, an "F" during the year of a student's graduation may jeopardize eligibility to graduate.

Upon request of the Student Body, Chapel attendance is taken by row monitors. A student should notify his monitor if he arrives tardy to Chapel. Any tardiness which exceeds 10 min. shall be counted as an absence.

Part-time chapel excuses are available only for students working during the Chapel-hour, carrying less than 12 credit hours, or for students because of work or family responsibilities request consideration. The application forms are in the Administration Building.

## Student Assemblies in the Chapel

On occasion, the college chapel is used for student body functions which are not chapel services. These may be assemblies, student body elections, student orientation, music recitals, etc. It is understood that these activities are necessary in the life of our students. Since no other building facilitates our enrollment, it is expedient that the Chapel serve a multi-purpose function.

## Church Attendance

Students are expected to make a choice of a church home they will attend while in college within five Sundays. Students are expected to attend Sunday School, morning and evening services and participate as they have opportunity at their home church.

## Christian Service Report

All students are encouraged to participate in some aspect of the World Outreach Ministries program and local church ministry. The Christian Service report which is distributed in Chapel is to be filled out and turned in regularly. These reports are used for the purpose of developing and increasing the effectiveness of the Christian Service Program.

## Observance of the Lord's Day

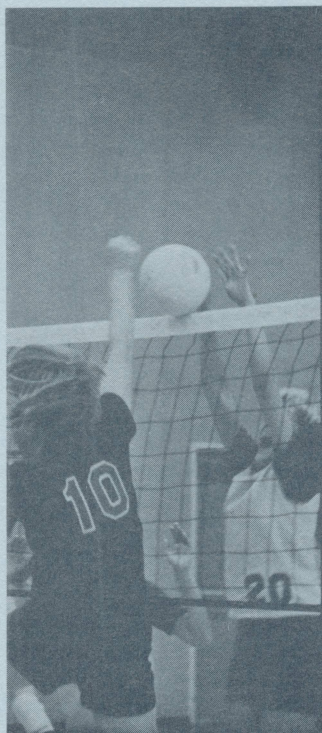
Students are encouraged to observe Sunday as a special day for rest and worship. The gymnasium is not available for Sunday use. (Refer to Sunday Appearance and Dress Code, pp. 24, 25.)

## Christian Citizenship

As an academic institution, Northwest College has among its distinctive purposes for existence the stimulation and guidance of young people toward holy living and to a broadened spiritual and social awareness. The College considers that concern for the involvement in the spiritual and social welfare of its students are integral parts of its reason for being. In keeping with this concern, the College has sought to evaluate certain matters of conduct and has developed a code of student citizenship. It has concluded that such things as immoral behavior, the use of alcoholic beverages, tobacco, the use of playing cards, gambling or illegal drugs, attendance at the public theater, social dancing prurient or pornographic literature do not serve best spiritual and social interests of the students. Such behavior disturbs and often destroys the spiritual and social educative processes the College seeks to conduct.

The term "public theater" in this statement means the movie theater or drive-in theater where Hollywood-type films are shown and it does not refer to attendance at opera or live-stage productions. It is recognized that the principles of selectivity and Christian testimony must be exercised in all things. Exceptions to this standard may include religious or scientific films, films that are educational in production and content, or films that are wholesomely entertaining.

In applying for admission to Northwest College a student affirms that he will abide by the stated purposes of the College and will conduct himself in keeping with the standard of citizenship. An acceptable citizenship record includes financial responsibility to the College and must be maintained in order to qualify for graduation or any extra curricular office or assignment, such as student body, class or W.O.M. offices, Christian service activities, choir tour, editorships, and sports.



**ACTIVITIES**

# College Calendar 1978-79

## AUTUMN QUARTER

Residence Hall Opens	Sept. 17	Spiritual Emphasis Week	Oct. 2-6
Cafeteria Opens	Sept. 17	Harvestime Social	Nov. 11
Registration	Sept. 18-19	Thanks Recess (after class)	Nov. 23-26
Frosh Orientation	Sept. 18-20	Turkey Day Tournament	Nov. 24-25
ASB Bonfire	Sept. 21	Classes Resume	Nov. 27
Classes Begin	Sept. 21	Christmas Concert	Nov. 30
Freshmen Retreat	Sept. 23	Final Examinations	Dec. 4-6
Convocation	Sept. 25	Christmas Interim	Dec. 7-Jan. 2
Last Day to Register	Sept. 27	Residence Hall Closes	Dec. 6
P.R. Singspiration	Sept. 28	Cafeteria Closes	Dec. 7

## WINTER QUARTER

Registration (Res. Stud.)	Nov. 13-17	Parents Weekend	Jan. 20
Residence Hall Opens	Jan. 2	P.R. Auditions	Jan. 30
Cafeteria Opens	Jan. 2	Homecoming	Feb. 10
Registration (New Stud.)	Jan. 3	Box Social	Feb. 13
Classes Begin	Jan. 4	Washington's Birthday	Feb. 19
Last Date to Register	Jan. 10	Final Examinations	Mar. 12-14
Missionary Fair	Jan. 13	Spring Interim	Mar. 15-21
Spiritual Emphasis Week	Jan. 15-19	Cafeteria Closes	Mar. 15

## SPRING QUARTER

Registration (Res. Stud.)	Feb. 12-16	Music Festival	May 10
Cafeteria Opens	Mar. 20	Awards Assembly	May 14
Registration (New Stud.)	Mar. 21	Spring Recital/Spring Concert	May 17
Classes Begin	Mar. 22	Baccalaureate	May 26
Last Date to Register	Mar. 28	Commencement	May 27
Campus Day	Mar. 30	Memorial Day	May 28
Spiritual Emphasis Week	Apr. 2-6	Final Examinations	May 29-31
All-School Banquet	Apr. 21	Residence Hall Closes	May 31
Student Elections	Apr. 26-27	Cafeteria Closes	June 1
All-School Picnic	May 9		

## SUMMER QUARTER

Registration (Res. Stud.)	May 7-11	Classes Begin	June 4
Registration (New Stud.)	June 4	Finals	June 29



## **Awards Assembly**

As an encouragement to students at Northwest College, in the spring of each year an awards assembly is held.

The following are given annually:

Graduate awards to the Junior College and Bible College graduates with the highest grade point averages on all academic work completed at N.C.;

Departmental awards to the students with the highest grade point averages on work completed in the major departments of study offered at N.C.;

Academic awards to all students in each class level whose grade point averages exceed 3.8;

Athletic awards for athletes who distinguish themselves in leadership, inspiration, or performance on the team or in the conference;

Student Leadership Awards for outstanding leadership in student government;

The Student Life Award for an outstanding representative man, woman, and married student of the year.

## **Social/Cultural Program**

The Associated Student Body in cooperation with the College Administration sponsors a spiritual, cultural and social life program to encourage the development of the whole person.

A social-cultural committee composed of all A.S.B. organization vice-presidents develops and promotes the student body social-cultural program and calendar for the year. All organizations must clear their calendars through the committee and the Administration for coordination and to make the event official. The social-cultural committee is chaired by the A.S.B. Second Vice-President who is responsible for all student social-cultural events.

A variety of cultural events are held throughout the year in order to expand the cultural awareness of the student. Such events feature films and lectures, musical presentations and special guests.

## **Residence Meetings**

The AWS or AMS Residence meetings as well as the evening floor meetings are for inspiration, encouragement, sharing of pertinent information and for discussing important matters. Students are encouraged to attend regularly.

## **All School Events**

Harvestime Social—An informal gathering sponsored by the ASB held in the Autumn Quarter of each year for the entire student body.

Missionary Fair—During the Winter Quarter of each year and in conjunction with Spiritual Emphasis Week, W.O.M. sponsors various projects which may include a Food Fair (featuring foods from various parts of the world); Booths; Missionary Guests, Parade, Costumes; Special Music or films, etc.; all designated to emphasize Missions.

All-School Banquet—A formal banquet sponsored by ASB held in the Spring Quarter. Special guests and/or singing groups are featured.

All-School Picnic—Sponsored by the ASB, it is held near the close of the academic school year. It includes baseball, tennis, golf, a visit to the zoo, and a picnic dinner with all the trimmings. The evening is climaxed with a devotional.

Other organizations, such as classes, also have their own social events and sponsor activities for their organization during the year.

# ATHLETICS

## Varsity and Intramural Sports

Northwest College participates competitively in men's basketball and soccer; and, women's basketball and volleyball. Northwest College is affiliated with the Pacific Northwest College Conference. The members of the PNCC are: Concordia Junior College, Multnomah School of the Bible, Northwest Christian College, Northwest College, and Trinity Western College. Northwest College is also a member of the National Little College Athletic Association.

Intramural activities for men and women include flag football, volleyball, tennis, golf, cross-country track, basketball and other sports as needed.

## WOMEN'S VOLLEYBALL SCHEDULE

DATE	DAY	OPPONENT	PLACE	TIME
Sept. 25	Monday	Bellevue Community College	Bellevue	3:30
Sept. 30	Saturday	Puget Sound College of the Bible	Home	4:00
Oct. 6	Friday	* Multnomah School of the Bible	Portland	7:00
Oct. 7	Saturday	* Concordia College	Portland	11:30
Oct. 13	Friday	* Judson Baptist College	Home	7:30
Oct. 14	Saturday	* Western Baptist Bible College	Home	2:00
Oct. 20	Friday	* Concordia College	Home	7:30
Oct. 21	Saturday	* Columbia Christian College	Home	7:30
Oct. 27	Friday	* Warner Pacific College	Home	7:30
Oct. 28	Saturday	Puget Sound College of the Bible	Edmonds	4:00
Oct. 30	Monday	Bellevue Community College	Home	6:00
Nov. 3	Friday	* Multnomah School of the Bible	Home	7:30
Nov. 4	Saturday	* Northwest Christian College	Home	11:30
Nov. 10	Friday	* Judson Baptist College	Portland	7:30
Nov. 11	Saturday	* Warner Pacific College	Portland	11:00
Nov. 17	Friday	* Columbia Christian College	Portland	7:30
Nov. 18	Saturday	* Western Baptist Bible College	Salem	11:00
Nov. 18	Saturday	* Northwest Christian College	Eugene	7:00

## WOMEN'S BASKETBALL SCHEDULE

DATE	DAY	OPPONENT	PLACE	TIME
Dec. 2	Saturday	Bellevue Community College	Home	6:00
Jan. 5	Friday	Puget Sound College of the Bible	Home	6:00
Jan. 6	Saturday	* Concordia College	Home	6:00
Jan. 12	Friday	* Columbia Christian College	Portland	6:00
Jan. 13	Saturday	* Western Baptist Bible College	Salem	5:30
Jan. 17	Wednesday	Bellevue Community College	Bellevue	5:00
Jan. 20	Saturday	* Judson Baptist College	Home	5:00
Jan. 26	Friday	* Judson Baptist College	Portland	5:30
Jan. 27	Saturday	* Warner Pacific College	Portland	7:30
Feb. 2	Friday	* Concordia College	Portland	6:00
Feb. 3	Saturday	* Multnomah School of the Bible	Portland	6:00
Feb. 9	Friday	* Multnomah School of the Bible	Home	6:00
Feb. 10	Saturday	* Warner Pacific College	Home	6:00
Feb. 12	Monday	Puget Sound College of the Bible	Edmonds	7:30
Feb. 16	Friday	* Western Baptist Bible College	Home	6:00
Feb. 17	Saturday	* Columbia Christian College	Home	6:00
Feb. 19	Monday	Puget Sound College of the Bible	Edmonds	7:30
Mar. 1-3		N.C.L.C.A.A. Pacific Northwest Tournament	Edmonds	

\* Conference Games

## MEN'S SOCCER SCHEDULE

DATE	DAY	OPPONENT	PLACE	TIME
Oct. 6	Friday	* Multnomah School of the Bible	Portland	2:00
Oct. 7	Saturday	* Concordia College	Portland	2:00
Oct. 13	Friday	* Judson Baptist College	Home	2:00
Oct. 17	Tuesday	* Trinity Western College	Home	2:00
Oct. 20	Friday	* Concordia College	Home	2:00
Oct. 21	Saturday	* Columbia Christian College	Home	2:00
Oct. 27	Friday	* Warner Pacific College	Home	2:00
Nov. 3	Friday	* Multnomah School of the Bible	Home	2:00
Nov. 10	Friday	* Judson Baptist College	Portland	2:00
Nov. 11	Saturday	* Warner Pacific College	Portland	2:00
Nov. 14	Tuesday	* Trinity Western College	Langley, B.C.	2:00
Nov. 17	Friday	* Columbia Christian College	Portland	2:00
Nov. 18	Saturday	* Northwest Christian College	Eugene	2:00

## MEN'S BASKETBALL SCHEDULE

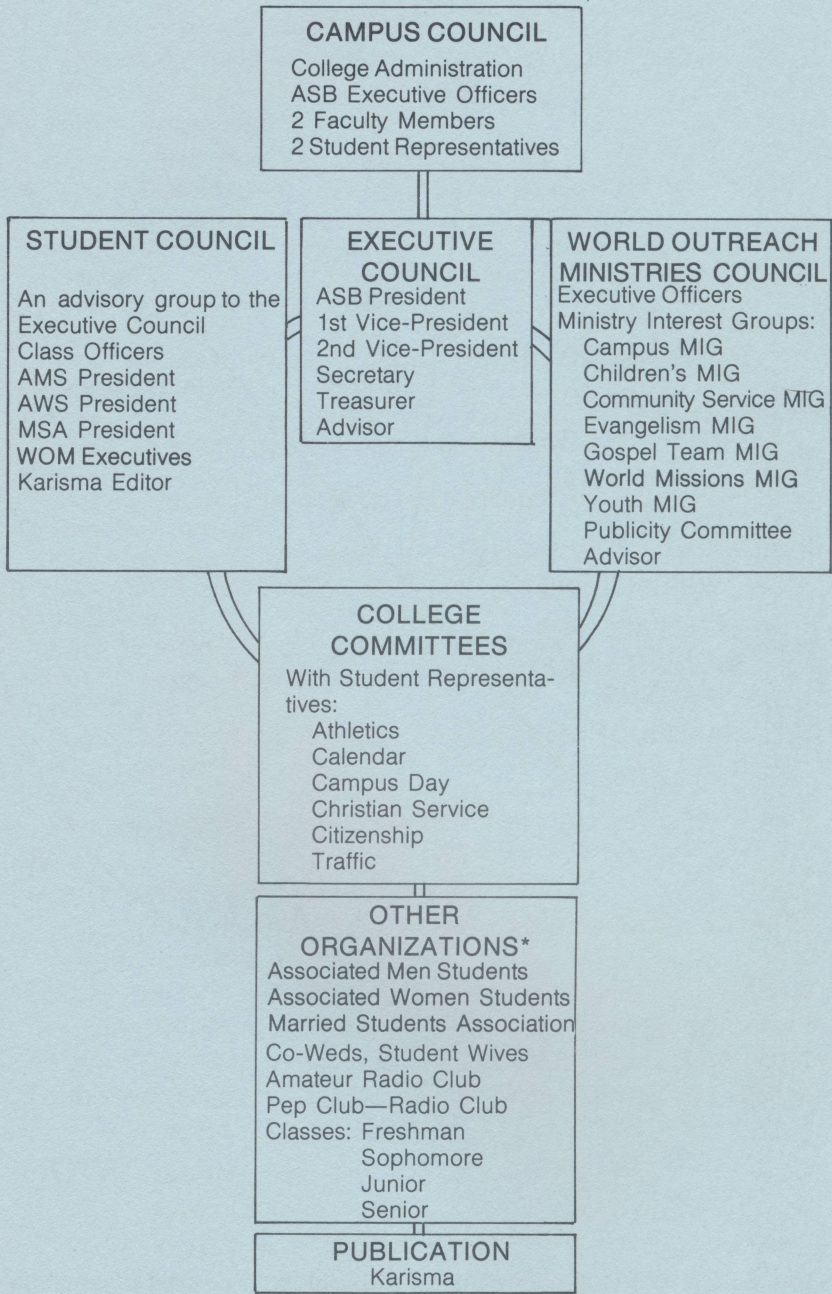
DATE	DAY	OPPONENT	PLACE	TIME
Nov. 18	Saturday	Puget Sound College of the Bible	Home	8:00
Nov. 24	Friday	Turkey-Day Tournament	Home	6:00
Nov. 25	Saturday	Turkey-Day Tournament	Home	6:00
Dec. 1	Friday	Big Bend Community College	Home	8:00
Dec. 2	Saturday	Judson Baptist College	Home	8:00
Dec. 4	Monday	Seattle Pacific University-JV's	Seattle	5:30
Dec. 7	Thursday	Western Baptist Bible College	Salem	7:30
Dec. 8	Friday	Chemeketa Invitational Tournament	Salem	6:00
Dec. 9	Saturday	Chemeketa Invitational Tournament	Salem	6:00
Dec. 11	Monday	Judson Baptist College	Portland	8:00
Dec. 28	Thursday	Big Bend Community College	Moses Lake	6:00
Dec. 29	Friday	Holiday Tournament	Moses Lake	6:00
Jan. 5	Friday	Puget Sound College of the Bible	Home	8:00
Jan. 6	Saturday	* Concordia Junior College	Home	8:00
Jan. 11	Thursday	Warner Pacific College	Portland	7:30
Jan. 12	Friday	Columbia Christian College	Portland	8:00
Jan. 13	Saturday	* Northwest Christian College	Eugene	8:00
Jan. 20	Saturday	* Trinity Western College	Home	7:00
Jan. 22	Monday	Western Baptist Bible College	Home	7:30
Jan. 26	Friday	Sheldon Jackson College	Sitka, Alaska	8:00
Jan. 27	Saturday	Sheldon Jackson College	Sitka, Alaska	8:00
Feb. 2	Friday	* Concordia Junior College	Portland	8:00
Feb. 3	Saturday	* Multnomah School of the Bible	Portland	8:00
Feb. 9	Friday	* Multnomah School of the Bible	Home	8:00
Feb. 10	Saturday	Warner Pacific College	Home	8:00
Feb. 12	Monday	* Trinity Western College	Langley, B.C.	7:00
Feb. 16	Friday	* Northwest Christian College	Home	8:00
Feb. 17	Saturday	Columbia Christian College	Home	8:00
Feb. 19	Monday	Simon Fraser University	Burnaby, B.C.	8:00
Feb. 22-24		N.C.L.C.A.A. Pacific Northwest Tournament	Portland	
Mar. 12-17		National N.C.L.C.A.A. Tournament	Norfolk, Neb.	

\* Conference Games



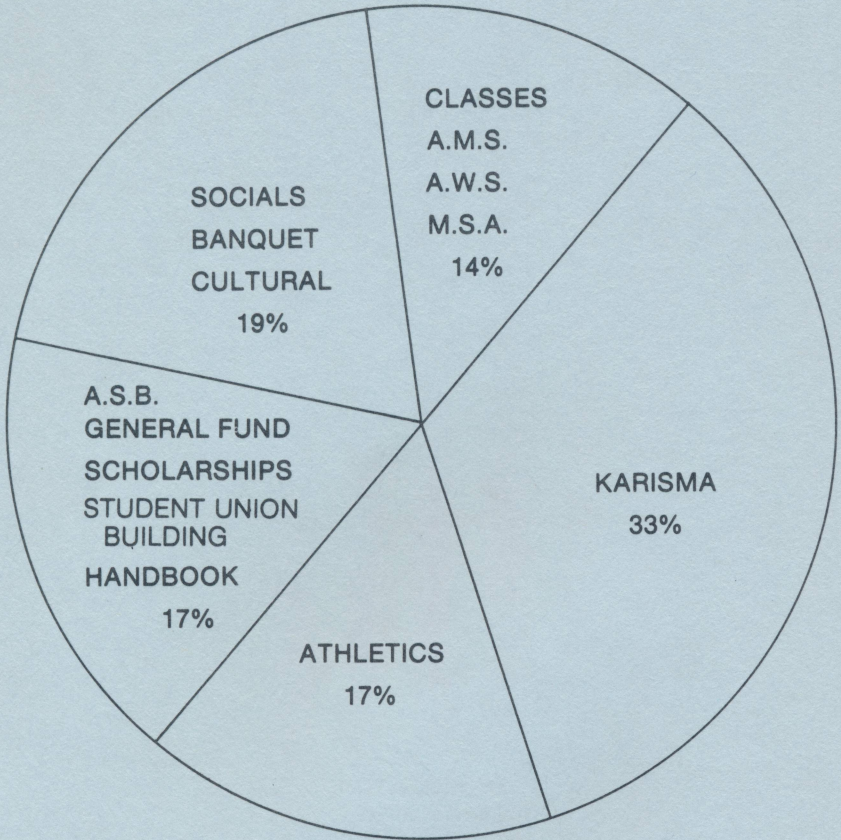
ORGANIZATIONS

# A.S.B. ORGANIZATIONS



\* Constitutions of the various Organizations are available upon request at the Dean of Students Office in the Administration Building.

# A.S.B. PROPOSED BUDGET 1978-79



This Budget is based on the annual \$38 Student Fee paid by each student. These monies do not include ASB offerings which are used for special projects.

# WORLD OUTREACH

## WHAT? MINISTRIES

WOM is designed to:

1. *Encourage spiritual growth*
2. *Develop world outreach service opportunities*
3. *Promote spiritual life activities*
4. *Coordinate spiritual life activities*
5. *Raise and distribute WOM monies*

Within the student body, there are eight Ministry Interest Groups (MIGS).

THESE GROUPS AND EMPHASES ARE:

### World Missions

Prayer, Projects, Information, Finances, Planning, Internship, (Scholarships)

### Gospel Teams

Churches, Rest Homes, Missions, Prisons, Home Missions

### Children's Ministries

Bible Clubs, Children's Orthopedic Hospital, Sunday School Workers, Children's Church, Royal Rangers, Missionettes

### Campus

Sharing Groups, Prayer Cells, Prayer Emphasis on Campus

### Community Service

Rest Homes, Social Welfare Projects, Tutoring—Neighborhood House, YMCA "Big Brother" Program

### Evangelism

YAC, U. of Washington Witness, Street Work, Church Canvassing, House-To-House Witnessing, Seattle Center Witness

### Servicemen

Prayer, Evangelism, Literature, Correspondence, Fort Lewis Outreach (Coffee House).

### Youth

Church, Juvenile Detention Center, Teen Drop-In Center

## WHY?

*The benefits of WOM are numerous:*

*To the Student, WOM provides an opportunity for service and growth.*

*To the local churches, WOM provides student personnel to help them fulfill their mission in the Seattle community.*

*To the universal church, WOM provides trained personnel.*

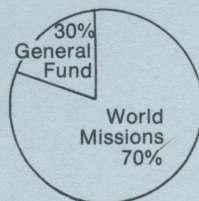
*To the world without Christ, WOM provides monies and men with a message.*

## HOW?

By praying . . . .

By going . . . .

By giving . . . .



W.O.M. monies received in the weekly student offerings are distributed as shown at right.



POLICIES



# ACADEMIC

Academic excellence should be the goal of every serious minded Christian student. Northwest College encourages Christian scholarship. The mind of each student is a tool to be sharpened and used for the glory of God.

The student is expected to relate to the college's standards and the individual teacher's classroom regulations in a positive way. He must be courteous towards his teachers and refrain from conduct which disrupts the learning process. If he has a grievance against a teacher, he shall respectfully speak privately to the teacher about it (Matthew 18:15), or to the Academic Dean if he finds the teacher unapproachable, but shall not spread criticism of the teacher or the college to others. In cases of incompatibility with a teacher or with the college's standards, he shall withdraw from class or from the college rather than promote disunity.

## Enrollment/Course Change

Official registration may be effected only in the Registrar's Office. The only authority for an instructor to enroll a student in a course is the class card issued by the Registrar's Office. A student may add courses to his load within the first week of the quarter. A student may officially drop a course and receive a grade of "W" at any time through the last class day of the quarter if he has met attendance requirements. (See paragraph on Attendance below.) A student who has exceeded the absence limits will receive a grade of "UW" or Unofficial Withdrawal. (The Academic Dean may make exceptions in case of extended illness or emergency.)

## Attendance

No specific number of "cuts" from class is authorized. In no instance shall a student be given a passing grade in a course in which he is absent more than two (2) weeks during the quarter (except in cases of extended illness or comparable emergency as determined by the Academic Dean and the instructor involved). All absences, except those authorized for school assignments, will be evaluated by the instructor, and in all cases, the student is responsible for course work missed.

## Probationary Policy

Academic probation places a student under special supervision for the purpose of providing opportunity for academic improvement. It is assigned when a student's grade point average falls below the following levels:

Freshmen	1.6
Sophomores	1.7
Juniors	1.8
Seniors	2.0

When a probationary student's accumulative GPA rises above these minimum levels he is removed from probation. Students on probation:

1. Are under the special supervision of the Academic Dean.
2. Will be requested to adjust academic loads (12 hr. max.)
3. Are restricted from participation in certain extra- and co-curricular activities.

4. May be required to take special classes in Study Techniques.

To be eligible for continued pursuit of a degree program in the college, students must have met the minimum GPA's listed above for admission to the next level of study. Evaluations are made following the end of each academic year. Appeals for enrollment reinstatement must be directed to the Academic Dean.

## Working Students

Working students should plan their academic load in view of the following limitations:

### Outside Work

34 or more hrs. a week

26 to 33 hrs. a week

### Academic Load

Max. 10 credits/3 courses

Max. 13 credits

## Academic Load

The average number of credit hours per quarter is 15 hours.

Permission of the Academic Dean is required for a student to carry an academic load of more than 18 hours or to carry an academic load in excess of the limit when working above the allowable number of outside work hours per week.

## Late Tests

Unit tests may be made up for two reasons: emergencies or illnesses. Judgment as to whether or not an emergency existed is the responsibility of the instructor.

A student who has been absent must make arrangements with the instructor to make up a test the next day he attends classes.

Permission to take final exams early must be obtained from the Academic Dean. Such permission should be sought only in case of emergencies.

## GRADUATION

Requirements—For graduation requirements concerning the respective programs consult the catalog.

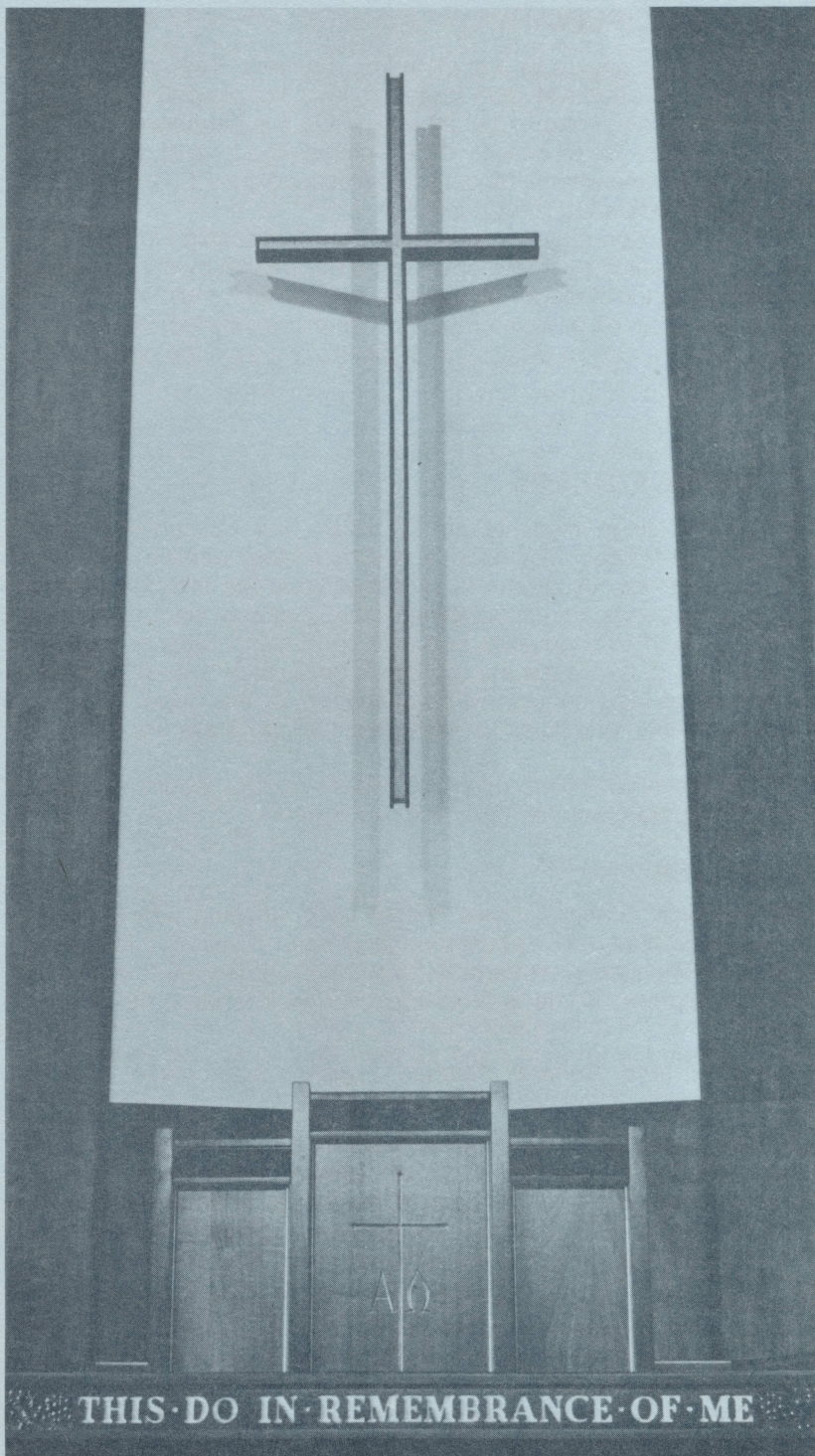
No one will be allowed to participate in the Commencement exercises unless all requirements (academic, citizenship, and financial) are met as of the date of graduation.

The College reserves the right to revoke a degree or any other award if it is obtained on fraudulent grounds either with respect to academic work or citizenship.

Graduation Application—Students who anticipate graduation at the spring commencement exercises must file the appropriate application with the Registrar not later than the sixth week of the autumn quarter preceding such exercises.

Examinations—While graduates are not normally required to take finals during the quarter of graduation, a faculty member, the Academic Dean or the Academic Affairs Committee may require, at their discretion, that finals be taken. It is further to be understood that in the event that he fails to meet all criteria for graduation a student will be required to complete finals as are other non-graduating students.

For further information concerning academic matters, consult the catalog.



## ACTION/DISCIPLINARY

Disciplinary action, up to and including dismissal from the College, may be imposed upon a student for failure in action or spirit to abide by the statement of student conduct as outlined in this handbook, the Citizenship Manual or the standards of the College. The form of disciplinary action will determine whether and under what conditions the violator may continue as a student at the College.

Disciplinary action may be appealed to the Citizenship Council. Disciplinary action taken by the Council may be appealed by the student to the President of the College. All appeals by a student must be made in writing to the Council or to the President as previously indicated within seven days of the action processed to the student from the office of the Dean of Students.

## APPEARANCE/DRESS

Northwest College students are Christian and collegiate in their appearance and dress. Appearance and dress that identifies with attitudes, philosophies, or segments of society that are in opposition to Christian principles is not acceptable. Clothes that draw undue attention to the body, such as short skirts and tight, form-fitting pants or dresses, are not permitted. (While it is appropriate to be "in style", modesty, neatness, and good taste should not be sacrificed for the "latest".)

The two guiding principles for Northwest College dress are moderation and modesty.

The College reserves the right to establish special requirements for students who represent the College off-campus.

### A. Guidelines for Women

As a guiding principle, styles should be in keeping with Christian modesty and lady-like appearance at all times. Dresses that are excessively short may not be worn. Make-up and jewelry may not be used in excess. Some type of footwear must always be worn in public.

*Classroom and General Campus Apparel:* Appropriate wear is dresses, skirts, blouses, and dressy pant suits or co-ordinates.

*Sunday and Church:* Appropriate dress for church services, participation in Chapel services, or certain programs is dressier suits or dresses. General Campus Apparel (above) is appropriate Sunday dress. Casual attire with the exception of "grubby" cut-offs and shorts is allowed for recreation and relaxation after the noon meal.

*Cafeteria:* Church dress as defined in the above paragraph is required dress for the Sunday noon meal in the Cafeteria. General Campus Apparel is acceptable in the cafeteria at other times. Students returning to the Campus Cafeteria directly from work without adequate opportunity to change to General Campus Apparel must eat in the staff dining area.

*Casual and Recreation:* Appropriate casual wear is pant suits, slacks, pant dresses, and shorts ("short-shorts" are not permitted). Casual attire, except shorts, is permitted in the Library on Saturday and on class days after the close of 6th period. "Grubby" cut-offs and "grubby" jeans may be worn only for recreational activities. Swimsuits may be worn only for swimming.

*Downtown:* Casual attire, with the exception of "grubby" jeans and shorts, is acceptable downtown wear.

## B. Guidelines for Men

As a guiding principle the appearance and dress should be in keeping with Christian modesty. Some type of shirt and footwear must always be worn in public. Hair should be well groomed, personally styled and neatly trimmed at all times. Hair length below the collar or completely covering the ear is not acceptable. If beards and mustaches are worn, they must be trimmed and neat.

*Classroom and General Campus Apparel:* Appropriate wear is suits, sport coats, neat pants, and sport shirts or dress T-shirts.

*Sunday and Church:* Appropriate wear for off-campus church attendance or when participating in a Chapel service is suits preferably with coat and tie. Turtleneck shirts as well as leisure suit-shirt coordinates are acceptable. General Campus Apparel is acceptable Sunday campus dress.

*Cafeteria:* Church dress as defined above is required dress for the Sunday noon meal. General Campus Apparel is acceptable in the Cafeteria at other times. Students returning to the Campus Cafeteria directly from work without adequate opportunity to change to General Campus Apparel must eat in the staff dining area.

*Recreation:* Acceptable recreational wear is bermudas or cut-offs. Recreation wear may be worn only while participating in recreational activities, in residence rooms or hallways. Gym trunks may be worn only in the Northwest Pavilion or while participating in Physical Education activities. Swim suits may be worn only for swimming.

*Downtown:* General Campus Apparel is acceptable wear for downtown.

## CAFETERIA

The Administration will make every effort to provide regular meals of a balanced diet with as much variety as possible for institutional type cooking within the allotted budget.

## **Regular Contract Ticket**

Students in the single residence halls are required to purchase a meal ticket each quarter which represents a contract with the College. The contract price represents a considerable savings to the student as compared to the cash price (approximately 1/3): twenty meals per week are provided, (there is no Sunday evening meal).

Campus students who receive meals from their employer or who commute to their homes regularly on weekends, may apply for a FIVE-DAY and/or TWO-MEAL TICKET at contract price. This provision is effective the date the application is submitted, and refund is made at the end of the quarter. No refunds are made if this provision has not been executed in advance.

## **Off-Campus Ticket**

Off-campus students may purchase a full meal ticket or a "block" of meals at the contract rate.

## **Special Diet**

When, because of medical or health conditions, a student is required to have a special diet, he should submit a written notice from his doctor to the Dean of Student's Office. Every effort is made to meet the special requirements of diet when health is a factor.

## **Restrictions**

It is not permissible to remove from the Cafeteria: Dishes, silver, glasses, and related items, or food items not part of a given meal. The exception is trays for the sick which may be checked out by special permission.

# **CAMPUS LIFE**

## **Hazing**

The College does not permit hazing for initiations and engagements if it causes personal injury, damage to personal or college property, or detracts from the testimony of the College or individual.

## **Marriage**

Since the stated purpose of Northwest College is to minister to the whole man and because marriage is a divine institution as well as a matter of individual responsibility, the administration, faculty, and counseling staff of the College will provide counseling for students who are married or preparing for marriage. This counseling shall emphasize the sacredness of marriage, its responsibilities and its privileges. It shall be directed to meet the needs of the individual and his ability to cope with adjustment problems inherent in the union such as age differences, race differences, social-cultural differences, and previous marriage relationships.

Inasmuch as marriage involves new adjustments to life and added responsibilities, students are not permitted to marry during the academic school year. Exceptions to this policy will be considered if request is made in writing to the Dean of Students Office and justifiable reasons are given. Violation of this standard subjects the student to immediate suspension.

## **Telephones**

Public telephones are provided for student's personal calls. These are located in the S.U.B. and in the residences. Students are not permitted to use the office telephones for personal use. If a call comes for a student during class hours, the number will be taken and the student notified at the earliest convenience. If the call is for an emergency, the student will be notified immediately.

Students living in the residence halls are asked to advise their parents and friends of the public telephone numbers through which to contact them. Telephone calls should be limited to ten minutes and are not to be made after 11:00 P.M. Lounge phones are not for private use. In order to free phones for off-campus calls, students are urged to make inter-dorm communications in the residence hall lounges during regular hours.

All students are required to rotate in the responsibility of answering the lounge phones. Failure to fulfill phone responsibilities will mean penalty as assigned by the Residence Hall Council.

## **Off-Campus Musical and Entertaining Groups, and Speakers**

Groups or individuals may be invited to present their ministry or perform a service on campus provided that a need exists on campus for their ministry or service, provided they are not competitive with nor antagonistic to, the Assemblies of God programs; provided their reputation has been established, and provided that their coming will be consistent with the ministry, purposes, and objectives of the church and College.

## **COLLEGE FACILITIES**

Students are urged to cooperate in the matter of keeping the College premises orderly. They should take pride in keeping the floors and grounds free from papers and other refuse. Personal property should not be left in the buildings.

### **Office Equipment**

The College mimeograph and office equipment are not for student use. Necessary equipment and supplies are maintained by the Student Council in the A.S.B. office.

### **Keys to College Facilities**

Each student residing on campus will receive a key upon admission to the residence hall. The \$5.00 key deposit is refundable when the key is returned to the Resident Counselor. Students are requested to keep their rooms locked at all times, for the College cannot assume responsibility for any loss of personal property.

If a student key is lost or stolen, it should be reported immediately to

the Resident Deans or Residence Counselor who alone are authorized to have another key made. A minimum charge of \$5.00 will be made for duplicating the key.

Upon receipt of any key, the student will assure the College by his signature that he will neither loan or attempt duplication of that key or any other key to College buildings or rooms.

## **COMMERCIAL ACTIVITIES**

College facilities are not to be used for commercial solicitation, advertising or promotional activities without the permission of the College Administration.

Students may sell services on campus (fix hair, shine shoes, etc.) but they are not allowed to solicit sales or products on campus.

Non-students are not allowed to solicit sales in any form on campus except by special permission of the College Administration.

### **Distribution of Materials**

Handbills, leaflets, newspapers, and other such materials may not be distributed by students or non-students on the college campus or in the college facilities without the expressed permission of the College Administration.

The Administration at Northwest College encourages pastors to advertise their church activities and services. An annual Church Directory is provided each student at the beginning of the fall quarter; however, a bi-weekly Student Bulletin is also prepared and provided to all students for current activities and announcements. Pastors are invited to submit any "blurbs" (short publicity notices) to the Dean of Students Office for inclusion in the bulletin.

All such materials must bear identification as to the publishing agency, distributing organization, church, or individual. All posters must be submitted to the Dean of Students Office for clearance. This precaution is taken because the Administration desires to have positive influence in the things advertised to the students and to eliminate any cross purposes to the nature of the College and needs of its students.

Any student who violates this provision relating to the distribution or sale of handbills, leaflets, newspapers or related materials shall be subject to disciplinary action.

### **Posting of Bulletins and Advertising**

The posting of all bulletins and announcements is to be cleared with the Dean of Students. Students may post advertisements of services offered or, occasionally, of used merchandise but not of new merchandise for which the student may be an agent or sales representative. Permission to post such ads is not to be construed as an endorsement by the College.

The posting by student organizations of handbills, posters, signs, or announcements is prohibited except on designated bulletin boards.

### **Purchases**

No use shall be made of the name of the College for the purchase of any merchandise or service without a purchase order or authorization from the business office.



# FINANCES

1. Student accounts are due and payable at the time of registration.
2. A system of deferred cash payment has been established for those not able to pay the entire amount at the time of registration: a minimum of one-half Board-Room-Tuition plus ALL fees is required as a down payment. (Scholarships, discounts, etc., are applicable to this down payment . . . application should be made in advance.) The balance will fall due in two equal payments thirty days before finals.
3. A 6% carrying charge shall be added to unpaid balances immediately after enrollment. However, the full 6% is refunded on payments made within 15 days, 3% refund on payments made after 15, but before 30 days.
4. Accounts will be considered delinquent unless they comply with the above payment schedule, and any student with a delinquent account is subject to suspension from class attendance and is not permitted to take finals.
5. Only students whose accounts are paid in full can enroll for subsequent quarters or courses, or receive transcripts of credits.
6. Any student who anticipates a problem in meeting these requirements should take the initiative to discuss his problem with the Business Manager.
7. Summer school accounts are payable in advance. No deferred payment.

## A.S.B. Fees

Student Body fees are paid quarterly at the time of registration on the basis of the following formula:

RETURNING STUDENTS	NEW STUDENTS (Winter & Spring only)
Fall Quarter - \$21.00	Winter Quarter - \$19.75
Winter Quarter - \$6.00	Spring Quarter - \$11.00
Spring Quarter - \$11.00	(Spring Quarter students desiring the Karisma will pay an additional \$13.75)

Fees cover the cost of the College yearbook, admission to the all-school socials, cultural events, student-sponsored recreational and athletic activities, and class dues. The wives of married students are admitted to the college sponsored athletic activities at the regular student price.

## Student Offerings

Through the Associated Student Body and the World Outreach Ministries Council, many projects are sponsored. Each Tuesday morning during Chapel an ASB offering may be received; and each Friday a World Outreach Ministries offering is received. It is recommended that the students pay their tithes into these two funds while attending College unless it conflicts with home-district policies. If each student is conscientious in this respect, much can be accomplished during the year.

## FIRE POLICY

### Firearms

Firearms should not be brought to campus. However, if they are brought, they must be checked in and out with the Resident Dean.

## Fire Drills

Fire drills will be conducted in all of the College buildings at the discretion of the Administration.

General instructions include the following:

1. Close all windows and doors.
2. Walk—DO NOT RUN—to the nearest exit.
3. The first person to the exit should hold the door open for the others.
4. Move at least 250 feet away from the building in case of a natural gas explosion.
5. Stay outside until a clearance signal is given.
6. If you notice a fire in the building:
  - a. Break the glass rod in front of the fire alarm box.
  - b. Notify the office as to the location of the fire.

## Fireworks

Fire crackers and some fireworks are illegal in the State of Washington and therefore should not be brought to Northwest College. The use of all such fireworks is a misdemeanor punishable by fine or imprisonment or both.

## HOUSING

The whole man purpose of Northwest College can be fulfilled, partially, through the activities of residence hall life. These activities are designed to assist in the development of a mature, Christian person.

All single students, except those living at home or having "live-in" positions will be housed in the residence halls on campus. Any exceptions to this policy must be approved by the housing committee. Petitions for exceptions are filed with the Office of the Dean of Students.

## MOTOR-VEHICLE POLICY

Realizing that the College is responsible to provide and maintain a safe campus for pedestrian and automobile traffic, it is expected that each student-driver will maintain a Christian attitude and courtesy in his driving at all times.

Violations of traffic regulations may result in fines, removal of cars by towing, and/or suspension of the privilege of having a motor-vehicle on campus. The full statement of the Vehicle Code, fines and procedures is available in the Administration Office.

All motor vehicles owned or operated by students must be registered with the College and parked on campus in their assigned zone. A vehicle permit fee is assessed for automobiles, motorcycles, and trucks. Failure to register and affix the vehicle permit in the lower left hand corner of the back window or the front fork of a motorcycle will result in a ten dollar (\$10.00) fine.

**D.V. HURST  
LIBRARY**



**SERVICES**

## Mail

Mail boxes are assigned at registration and should be checked regularly for announcements, telephone messages, examination papers, and mail. For on-campus students, they are located in the respective residence halls and for off-campus students in the Student Union Building. The following should be used for all mail addressed to students:

John Doe  
Box No. 000  
Northwest College  
P.O. Box 579  
Kirkland, Wash. 98033

## Insurance

Students are required to take out medical insurance offered by the College unless written evidence of other medical insurance coverage is submitted to the Business Office at the time of registration. (Membership card or a letter from parents.) Claim forms are available from the Business Office and must be submitted for each separate accident or illness.

## Health Services

The services of a registered nurse are available to all students. She will consult with students concerning health matters and render certain health services as may be needed. Her hours are posted on the door of the Health Service Center. Special appointments may be made if the student has a schedule problem.

While the College does not maintain a staff physician, the Resident Deans or the College Nurse will be glad to consult with students needing the services of a physician.

## Counseling Services

The counseling program of the College offers a variety of services. The services offered are preventive, redemptive, and supportive, and include: testing service, vocational counseling, growth groups, academic guidance, pastoral care, and referral counseling.

The services are paid for by student fees. Referral service charges are determined by the student and agency to which referral is made.

For more information regarding this contact the Director of Counseling or the Dean of Students.

## Employment

Employment possibilities in this area are very good. Assistance in finding off-campus employment is given to our students by the Off-Campus Employment Service. In order to keep a good job market available, students are requested to inform this office of any changes they make in employment. On-campus employment is arranged through the Business Manager.

Students engaged in any form of employment that extends beyond the closing hours of the residence must make special arrangement with the Resident Counselor. Those who do not have automobiles must pre-arrange return transportation with their employers and not with other students.

Women students who take jobs as babysitters, will be allowed to take a special late-in provided the circumstances warrant it and permission is requested in advance from the Resident Dean. Work situations should be avoided that involve a student after 1:00 a.m.

## Emergency Loans

Loans for emergencies are available from a student emergency loan fund set up by the Associated Student Body. The loans are administered by the Dean of Students. Students under 21 must have their parents co-sign the note.

## Bookstore

The college bookstore is located in the Student Union Building and handles textbooks, Bibles, commentaries, concordances, dictionaries, and other books of value in building a Christian worker's library. The bookstore also sells stationery supplies, Gospel recordings, songbooks, college souvenirs and gifts.

## College Snack Shack

The Snack Shack is located in the Student Union Building and serves as an on-campus light-food service for resident students and commuters. It is managed by the College for the benefit of the students. Snack Shack hours are 8:00 a.m. to 1:30 p.m. Monday through Friday. The Snack Shack will be open some evenings for special occasions. The Snack Shack area will be closed during the Chapel hour.

## Library

A library manual is distributed to each student. It will inform the student of the operation of the library and the services it renders. The NC library contains over 50,000 volumes. The library hours are as follows:

Monday through Thursday	7:30 a.m. to 10:00 p.m.
Friday	7:30 a.m. to 5:00 p.m.
Saturday	9:00 a.m. to 4:15 p.m.

All reserved books must be checked out 20 minutes prior to closing time. The library will be closed during the Chapel hour.

## Liability

The College does not assume the responsibility to provide housing or food service in the case of a major disaster that would render the present facilities inoperable.



RESIDENCE

## **Residence Personnel**

A Resident Dean resides in each respective residence hall. It is their responsibility to supervise residence personnel and assist students in achieving satisfactory adjustment to college life and residence hall living. They are available for counseling.

Resident Counselors and Resident Assistants are appointed by the Administration to assist the Resident Deans in the residence halls. They are available to assist and counsel students as needed.

## **Resident Hall Rooms**

Students are expected to keep their rooms clean and orderly. It is understood that the Resident Dean, Resident Counselor or others may inspect the rooms at any time. Wall must not be defaced by nails, pins, paste or markings. The decor of the rooms should always be in good Christian taste.

When leaving a room lights should be off and windows should be closed so that drapes will not be damaged by moisture or wind. Window screens are not to be removed.

Breakage or damage to college property should be reported immediately to the Resident Counselor. The cost of unreported damage will be assessed to all of the students on the floor or room where the damage took place. Furniture must not be removed from lounges or rooms without permission of the Resident Counselor.

The burning of incense or candles is not permitted in residence rooms. Food must be stored in appropriate containers. In view of the fact that there is a kitchenette in each of the residence halls for light cooking and because there is a danger of fire in the residence, all small appliances in the residence hall rooms are prohibited. Automatic coffee makers and popcorn poppers, provided they are Underwriter's Laboratories approved and registered with the Resident Deans, are permissible. The owners of such appliances will be held responsible for any damage caused by them. The use of hair dryers, radios and record players are permitted in the residence rooms unless careless or improper use is observed. Since residence hall rooms are mainly for study and sleeping, storage of miscellaneous items such as auto parts, bicycles, etc., are not permitted. Weights and weight lifting are confined to the gymnasium.

The privacy of rooms must be respected at all times. Conversations that are prolonged or disruptive are not allowed through residence hall windows.

When they are available, single rooms may be arranged at an additional charge of \$30.00 per quarter.

When being vacated, rooms must be cleaned, and are checked by the Resident Counselor. Refunds will be mailed to the student after the close of the quarter if he is not returning and the room condition is satisfactory. If there is failure to clean the room properly, a minimum charge of \$5.00 will be made.

## **Guests**

Students may invite a relative or close friend to be their guest in the Residence Hall for two nights each quarter without charge if previous

arrangements are made with the Resident Dean or Resident Counselor. If the guest is to stay more than two nights, a charge of \$3.00 per night will be made. Guests or visitors will not be allowed to remain for more than three nights. Additional visitors will be charged \$3.00 per night and a double charge will be assessed for unregistered persons. A guest is a person who has not visited campus previously during the quarter, and is invited to campus by the student with whom he stays. Guests are expected to comply with College regulations.

## **Courtesy Cards**

A courtesy card is provided for each student living in the Residence Hall. The card should be filled out at the beginning of each quarter and turned to the appropriate side when a student leaves or returns to the residence. This will enable the college to make contact in case of emergencies. If a student is unable to check "in" on time because of an emergency, he should telephone his Resident Counselor.

## **Closing Hours**

The Residence Halls will close at 12:00 midnight.

Students are to check in at the stated closing hours. Upon the accrual of thirty (30) late minutes per quarter, the student may receive a "fine" or a work assignment.

Students may not leave residences for any reason between closing time and 6:00 a.m. The use of windows for exits, except for fire, is prohibited.

Visitors are not permitted in the Residence after closing hours.

## **Late-Ins**

Late-ins are available and may be secured from the Resident Dean or Resident Counselors.

Social late-ins for men or women of one additional hour are allowed each quarter for special events. Freshmen are allowed four social late-ins per quarter. Sophomores six, Juniors eight and Seniors ten.

Employment late-ins for men or women are issued upon request and verification of working hours.

## **Visiting of the Opposite Sex**

On-campus or Off-campus single students are not permitted to be in the quarters of the opposite sex or to have members of the opposite sex in their quarters without appropriate chaperone arrangements and approval from one of the following: The Dean of Students, Resident Deans, or Resident Counselors. The term "quarters" includes homes where students or friends of students are employed.

A woman student under 21 years of age, intending to visit overnight in the home of a member of the opposite sex, must have written permission of her parents or guardians and a letter of invitation from the par-



ents of the person visited. Male students wishing to visit overnight at the home of a member of the opposite sex must have a letter of invitation from her parents. These must be presented to the respective Deans before leaving. Such leaves are restricted to weekends.

## Residence Hall Lounges

The lounge of each Residence Hall serves many functions — a lobby, communication center, and visitor area.

It also serves as a “living room” for each hall where relaxation, study and visiting takes place. Therefore, quietness and courtesy shall prevail. When singing, quiet games, and group activities occur, sound levels and general movement must not hinder other functions (i.e., phone answering service).

The Student Union Building accommodates more recreational types of activities. Its co-educational function provides an eating place (Snack Shack) as well as a visiting and play area. Student leaders will provide activities and socials on a planned basis.

Except during residence meetings students appearing in the lounge of their residence must be dressed in acceptable General Campus attire.

Refreshments may be served on special occasions and by permission from the Resident Dean or Resident Counselor; otherwise, food is not to be brought into the lounge.

Typewriters may be used in the lounge only after closing.

### Women's Lounge: Closing Hours

Monday through Thursday . . . . . 11:00 p.m.  
(except for Wednesday when it closes at . . . . . 9:45 p.m.)  
Friday, Saturday . . . . . 11:45 p.m.  
Sunday . . . . . 6:00 to 9:00 p.m. and 11:00 p.m.  
No male visitors will be permitted to go beyond the lounge.

Men's Lounge: Women students can visit in the men's lounge by invitation on the following days and during the following hours:

Monday through Friday . . . . . 12:00 Noon to 11:00 p.m.  
Saturday . . . . . 9:0 a.m. to 11:45 p.m.  
Sunday . . . . . 1:00 p.m. to 6:00 p.m.  
9:00 p.m. to 11:00 p.m.

No female visitors will be permitted to go beyond the lounge.

## Pets

Pets, cages, or aquariums are not permitted in the residence halls or college housing.

## Quietness

Realizing the necessity for studies and sleep, quiet hours from 7:00 p.m. to 7:00 a.m. have been established. In respect for other students, unnecessary noise in rooms or hallways, such as loud talking and laughing, singing, or playing musical instruments is not permitted.

Students are encouraged to listen to radio programs and recordings, which are in harmony with Christian standards, at room level. The College reserves the right to require use of headphones or to store sets where habitual abuse occurs.

## Television

Television sets may be provided and maintained in the television rooms of the respective residence halls by the AMS and AWS. The Residence Hall Councils have the responsibility of regulating the television in regards to hours used and insuring the quality of programs viewed. Whereas many programs now shown on TV are evidently not conducive to spiritual strength, growth, and edification and also realizing that time is a God-given commodity especially significant to the Christian college student, it is expected that each individual student will assume the responsibility of self-discipline in his use of the television with reference to the quality of programs viewed, the rights of others, and the total time spent watching. The College Administration and the Resident Counselors also reserve the right to regulate the television and determine the hours it is used. Television sets are permitted in individual student rooms under the following conditions: 1) All TV sets will be registered with residence staff, 2) the roommate must approve, and 3) headphones are required after 11:00 p.m.

## Laundry

Meter-controlled automatic washing and drying facilities are provided for the occupants' convenience. These are for the use of resident students only. Washed clothing must be removed immediately so that the machines may be available for other students. No clothing, clean or dirty, is to be left in the laundry rooms overnight.

Ironing boards are provided in the laundry rooms and are not to be removed. There is to be no ironing done in private rooms or in the halls.

## Storage

Limited storage space is provided for the use of resident students. Any luggage stored here must be clearly marked with the student's name and room number. The College will not be responsible for any loss or damage. No summer or non-student storage is available.

## Personals

Borrowing money, clothing, and personal effects or lending the same to fellow students is discouraged. Student personal property is not covered by College insurance.



## ALMA MATER

1. *Let light shine out in the great Northwest;  
Go tell the Savior's grace.  
From college halls to lands afar  
Bring hope to ev'ry race.*

*Chorus*

*Lord, Bless Thy work at N.C.  
We turn our hearts to Thee.  
Oh, thrust us out and lead us on  
To promised victory!*

2. *His Word approved in lives of men  
Who've trained at N.C.  
The Spirit sought for pow'r and truth,  
'Til all His glory see*

*Words by Maxine Williams*

