

RULES AND REGULATIONS.

It is understood that Students entering the Northwest Bible Institute, do so with the desire of acquiring a thorough knowledge of the Bible and preparation for Christian Service, and that with this in mind, they are expected to obey the rules and regulations of the Institute.

The following simple regulations, based upon Bible admonitions, have therefore, been prayerfully chosen for their guidance; it is confidently expected that they will be cheerfully obeyed, in the spirit as well as the letter.

1. Students must maintain a teachable and deferential attitude toward their teachers and instructors.
2. If a Student differs with a Teacher in doctrine or any statement made by the Teacher, or objects to any method used by the Teacher or has a grievance against the Teacher, the Student shall first speak to the particular Teacher concerning the matter before speaking to others. If the Student feels that he cannot approach the Teacher on this point, he should speak to the Principal about the matter.
3. Christian courtesy and kindness will be expected among Students, Personal conversation, unless absolutely necessary for carrying on the work of the School, is not permitted between gentlemen and lady members of the Student Body.
4. Students are not permitted to enter into matrimonial engagements, or to get married, during the school term without first consulting the Principal.
5. Gentlemen Students are not permitted to visit Lady Students at their homes.
6. Students are to occupy the seats assigned them in chapel, class, choir, or orchestra.
7. Students are expected to be in their places, ready for any duty to which they may be assigned, at all School periods. Students desiring to absent themselves from any School period must visit the Dean's Office and secure a permit.
8. If a period is devoted to Prayer, no Student will be allowed to leave without permission from the teacher.
9. Students will not be allowed to go to the Prayer Room during an examination period.
10. Borrowing money, or personal property, from fellow Students is forbidden.
11. Students are not allowed to absent themselves from their homes or boarding places, over night, without advising the Principal's Office.

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12. If a Student has a grievance against another Student, he shall privately try to settle the matter between the two. If this cannot be privately done, the Student may make his complain to the Principal's Office.
13. Students should not make any criticism of the School or any one connected with the School, in the homes in which they live, or on returning to their own homes, nor criticise the homes in which they live, unless they have first brought the matter before the Principal so that it might be corrected, if wrong.
14. Students must not call each other up over the telephone except in case of important business. Visiting over the telephone is forbidden. The telephone must not be used during study time.

Gentlemen and Lady Students must not call each other over the telephone without permission.

Students will not be permitted to use the telephone in the SCHOOL OFFICE but may use the telephone outside of the Matron's Office. Conversations must be strictly business and limited to three minutes.

Students must not call and visit over the telephone with members of the Office Force.

15. Students must not under any circumstance loiter around or visit in the Office. The Office is strictly for business purposes.
16. Students when in class must pay strict attention to the instructor. Note passing and whispering will not be tolerated.

In the Class Room each Student must use his or her own notebook.
17. All Student's mail should be addressed to the School Office.
18. No note passing or letters through the mail between Gentlemen Students and Lady Students will be allowed. Violation of this rule will probably bring serious results to the offenders.
19. Home Regulations for Lady Students working.

- a. Lady Students should not secure homes in which to work without first consulting the Matron.
- b. Lady Students should not leave the homes in which they work without permission from the Matron.
- c. No Lady Students are to be escorted home by gentlemen without permission from the Principal, nor to be out at night later than 10:30 P. M., without permission.

20. All Students are expected to plan their work so as to have at least three hours of study daily.
21. All Students must be on time at 8 A.M., ready for Morning Devotions. Tardiness will effect the Student's rating.

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22. Students who find it necessary to be absent from School because of sickness or for other reasons, must notify the School Office as quickly as possible. Upon returning the Student must report their presence to the Office before entering the Class.
23. All Students are requested to make report of any irregularities that they may observe among the Student Body.
24. Students will not be allowed to arrange for any assignment without first consulting the Principal's Office. A Student must not arrange with other Students to take part on assignments before consulting the Assignment Director.

Students will be expected to fulfill the duties to which they are assigned on Friday nights. Students having promised to take assignments on other nights must fulfill their assignment.

25. Students will not be allowed to make any use of, or loiter in or around the School Building after 6: P.M., Monday, Tuesday, Wednesday, Thursday, or anytime Saturday.