

To: Candidates for Graduation

Re: Policy on graduation

Dear Students:

This is to call to your attention the policy of the College concerning the requisites for public graduation at the conclusion of the present academic year. It will be expected that all candidates for graduation will have satisfactorily completed all requirements for graduation before being publicly presented for graduation on graduation night. Specifically these requirements will mean

1. that all work for the degree sought will have been completed as of the date of graduation. This will include work in specific courses and area requirements as outlined in the catalog for the curriculum being pursued. This will also include conference courses, seminars, and final drafts of theses.
2. that all work taken at other institutions will be documented by transcripts which are on file with the Registrar here. This includes correspondence work.
3. that the grades attained on all work will average C for a degree (or 1.5) for the diploma.
4. that the minimum residence requirements are in if the student is a transferee from another college.
5. that the student's citizenship point average is at least 3.0 for the total period of his enrollment here.
6. that he has demonstrated a reasonable proficiency in the use of the English language as observed by the faculty who are asked to approve each application for graduation.
7. that all accounts with the College are paid in full on or before the day of graduation. This will include not only tuition and academic charges but accounts with all other departments of the college.

No student will be permitted to go through the graduation line on graduation night if all the above requisites are not met, and it will be necessary that any candidate be excluded from public presentation who fails to meet the standards that graduation implies to the public. Please make proper preparation and inquiry concerning the above-mentioned matters so that you may be certain of your standing and eligibility to graduate as planned.

Sincerely yours,

DEAN OF EDUCATION
REGISTRAR