

November, 1994

Dear Pastor:

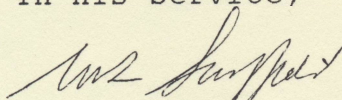
We want to invite you and your congregation to our Christmas Concert presented by the Music Department at Northwest College on Thursday, December 1, at 7:30 p.m..

This event will be held in Butterfield Chapel, and will feature our Concert Choir and special Christmas by faculty and students. There is no admission charge.

Would you please communicate this information to your congregation? I have enclosed Christmas Concert announcements for posting at your church. I feel confident that this concert will be a worthwhile and enjoyable experience for all who attend.

Many thanks for your attention to this matter.

In His Service,



W. Robert Staffield
Music Coordinator



5520 108th Ave NE / P O Box 579 Kirkland WA 98083-0579
Phone (206) 822-8266 Fax (206) 827-0148

MEMORANDUM

TO: John Fox
FROM: Bob Swaffield
DATE: April 4, 1995
RE: Press Release for Spring Concert

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On Thursday, April 20, 1995 at 7:30 pm, the Music Department will be presenting a Spring Concert featuring the Concert Choir and Orchestra, "His Praise" Ensemble, and special music by students and guests.

This free concert will take place in Butterfield Chapel on the campus of Northwest College located at 5520 108th Ave. NE in Kirkland, WA.

S. J. 4-4-95

497
November 14, 1995

Dear Pastor:

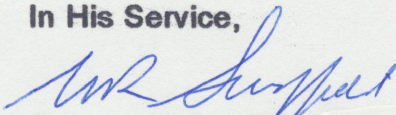
We want to invite you and your congregation to our Christmas Concert presented by the Music Department at Northwest College on Thursday, December 7, at 7:30 p.m.

This event will be held in Butterfield Chapel, and will feature our College Choir and Orchestra in Christmas Music which includes selections from Handel's *Messiah*. There is no admission charge.

Would you please communicate this information to your congregation? I have enclosed Christmas Concert announcements for posting at your church. I feel confident that this concert will be a worthwhile and enjoyable experience for all who attend.

Many thanks for your attention to this matter.

In His Service,



Robert W. Swaffield
Music Coordinator

RWS:ag

MEMORANDUM

TO: Jan Hicks

FROM: Amy Griffith, Music Office

DATE: March 22, 1996

RE: Spring Concert announcement for Student Bulletin

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"All students and their families are invited to attend Northwest College's annual Spring Concert which will be presented in Butterfield Chapel on Thursday, April 18 at 7:30 p.m. This is a free concert featuring our College Chorale and Orchestra and selections by music students and guest artists. The chorale will be performing sacred pieces by J.S. Bach, Handel, Mozart, Haydn, Beethoven, Brahms, and others."

MEMORANDUM

TO: Gloria Hollefreund

FROM: Amy Griffith, Music Office

DATE: March 22, 1996

RE: Spring Concert announcement for Faculty Bulletin

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"All faculty are invited to attend Northwest College's annual Spring Concert which will be presented in Butterfield Chapel on Thursday, April 18 at 7:30 p.m. This is a free concert featuring our College Chorale and Orchestra and selections by music students and guest artists. The chorale will be performing sacred pieces by J.S. Bach, Handel, Mozart, Haydn, Beethoven, Brahms, and others."

March 25, 1996

Dear Pastor:

I want to personally invite you and your congregation to our annual Spring Concert which will be presented in Butterfield Chapel on the campus of Northwest College on Thursday, April 18 at 7:30 p.m.

This is a free concert featuring our Concert Chorale and Orchestra and selections by music students and guest artists. The Chorale will be performing sacred pieces by J.S. Bach, Handel, Mozart, Haydn, Beethoven, Brahms, and others.

The address of the College is 5520 108th Ave. NE, Kirkland, WA. Perhaps you would find the enclosed materials helpful in alerting your congregation to this special event.

Thank you for your help in publicizing this concert.

Sincerely,

Bob Swaffield
Music Coordinator

March 25, 1996

Dear Neighbors of Northwest College:

I want to personally invite you to our annual Spring Concert which will be presented in Butterfield Chapel on the campus of Northwest College on Thursday, April 18 at 7:30 pm.

This is a free concert featuring our College Chorale and Orchestra and musical selections by music students and guest artists. The chorale will be performing sacred pieces by J.S. Bach, Handel, Mozart, Haydn, Beethoven, Brahms, and others.

The address of the College is 5520 108th Ave. NE, Kirkland, WA.

I look forward to seeing you at this special musical event.

Sincerely,

Bob Swaffield
Music Coordinator

March 26, 1997

Dear Principal:

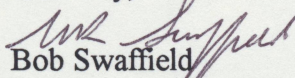
We need you help to advertise a special Spring Concert which will be presented on Thursday, April 17, 1997 at 7:30 p.m. in Butterfield Chapel on the campus of Northwest College.

This concert will feature a program of Twentieth-Century music by our sixty-voice Concert Choir and thirty-five piece orchestra.

We would also like to invite you to attend two upcoming Senior Recitals. A Senior Recital demonstrates the ability of Music Majors to direct a church choir and orchestra. The first recital takes place on Tuesday, April 1st and is conducted by Amy Griffith. The second recital takes place on Thursday, April 10th and is conducted by Kevin Crain.

Thank you for your help in making these events known to your students.

Sincerely,


Bob Swaffield
Music Coordinator



November 10, 1997

Dear Northwest College Neighbor:

This is an invitation for you and your friends to attend a special Christmas concert which will be presented on Thursday, December 4th, at 7:30 p.m. in Butterfield Chapel on the campus of Northwest College. (This is the building that looks like a church. You can't miss it.)

The concert will feature our College Chorale and Orchestra in a program of Christmas Music.

Enclosed please find two complimentary tickets for the concert. To obtain more complimentary tickets please phone Ellen at 889-5255.

We look forward to seeing you at this special seasonal event.

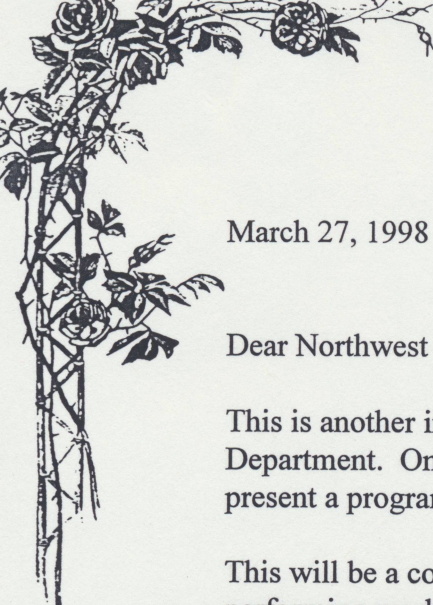
Sincerely,

W. Robert Swaffield
Music Coordinator

P.S. The Women's Fellowship of Northwest College will be serving refreshments on a donation basis, and they will also be hosting a gift/bake sale before, during intermission and at the conclusion of the concert to raise funds for student scholarships.



*Warm
holiday
wishes*



March 27, 1998

Dear Northwest College Neighbor:

This is another invitation to an important musical event presented by our Music Department. On Thursday, April 16th, 1998, at 7:30 p.m. our Music Department will present a program of music in a variety of styles in Butterfield Chapel.

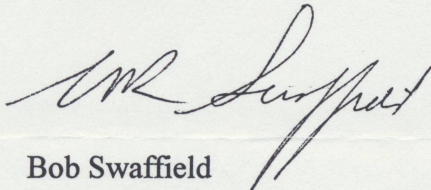
This will be a concert featuring our sixty voice Master Chorale and thirty piece orchestra performing works by Palestrina, Handel, Haydn, and Bruckner. Contemporary Christian pieces will also be performed.

Enclosed please find two complimentary tickets for the concert. To obtain more complimentary tickets please phone Ellen at (425)889-5255.

I am looking forward to seeing you at this special event.

I would also like to invite you to attend three upcoming Senior Recitals. A Senior Recital demonstrates the ability of Music Majors to direct a church choir and orchestra. The first recital takes place on Thursday, April 2nd at 7:30 p.m. and is conducted by Ellen Jackson. On Monday, April 13th at 7:30 p.m. is a recital conducted by Matt Rivera. Michelle Arneson conducts her recital on Tuesday, April 14th at 7:30 p.m. For more information about these recitals, please contact Ellen.

Sincerely,



Bob Swaffield
Music Coordinator

ej



NORTHWEST COLLEGE

5520 108th Ave NE / PO Box 579 Kirkland WA 98083-0579
Phone (425) 822-8266 Fax (425) 827-0148

April 7, 1998

Dear Principal:

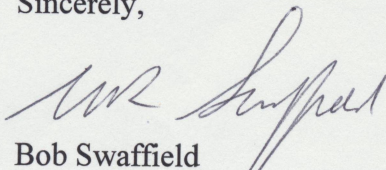
We need your help to advertise a special Spring Concert which will be presented on Thursday, April 16, 1998 at 7:30 p.m. in Butterfield Chapel on the campus of Northwest College.

This concert will feature a program of music in a variety of styles, including works by Palestrina, Handel, Haydn and Bruckner, as well as contemporary Christian pieces. These will be performed by our sixty-voice Master Chorale and thirty piece orchestra.

We would also like to invite you to two upcoming Senior Recitals. A Senior Recital demonstrates the ability of Music Majors to direct a church choir and orchestra. The first recital takes place on Monday, April 13 at 7:30 p.m. and is conducted by Matt Rivera. The second recital takes place on Tuesday, April 14 at 7:30 p.m. and is conducted by Michelle Arneson.

Thank you for your help in making these events known to your students.

Sincerely,



Bob Swaffield
Music Coordinator

ej



5520 108th Ave NE / PO Box 579 Kirkland WA 98083-0579
Phone (425) 822-8266 Fax (425) 827-0148

copy

Music Secretary sent Nov 11, 1998

To: jeff.lockhart@ncag.edu

Subject: Press release for Christmas Concert

Please release to the *Kirkland Courier* and *KCMS Radio Station* the following announcement for the Christmas Concert:

"The Music Department of Northwest College will present a Christmas Concert of "Carols and Classics at Christmas" on Thursday, December 3, 1998 at 7:30 p.m. The concert will feature the Master Chorale, Northwest Singers, and Orchestra in a blend of holiday favorites and classical literature. The Women's Fellowship will host a gift/bake sale at the concert to benefit the Scholarship Fund.

This event is free to the public and takes place in Butterfield Chapel on the campus of Northwest College at 5520 - 108th Avenue N.E. in Kirkland, WA."